



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.3

August 16, 2024

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through August 5, 2024.

Attachment B summarizes the approved invoices received through August 5, 2024, and how the incurred costs are allocated between the Authority and Reservoir Committee.

At the August 9, 2024, Budget and Finance Committee meeting, they recommended that the Reservoir Committee and Authority Board approve the payment of claims.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$1,763,961.75 with \$23,683.03 of costs being assigned to the Authority and \$1,740,278.72 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.0 will be paid through the WSIP account, \$1,447,844.90 through the FAA/WIIN account, and \$292,433.82 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
August 16, 2024**

**August 16, 2024, RC & AB Meeting
Agenda Item 1.3 Attachment A**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	07/29/2024	Assoc. of California Water Agencies (JPIA)	Cyber Liability Insurance	\$ 100.00
ACH	07/29/2024	Maximum Pest Control	Pest Spraying	\$ 65.00
ACH	07/29/2024	Net2Phone Inc.	Phone Equipment	\$ 186.26
ACH	07/29/2024	The Catalyst Group, Inc.	Strategic Planning Services	\$ 1,193.75
2629	07/29/2024	Shirley F Jensen (Jensen Family Trust)	Temporary Right of Entry	\$ 8,000.00
ACH	07/29/2024	Adept Solutions Inc.	IT Related Services/ Computer Equipment	\$ 212.00
ACH	08/08/2024	Advanced Document Concepts	Maxwell Office Copier	\$ 25.14
ACH	08/08/2024	Brown and Caldwell	Project Controls	\$ 244,457.52
ACH	08/08/2024	County of Colusa	Maxwell Office and Property Rent	\$ 4,500.00
ACH	08/08/2024	Pinion LLC.	Accounting	\$ 1,795.00
ACH	08/08/2024	The Catalyst Group, Inc.	Strategic Planning Services	\$ 3,801.25
ACH	08/08/2024	Waterology Consulting	Executive Director Services	\$ 40,704.00
ACH	08/08/2024	Young Wooldridge LLP	Legal Counsel	\$ 10,476.34
2628	08/08/2024	U.S Bank - Credit Card	Misc. Expenses	\$ 600.59
Total Amount				\$ 316,116.85

THE FOREGOING CLAIM, NUMBERED, ACH/2629-2630 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
August 16, 2024**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	07/29/2024	AECOM (Reservoir)	Engineering Services	\$ 129,324.19
ACH	07/29/2024	Best Best & Krieger	Legal Counsel (Construction)	\$ 18,687.50
ACH	07/29/2024	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 81,121.17
ACH	07/29/2024	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 120,722.83
ACH	07/29/2024	HDR	Litigation	\$ 2,771.50
ACH	07/29/2024	HDR	Project Integration	\$ 253,161.60
ACH	07/29/2024	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 219,614.28
ACH	07/29/2024	Katz and Associates, Inc.	Communications	\$ 33,008.43
ACH	07/29/2024	MBK Engineers	Water Rights Modeling	\$ 47,142.75
ACH	07/29/2024	MBK Engineers- Operations	Reservoir Operations Modeling	\$ 14,794.00
ACH	07/29/2024	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 18,512.50
ACH	07/29/2024	Nossaman, LLP	Real Estate Legal Services	\$ 2,000.00
ACH	07/29/2024	Nossaman, LLP	Inter-Agency Agreements	\$ 13,492.50
ACH	07/29/2024	Perkins Coie, LLP	Special Legal - ESS	\$ 2,411.18
ACH	07/29/2024	Perkins Coie, LLP	Special Legal	\$ 30,644.18
ACH	07/29/2024	Perkins Coie, LLP	Special Legal - Friends of the River Litigatio	\$ 67,392.50
ACH	07/29/2024	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 12,285.00
ACH	08/08/2024	Brian G. Thomas Consulting LLC.	Owner's Advisor, Financing	\$ 10,000.00
ACH	08/08/2024	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	08/08/2024	Forsythe Group, LLC	EPP Manager	\$ 35,104.00
ACH	08/08/2024	Fugro	Geotechnical Engineering Services	\$ 37,745.34
ACH	08/08/2024	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 773.32
ACH	08/08/2024	Robinette Consulting, LLC	E&C Manager	\$ 35,118.87
ACH	08/08/2024	Somach Simmons & Dunn	Legal Counsel - Water Rights	\$ 163,008.74
ACH	08/08/2024	Spesert Consulting	External Affairs Manager	\$ 27,480.08
ACH	08/08/2024	The Ferguson Group	Federal Government Affairs Support	\$ 21,000.00
ACH	08/08/2024	Trapasso Consulting Services	Program Operations Manager	\$ 34,158.44
ACH	08/08/2024	Water Resource Economics, LLC.	Wheeling Rate Services	\$ 7,370.00
Total Amount				\$ 1,447,844.90

THE FOREGOING CLAIM, NUMBERED ACH ARE APPLIED TO THE FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



July 18, 2024

Topic: Program Operations - Finance

August 2024 (Cycle A)

Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-08 (a) Cycle Approval Items						
AECOM (Reservoir) <i>Engineering Services</i>	• 2000911106 7/15/24	6/24	\$129,324.19		\$129,324.19	JPR
Assoc. of California Water Agencies (JPIA) <i>Cyber Liability Insurance</i>	• 0-0001000225S060 7/5/24	7/24-7/25	\$100.00	\$100.00		JAT
Best Best & Krieger <i>Legal Counsel (Construction)</i>	• 1001552 7/15/24	6/24	\$18,687.50		\$18,687.50	JPR
CH2M Hill Engineers (Conveyance) <i>Engineering Services</i>	• D3380603-30 7/15/24	6/24	\$81,121.17		\$81,121.17	JPR
CH2M Hill Engineers (Operations) <i>Operations / Simulation Modeling</i>	• D3205403-31 7/16/24	6/24	\$120,722.83		\$120,722.83	AEF
HDR <i>Litigation</i>	• 1200638051 7/15/24	6/24	\$2,771.50		\$2,771.50	JAT
HDR <i>Project Integration</i>	• 1200638049 7/15/24	6/24	\$253,161.60		\$253,161.60	JAT
ICF Jones & Stokes, Inc. (Permitting) <i>Permitting and Agreements</i>	• INV-00000108754 7/15/24	6/24	\$219,614.28		\$219,614.28	AEF
Katz & Associates <i>Communications</i>	• 417432 7/15/24	6/24	\$33,008.43		\$33,008.43	KMS
Maximum Pest Control <i>Pest Spraying</i>	• 61919 6/25/24	6/24	\$65.00	\$65.00		KMS
MBK Engineers <i>Water Rights Modeling</i>	• 14645 7/12/24	6/24	\$47,142.75		\$47,142.75	AEF
MBK Engineers - Operations <i>Reservoir Operations Modeling</i>	• 14646 7/12/24	6/24	\$14,794.00		\$14,794.00	AEF
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	• 5670SITES 7/15/24	6/24	\$18,512.50		\$18,512.50	JPR

Topic: **Program Operations - Finance**

August 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-08 (a) Cycle Approval Items						
Net2Phone, Inc.	• 1219181546		\$186.26	\$186.26		KMS
<i>Phone Equipment</i>	7/1/24	7/24				
Nossaman, LLP	• 564919		\$2,000.00		\$2,000.00	KMS
<i>Real Estate Legal Services</i>	7/11/24	6/24				
Nossaman, LLP	• 564920		\$13,492.50		\$13,492.50	JPR
<i>Inter-Agency Agreements</i>	7/11/24	6/24				
Perkins Coie, LLP	• 7059351		\$2,411.18		\$2,411.18	AEF
<i>Special Legal - ESS</i>	7/9/24	6/24				
Perkins Coie, LLP	• 7059352		\$30,644.18		\$30,644.18	AEF
<i>Special Legal</i>	7/9/24	6/24				
Perkins Coie, LLP	• 7061095		\$67,392.50		\$67,392.50	AEF
<i>Special Legal - Friends of the River Litigation</i>	7/11/24	6/24				
Stradling, Yocca, Carlson & Rauth	• 408768		\$12,285.00		\$12,285.00	JPR
<i>Bond Counsel</i>	7/12/24	6/24				
The Catalyst Group	• 889		\$1,193.75	\$1,193.75		JB / JPR
<i>Strategic Planning Services</i>	7/3/24	6/24				

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

			\$		
		Total	Authority Board	\$ Reservoir Committee	
2024-08 Cycle (a) Accounts	Cycle (a) Totals	1,068,631.12	1,545.01	1,067,086.11	
• ACH = \$1,545.01	JPA/Sites	1,545.01	1,545.01	0.00	21 Invoices in by 07/15/24
	WSIP	0.00	0.00	0.00	
• ACH = \$1,067,086.11	FAA/WIIN	1,067,086.11	0.00	1,067,086.11	
WSIP To Date	Spent to Date	43,769,391.11	43,769,817.95		Income @ 05/10/24
FAA/WIIN To Date	Spent to Date	27,191,858.65	27,834,431.20		Income @ 05/02/24
	Balance	642,572.55			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:

 7/19/24

 Jerry Brown, Executive Director Date

 7/19/24

 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: Program Operations - Finance

August 2024 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
 The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-08 (b) Cycle Approval Items						
Adept Solutions	• 150587					
<i>IT Related Services/Computer Equipment</i>	8/1/24	8/24	\$212.00	\$106.00	\$106.00	KMS
Advanced Document Concepts	• INV134630					
<i>Maxwell Office Copier</i>	8/1/24	7/24	\$25.14	\$25.14		KMS
Brian G. Thomas Consulting LLC	• 231					
<i>Owner's Advisor, Financing</i>	8/2/24	7/24	\$10,000.00		\$10,000.00	JB
Brown and Caldwell	• 17530686					
<i>Project Controls</i>	8/5/24	7/24	\$244,457.52	\$3,900.00	\$240,557.52	JAT
County of Colusa	• 8-2024					
<i>Maxwell Office and Property Rent</i>	8/1/24	8/24	\$4,500.00	\$4,500.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	8/1/24	7/24	\$9,000.00		\$9,000.00	KMS
Forsythe Group, LLC	• SPA-202407					
<i>EPP Manager</i>	8/4/24	7/24	\$35,104.00		\$35,104.00	JB
Fugro	• 04.00201528-32					
<i>Geotechnical Engineering Services</i>	7/31/24	7/24	\$37,745.34		\$37,745.34	JPR
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000109252 ¹					
<i>Permitting and Agreements</i>	7/30/24	1/24	\$773.32		\$773.32	AEF
Jensen Family Trust	071524 PRF					
<i>Temporary Right of Entry</i>	7/15/24	7/24	\$8,000.00		\$8,000.00	KMS
Pinion, LLC	• PN055577					
<i>Accounting</i>	7/31/24	7/24	\$1,795.00	\$1,795.00		JAT
Robinette Consulting, LLC	• 1037					
<i>E & C Manager</i>	7/31/24	7/24	\$35,118.87		\$35,118.87	JB
Somach Simmons & Dunn	• 3021504					
<i>Legal Counsel-Water Rights</i>	8/5/24	7/24	\$163,008.74		\$163,008.74	AEF

Topic: **Program Operations - Finance**

August 2024 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-08 (b) Cycle Approval Items						
Spesert Consulting	• 07-24					
<i>External Affairs Manager</i>	8/1/24	7/24	\$27,480.08		\$27,480.08	JB
The Catalyst Group	• 896					
<i>Strategic Planning Services</i>	8/2/24	7/24	\$3,801.25	\$3,801.25		KMS
The Ferguson Group	• INV1722					
<i>Federal Government Affairs Support</i>	7/1/24	7/24	\$21,000.00		\$21,000.00	JPR
Trapasso Consulting Services	• SPA 24-07					
<i>Program Operations Manager</i>	8/2/24	7/24	\$34,158.44		\$34,158.44	JB
U.S. Bank - Credit Card	Online 8/1/2024					
<i>Misc. Expenses</i>	8/1/24	7/24	\$600.59	\$600.59		KMS
Water Resource Economics, LLC.	• 1113					
<i>Wheeling Rate Services</i>	7/1/24	7/24	\$7,370.00		\$7,370.00	JPR
Waterology Consulting	• 52					
<i>Executive Director Services</i>	8/1/24	7/24	\$40,704.00	\$4,000.00	\$36,704.00	JT/ FD /JS
Young Wooldridge, Law Offices, LLP	• 113852					
<i>Legal Counsel</i>	7/31/24	7/24	\$10,476.34	\$3,410.04	\$7,066.30	JAT

Topic: Program Operations - Finance
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

			\$	\$	
		Total	Authority Board	Reservoir Committee	
2024-08 Cycle (b) Accounts	Cycle (b) Totals	695,330.63	22,138.02	673,192.61	
• ACH = \$305,971.25	JPA/Sites	314,571.84	22,138.02	292,433.82	21 Invoices in by 08/05/24
	WSIP	0.00	0.00	0.00	
• ACH = \$380,758.79	FAA/WIIN	380,758.79	0.00	380,758.79	
WSIP To Date	Spent to Date	43,769,391.11			Income @ 05/10/24
	Balance	426.84	43,769,817.95		
FAA/WIIN To Date	Spent to Date	27,357,617.44			Income @ 05/02/24
	Balance	485,734.14	27,843,351.58		

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

¹ ICF submitted invoice on 8/1/24 for staff services performed in 1/24 which were not previously billed.

Authorized By:



Jerry Brown, Executive Director

Date



Jamie Traykham, Authority Board Treasurer

Date

08/07/24

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.