

SITES PROJECT JOINT POWERS AUTHORITY

MINUTES OF MEETING

September 20, 2010

Acting Chair Fritz Durst called the meeting of the Sites Project Joint Powers Authority (Sites JPA) Board of Directors to order at 9:15 a.m. The meeting was held at the Glenn County Board of Supervisors' Chambers, Veterans' Memorial Hall, 525 West Sycamore Street, Willows, California 95988.

Present:

Donald R. Bransford, Glenn-Colusa Irrigation District
Frederick J. Durst, Reclamation District No. 108
Leigh McDaniel, County of Glenn
Ronald R. Tadlock, Yolo County Flood Control and Water Conservation District
Kenneth M. LaGrande, Tehama-Colusa Canal Authority
Richard M. Richter, Maxwell Irrigation District
Gary Evans, County of Colusa

Absent:

None

Also Present:

Mark Atlas, J. Mark Atlas Attorney; Lewis Bair, RD 108; Thad Bettner, GCID; Steve Dennis, TCCA; Donita Hendrix, Dunnigan WD; Dan Kelly, Somach Simmons & Dunn; Gene Massa, CBDD; Rick Massa, OUWUA; Tim O'Halloran, YCFC&WCD; Dan Ruiz, MID; Mary Spooner Danley, GCID; Jeff Sutton, TCCA; John Viegas, County of Glenn

Public Participation

Acting Chair Durst called for public participation and as no one from the public was present, the meeting continued.

Governance and Internal Organization

The Board considered the nomination and election, from among the Directors, of a Chair, Vice-Chair, Secretary, and Treasurer.

Gary Evans nominated Ken LaGrande for the position of Chair, Rick Richter seconded the motion and the nomination was passed by unanimous vote.

Acting Chair Durst turned the meeting over to the newly appointed Chair Ken LaGrande.

Rick Richter nominated Fritz Durst for the position of Vice Chair, Gary Evans seconded the motion and the nomination was passed by unanimous vote.

Discussion was held as to whether to combine the Secretary and the Treasurer positions. It was agreed to combine the positions into Secretary/Treasurer.

Rick Richter nominated Don Bransford for the position of Secretary/Treasurer, Gary Evans seconded the motion and the nomination was passed by unanimous vote.

Leigh McDaniel moved to set an initial term of one-year of office for the officers, to be reviewed after the first year, Fritz Durst seconded the motion and the motion was passed by unanimous vote.

Fritz Durst moved that the regularly scheduled board meetings be held on the first Wednesday of each month at 1:30 p.m., seconded by Don Bransford, and passed by unanimous vote.

The Board discussed the formation of an Ad Hoc Personnel Committee to determine staffing needs of the JPA, as well as the retention of legal counsel. Chair LaGrande appointed Don Bransford, Leigh McDaniel and Fritz Durst to the Ad Hoc Personnel Committee.

The retention of legal counsel was tabled.

Financial Considerations

The Board discussed designating a depository for the Sites JPA funds. It was decided to leave the decision up to the Ad Hoc Committee and Secretary/Treasurer. In the short-term, the corresponding district will handle any funds associated with the Sites JPA.

It was discussed and agreed that all policies and issues will be considered "initial" and are to be revisited at the end of the first year (October 2011) by the Board.

Don Bransford moved that the Board direct the Secretary/Treasurer to send all members of the Sites JPA notice of fees due in the amount of \$5,000.00, Fritz Durst seconded the motion and it was passed by unanimous vote.

The Board directed the Secretary/Treasurer to prepare a draft budget for review at the October 6, 2010, meeting.

Membership

Rick Richter moved that the Board authorize the Chair to send a letter to the Department of Water Resources and U.S. Bureau of Reclamation requesting a formal engagement with the Sites JPA, Fritz Durst seconded the motion and it was passed by unanimous vote.

Discussion took place on forming a Consultation Committee, to be appointed by the Board. The Consultation Committee will meet on a regular basis to exchange information and provide input concerning upcoming decisions expected to be made by the Sites JPA. Others to be included in the committee will be Colusa Basin Drainage District, Orland Unit Water Users' Association, Colusa Drain Mutual Water Company, Sutter Mutual Water Agency, Princeton-Codora-Glenn Irrigation District, Provident Irrigation District and the Northern California Water Association.

Anyone interested in serving on the Consultation Committee was encouraged to submit their request in writing to any of the Sites JPA members for consideration at the next Board meeting.

Other Business

Fritz Durst moved that the Chair be directed to sign the documents notifying the Secretary of State and the State Controller of the formation of the Sites JPA, Leigh McDaniel seconded the motion, and it was passed by unanimous vote.

Thad Bettner and Jeff Sutton were asked to prepare a draft Conflict of Interest Code and any other pertinent policies for the October 6, 2010, meeting.

Development of a Project Agreement, pursuant to Section V of the Sites JPA Agreement, was tabled to the next regularly scheduled meeting.

The Board recessed at 10:20 a.m. to allow the Department of Water Resources (DWR) to prepare for their presentation of Sites Reservoir Status.

The Board reconvened at 10:30 for the presentation.

The DWR representatives asked the Board to rank the Coordination Topics in terms of priority. A list was distributed to the Board.

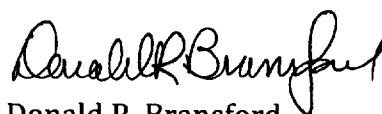
Member Comments

An article from the Pacific Institute on the Sites Reservoir Project was discussed. Thad Bettner and Jeff Sutton will prepare a draft response letter for the Board's consideration at the October 6, 2010, meeting.

Adjournment

The meeting adjourned at 11:47 a.m.

Respectfully Submitted,



Donald R. Bransford
Secretary to the Board

Attest a true record of proceedings made and taken at the above foregoing meeting our consent thereto and our presence thereat.

Kenneth LaGrande

Kenneth M. LaGrande