



Reservoir Committee/Authority Board Meeting

February 21, 2025

9:00 AM – Noon

[Meeting Virtual Link](#)

Call in: 1-916-538-7066

122 Old Hwy 99W, Maxwell, CA 95955
(additional locations below)

Code: 160 307 636#

Authority Board Chair:	Fritz Durst (Reclamation District 108)
Authority Board Vice-Chair:	Jeff Sutton (Glenn-Colusa Irrigation District)
Reservoir Committee Chair:	Mike Azevedo (Colusa County)
Reservoir Committee Vice-Chair:	Robert Kunde (Wheeler Ridge-Maricopa Water Storage District)
Treasurer:	Jamie Traynham (Davis Water District)

AGENDA

ROLL CALL & CALL TO ORDER:

- Introduction
- Pledge of Allegiance
- Approval of meeting agenda, February 21, 2025
- Announcement of Closed Session
- Period for Public Comment

People may speak about any subject of concern, provided it is within the Reservoir Committee’s (RC) and Authority Board’s (AB) jurisdiction. Before speaking, you must submit a public comment card electronically or on paper. The time allotted for receiving such public communication shall be 3 minutes per person. Note: No action shall be taken on comments made during this period. If your comment is related to a specific agenda item, please indicate this on your comment card, and you will be called upon at that time.

1. Consent Agenda

Approximate start time 9:10 am

The Executive Director reviewed the following items. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person. Each item indicates the body authorized to approve such actions according to the JPA, Bylaws and Project Agreement.

- 1.1 Reservoir Committee and Authority Board consider approval of January 17, 2025, Reservoir Committee and Authority Board Meeting Minutes. **(Attachments A & B)**
- 1.2 Reservoir Committee and Authority Board consider acceptance of the Sites Project Authority Treasurer’s Report. **(Attachments A & B)**

1.3 Reservoir Committee and Authority Board consider approval of the Sites Project Authority Payment of Claims. **(Attachments A & B)**

1.4 Reservoir Committee and Authority Board consider acceptance of the Sites Project Authority's Fourth Quarter 2024 Budget Year Quarterly Financial Report and authorize 2025 budget adjustments as recommended to account for the actual \$4.1M additional 2024 carryover funds.. **(Attachment A)**

2. **Action Items:** Approximate start time 9:15 am

2.1 Reservoir Committee (RC) and Authority Board (AB) 2025 Election of Officers:

- a) Elect Authority Board Chair, Vice-Chair, Secretary and Treasurer.
- b) Elect Reservoir Committee Chairperson (Chair), Vice-Chair and accept the Authority Board's designation of Treasurer.

Reservoir Committee and Authority Board confirm committee and workgroup designations and participation. **(Attachments A, B & C)**

2.2 Reservoir Committee and Authority Board consider approval of Resolution 2025-01 authorizing the Executive Director to execute all real property documents necessary to acquire real property from Shirley Jensen, and to take such other actions as are necessary or appropriate to effectuate the close of escrow. **(Attachment A)**

3. **Discussion and Information Items:** Approximate start time 9:45 am
No action from the Reservoir Committee or Authority Board.

3.1 Receive an overview of preliminary Project operations modeling results using the recently developed CalSim model platform (commonly referred to as CalSim 3). **(Attachments A & B)**

4. **Reports:** Approximate start time 10:00 am

4.1 **Chairpersons' Reports:**

This time is set aside to allow the Reservoir Committee & Authority Board Chair/Vice-Chair an opportunity to disclose/discuss items related to the Project.

4.2 **Committee & Workgroup Chairpersons' Reports:**

This time is set aside to allow the Committee & Workgroup Chairpersons an opportunity to disclose/discuss items related to the Sites Project. Agendas are located on the project website (sitesproject.org).

4.3 Authority Board & Reservoir Committee Participant Reports:

This time is set aside to allow Representatives or their Alternates to disclose/discuss items related to the Sites Project.

4.4 Executive Director’s Reports:

- Monthly status report. **(Attachment A)**
- Action Items from last month’s meeting. **(Attachment B)**

5. Closed Session: Approximate start time 10:15 am

5.1 Negotiations concerning water right permit terms and conditions (Govt. Code §54956.9(c) and §54956.9(d)(4)).

5.2 Conference with Real Property Negotiators (Gov. Code § 54956.8)

Property: [Colusa County] APNs 011-150-022-000, 011-150-021-000

Agency negotiators: Jerry Brown, Kevin Spesert

Negotiating parties: Banyan Transportation

Under negotiation: Price and terms of payment

6. Report from Closed Session Approximate start time 11:00 am

7. Recap: Approximate start time 11:05 am

7.1 Suggested Future Agenda Items.

7.2 Next Reservoir Committee & Authority Board, **Friday, March 21, 2025** (9:00 am to noon).

Meetings are held virtually and in the Maxwell Project Office.

Virtual Information will be provided on the meeting agenda at [Sitesproject.org](https://sitesproject.org).

ADJOURN

ADA COMPLIANCE: Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request the necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda

and any other accommodation required no later than 24 hours before the start of the meeting.

This meeting will be recorded.

Alternate Meeting Locations:

City of American Canyon, 4381 Broadway Street, American Canyon, CA 94503

Colusa County Water District, 840 1st Street, Arbuckle, CA 95912

Desert Water Agency, 1200 S. Gene Autry Trail, Palm Springs, CA 92264

Irvine Ranch Water District, 15600 Sand Canyon Avenue, Irvine, CA 92618

Metropolitan Water District, 1121 L Street, Suite 900, Sacramento, CA 95814

Rosedale Rio Bravo Water District, 849 Allen Road, Bakersfield, CA 92214

San Geronio Pass Water Agency, 1210 Beaumont Avenue, Beaumont, CA 92223

Santa Clarita Valley Water Agency, 26501 Summit Circle, Santa Clarita, CA 91350

Reservoir Committee & Authority Board

January 17, 2025

Authority Board Chair:	Fritz Durst (Reclamation District 108)
Authority Board Vice Chair:	Jeff Sutton (Tehama-Colusa Canal Authority)
Reservoir Committee Chair:	Mike Azevedo (Colusa County)
Reservoir Committee Vice Chair:	Robert Kunde (Wheeler Ridge-Maricopa Water Storage District)
Treasurer:	Jamie Traynham (Davis Water District)

MINUTES**CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Chair Durst called the Authority Board (AB) and Reservoir Committee (RC) Meeting to order at the hour of 9:04 a.m., followed by Roll Call and the Pledge of Allegiance.

ROLL CALL/ATTENDANCE:

Authority Board: 8 members in attendance, resulting in a quorum.

Reservoir Committee: 19 representatives (91.54%) in attendance, resulting in a quorum.

INTRODUCTIONS:

The Sites staff, consultants and members of the public introduced themselves.

AGENDA APPROVAL:

ACTION RC: Moved by Ms. Pryor, seconded by Vice Chair Kunde, to approve the January 17, 2025, meeting agenda. **Motion carried unanimously.**

ACTION AB: Moved by Director Vanderwaal, seconded by Director Kaplan, to approve the January 17, 2025, meeting agenda. **Motion Carried: All Directors present voted yes.**

ANNOUNCEMENT OF CLOSED SESSION:

General Counsel (GC) Doud announced that the Authority Board of Directors and the Reservoir Committee Members would consider Closed Session matters 5.1. through 5.4

PERIOD FOR PUBLIC COMMENT:

Chair Durst called for a period of public comment.

One member of the public, Richard Cruz of Nor Cal Carpenters Union, made comments related to the importance of utilizing responsible labor and contractors who offer benefits and apprenticeships.

Hearing no other comments, Vice Chair Sutton closed the public comment period.

1. **CONSENT AGENDA:**

ACTION RC: Moved by Ms. Traynham, seconded by Mr. Navarrot, to approve the consent agenda. **Motion carried unanimously.**

ACTION AB: Chair Durst noted he had provided a grammar change to Executive Director Brown and also that he provided Mr. Trapasso with language to be added to Item 1.4.1 – related to accounting policies and Federal Deposit Insurance Corporation. Following this stated, it was moved by Chair Durst, seconded by Director Vanderwaal, to approve the consent agenda. **Motion carried unanimously.**

- 1.1 Reservoir Committee and Authority Board consider approval of December 20, 2024, Reservoir Committee and Authority Board Meeting Minutes.
- 1.2 Reservoir Committee and Authority Board consider acceptance of the Sites Project Authority Treasurer’s Report.
- 1.3 Reservoir Committee and Authority Board consider approval of the Sites Project Authority Payment of Claims.
- 1.4 Reservoir Committee and Authority Board consider approval of administrative changes to the adopted board policies and guidelines as follows:
 1. Minor revisions to the Accounting, Budget Policy, Accounts Payable Approval and Records Management Policies to incorporate law changes since prior adoption and/or administrative clarifications that better align the document with how the policy is being implemented.
 2. Revisions to the Delegation of Authority Matrix to better align the document with how delegation is implemented and incorporate prior procurement and contract policy changes.

2. **ACTION ITEMS:**

- 2.1 Reservoir Committee and Authority Board consider accepting the State and Federal Legislative 2025 priorities. **(Attachments A & B)**

Executive Director (ED) Brown opened this item and asked Vice Chair Sutton to add his comments. ED Brown noted this item has come to the Board and Committee regularly over the last few years. The purpose of the item is to focus on where the Authority is currently and acknowledge that the project is at a pivotal point. ED Brown stated everyone is encouraged to think through the topics that come from reviewing the priorities, especially as decisions are being made, to make sure these priorities are aligned with what is supportive to various activities by Committee and Board members. Vice Chair Sutton added the priorities reflect the project's core values and that as Sites is more often in the news and grows closer to ground-breaking, it is important to consider the investments the project is making and seeking. He noted the priorities report is a living document and it changes as necessary. He stated he and Ms. Pryor are on the committee overseeing the document.

Chair Durst noted that as new elected officials take office this year, education about the project will take more effort. He said a coalition of representatives may be planning a trip to Washington D.C. and Ms. Kaplan pointed out she too would potentially be able to assist with communication in the Greater Sacramento Region.

Hearing no further discussion, Chair Durst called the question.

ACTION RC: It was moved by Mr. Dennis, seconded by Ms. Pryor to recommend approval of agenda item 2.1 to the Authority Board. **Motion carried unanimously.**

ACTION AB: It was moved by Vice Chair Sutton, seconded by Director Vanderwaal to approve agenda item 2.1. **Motion carried: All Directors present voted yes.**

3. **DISCUSSION AND INFORMATION ITEMS:**

- 3.1 Review and comment on the process of providing input as the updated Total Project Cost Estimate is being developed.

ED Brown introduced the item and then turned it over to Mr. Robinette. Mr. Robinette referred to a detailed schedule that was presented last month, which laid out the steps to get to investor agreement. He said the present item is to discuss the project baseline report, including a critical component of project cost.

Mr. Robinette explained that project cost involves two steps or phases – 1. Costs, and then 2. Benefits and Financing. He presented a visual slide that demonstrated these two phases and reviewed the elements within the phases, culminating in the final baseline report to be produced in October. He explained it will be important in the future to understand that decisions are being made based on choices made within these two phases.

Vice Chair Sutton commented it is hoped that the project will have something solid related to water rights in October so that the information can be shared with home boards. Mr. Robinette explained this is important but noted that forecasted costs and the investor commitment escrow period will come later and said that decisions will be based on ‘frozen documents’ in about April 2026.

Mr. Robinette reviewed the first phase and explained that because costs and affordability is a participant concern, the project will reconvene the ad-hoc value planning workgroup. This workgroup’s focus is to make certain participants are comfortable taking information back to their home boards and satisfying questions related to the project having good design and estimates, that uncertainty has been accounted for, and contingencies have been considered. Further, the group will consider opportunities to reduce costs and add value. Mr. Robinette explained that the topic of uncertainty is being addressed and as more is learned, the project will continue bringing information back to the group.

Mr. Robinette reviewed the value planning ad-hoc subcommittee’s current roster and said that if others are interested in participating, they should contact Vice Chair Kunde. Vice Chair Kunde stated that there is room for one more participant and that the subcommittee will convene for an anticipated four meetings in the near future.

Mr. Robinette noted that when the project moves to the second phase, discussions regarding funding may mean adjusting timelines in the schedule. In response to a question regarding timing, he noted that the project construction schedule is anticipating breaking ground in 2026 and project completion in 2032.

After hearing no further comments or questions, the Board and Committee moved on to Item 3.2

3.2 Receive and comment on updated conditions precedent quarterly status report.

ED Brown opened this item and explained this update is to identify the key elements that various funding partners have identified as critical for progress. The report reviews where progress has been made and those areas that may need modification. He noted a key takeaway in the report is that the targeted date for participant escrow is still October 2025. He stated that if there are any elements

within the status report that are a cause for concern, staff would appreciate hearing those now. Chair Durst added that when going back to home boards, communication should go beyond costs and review the creative ways in which water will be utilized in the future as an asset that can be moved to those areas where it is needed, and is flexible in terms of being used for both state and federal projects.

Hearing no further comments, the meeting moved to Item 4, Reports.

4. REPORTS:

4.1 Chairpersons' Reports:

Chair Azevedo noted he has heard from local workforce groups regarding their interest in the project and said timing will play a role in their involvement, as there are times throughout the year they are not as busy. He noted the Delta is still diverting water. He also shared that a local farm show is coming up, which presents an opportunity to share information about the project with attendees.

Chair Durst said he recently talked with Karla Nemeth, Director of the California Department of Water Resources, who is interested in project benefits, and he noted that communicating about benefits is as important as sharing related costs.

4.2 Committee & Workgroup Chairs' Reports:

Local: ED Brown noted the project has closed escrow on its first property and that there is a tenant with a leasing agreement. Chair Durst noted that ownership is recognized in the class of the Committee, not in the class of the Authority Board.

Operations & Engineering: Vice Chair Kunde said there was a meeting related to items discussed at this Board and Committee meeting and including value planning efforts. He also stated that he attended a California Water Commission meeting which included a report on Contra Costa Water's withdrawal from the water storage investment program.

4.3 Authority Board & Reservoir Committee Participant Reports:

None.

4.4 Executive Director's Reports:

ED Brown did not have an oral report.

Chair Durst introduced Mr. Adam Nickels, Principal Deputy Regional Director of California-Great Basin Region. Mr. Nickels reported that the Bureau of Reclamation has contributed an additional \$129M dollars and continues to

make investments into Northern California Water as it seeks to help create long-term solutions for storage. He said this additional funding brings the Bureau's total funding commitment to \$625M. He said he is looking forward to getting to construction and to seeing progress.

Members of the Board and Committee noted their enthusiasm with the Bureau's continued support. Vice Chair Sutton said that timing is important, especially for when agencies will need to make commitments to the project. Mr. Nickles reiterated the Bureau of Reclamation is only able to commit to the building of the project at this time, and not to a shared partnership for storage. He said projects like Sites are critical to California.

Director Kaplan made comments about the need to better understand timelines for federal participation commitment.

Mr. Nickles reiterated that commitments are not able to made beyond that for the building of the project.

Following Mr. Nickels' report and unrelated to it, General Counsel Doud noted the Authority has a Conflict of Interest Code and wishes for all Committee and Board members to have participated in an Ethics (AB1234) training. He noted that home agencies require this and asked that if individuals have completed the training, that they send their certifications to the Authority.

5. CLOSED SESSION: 10:23

5.1 Negotiations concerning water right permit terms and conditions (Govt. Code §54956.9(c) and §54956.9(d)(4)).

5.2 Negotiations concerning Sites Project operation terms, conditions and agreements with the State of California, Department of Water Resources and United States, Bureau of Reclamation. (Govt. Code §§54956.9(c), 54956.9(d)(4)).

5.3 Conference with legal counsel regarding significant exposure to litigation (Gov. Code §§54956.9(d)(2)) (1 Item).

5.4 Potential litigation (Govt. Code §54956.9(d)(4)) (1 item).

6. REPORT FROM CLOSED SESSION: 12:08 pm

Attorney Doud noted that there was one action to report from the October 2024 meeting, noting that the Authority Board and Reservoir Committee previously provided direction to the Authority’s designated negotiators regarding price and terms of payment for the acquisition of the Jensen Ranch. The Authority has since entered into a purchase and sale agreement with the owners of the property that contains terms consistent with the Authority Board’s and Reservoir Committee’s direction

There was nothing further to report.

7. **RECAP:** None.

7.1 **Suggested Future Agenda Items.** None

7.2 **Upcoming Meetings:**

Reservoir Committee & Authority Board

Day of Friday, February 21, 2024 (9:00 a.m. – 12:00 p.m.),
Maxwell Project Office & Virtual

Chair Durst adjourned the Reservoir Committee and Authority Board Meeting at the hour of 12:09 p.m.

Fritz Durst, Authority Board Chair

Mike Azevedo, Reservoir Committee Chair

MJ Brown, Board Clerk

Current Voting Committee Participants (22):

	%	Participant		%	Participant
<input type="checkbox"/>	3.47	American Canyon, City	<input type="checkbox"/>	2.57	LaGrande WD
<input type="checkbox"/>	2.42	Antelope Valley-East Kern WA	<input checked="" type="checkbox"/>	17.29	Metropolitan WD
<input checked="" type="checkbox"/>	5.28	Coachella Valley WD	<input checked="" type="checkbox"/>	3.47	Reclamation District 108
<input checked="" type="checkbox"/>	5.28	Colusa County	<input checked="" type="checkbox"/>	2.42	Rosedale-Rio Bravo WSD
<input checked="" type="checkbox"/>	5.05	Colusa County WD	<input checked="" type="checkbox"/>	8.70	San Bernardino Valley MWD
<input checked="" type="checkbox"/>	2.41	Cortina WD (1)	<input checked="" type="checkbox"/>	6.48	San Geronio Pass WA
<input checked="" type="checkbox"/>	2.87	Davis WD	<input checked="" type="checkbox"/>	2.42	Santa Clara Valley WD
<input checked="" type="checkbox"/>	4.22	Desert WA	<input checked="" type="checkbox"/>	3.77	Santa Clarita Valley WA
<input checked="" type="checkbox"/>	3.17	Dunnigan WD	<input checked="" type="checkbox"/>	3.89	Westside WD
<input checked="" type="checkbox"/>	3.77	Glenn-Colusa ID	<input checked="" type="checkbox"/>	3.19	Wheeler Ridge-Maricopa WSD
<input checked="" type="checkbox"/>	2.57	Irvine Ranch WD	<input checked="" type="checkbox"/>	5.28	Zone 7 WA
				100.00	Total

19 Voting members represented at the start of the meeting-

91.54% Represented participation percentage.

Representation has been delegated as follows:

(1) Proxy to Jamie Traynham, Davis WD

(‡) Not present after _____

Current Voting Authority Board (9)		Primary		Alternate
Colusa County	<input type="checkbox"/>	TBD	<input checked="" type="checkbox"/>	Mike Azevedo
Colusa County Water District	<input type="checkbox"/>	Joe Marsh	<input type="checkbox"/> <input checked="" type="checkbox"/>	Hal Charter Shelly Murphy
Glenn County	<input checked="" type="checkbox"/>	Tony Arendt	<input type="checkbox"/>	Jim Yoder
Glenn-Colusa Irrigation District	<input checked="" type="checkbox"/>	Jeff Sutton	<input checked="" type="checkbox"/>	Logan Dennis
Reclamation District 108	<input checked="" type="checkbox"/>	Fritz Durst	<input type="checkbox"/> <input type="checkbox"/>	Sean Doherty Hilary Reinhard
Placer County Water Agency	<input checked="" type="checkbox"/>	Gray Allen	<input type="checkbox"/>	Scott Alvord
Tehama-Colusa Canal Authority	<input checked="" type="checkbox"/>	Bill Vanderwaal	<input type="checkbox"/>	Jim Jones Zack Dennis
City of Sacramento	<input checked="" type="checkbox"/>	Lisa Kaplan	<input type="checkbox"/> <input type="checkbox"/>	Anne Sangar Brett Ewart
Westside Water District	<input type="checkbox"/>	Doug Parker	<input type="checkbox"/>	Zach Dennis

Associate Members (non-voting)		Primary		Alternate
Western Canal Water District	<input type="checkbox"/>	Greg Johnson	<input checked="" type="checkbox"/>	Ted Trimble
Zone 3	<input checked="" type="checkbox"/>	Mike Urkov	<input type="checkbox"/>	Wendy Tyler

Non-Voting Committee Participants (2)		Primary		Alternate/Other
Department of Water Resources	<input checked="" type="checkbox"/>	Rob Cooke	<input type="checkbox"/>	
Bureau of Reclamation	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	Adam Nickels Allison Jacobson	<input checked="" type="checkbox"/> <input type="checkbox"/>	Natalie Taylor Jesse Sikora

Current Voting Reservoir Committee (22)		Primary		Alternate
American Canyon, City	<input type="checkbox"/>	Jason Holley	<input type="checkbox"/>	
Antelope Valley-East Kern WA	<input type="checkbox"/>	Matt Knudson	<input type="checkbox"/>	
Coachella Valley Water District	<input type="checkbox"/>	Robert Cheng	<input checked="" type="checkbox"/>	Petya Vasileva
Colusa County	<input checked="" type="checkbox"/>	Mike Azevedo	<input type="checkbox"/>	TBD
Colusa County Water District	<input type="checkbox"/>	Halbert Charter	<input checked="" type="checkbox"/>	Shelly Murphy
Cortina Water District	<input type="checkbox"/>	Jim Peterson	<input type="checkbox"/> <input checked="" type="checkbox"/>	Chuck Grimmer Jamie Traynham
Davis Water District	<input checked="" type="checkbox"/>	Jamie Traynham	<input type="checkbox"/>	Tom Charter
Desert Water Agency	<input checked="" type="checkbox"/>	Steve Johnson	<input type="checkbox"/> <input type="checkbox"/>	David Tate Esther Saenz

Dunnigan Water District	<input checked="" type="checkbox"/>	Jordon Navarrot	<input type="checkbox"/>	
RD 108	<input checked="" type="checkbox"/>	Jordon Navarrot	<input type="checkbox"/>	Lewis Bair
Glenn-Colusa Irrigation District	<input checked="" type="checkbox"/>	Logan Dennis	<input type="checkbox"/>	Louis Jarvis
Irvine Ranch Water District	<input checked="" type="checkbox"/>	Paul Weghorst	<input type="checkbox"/>	Robert Huang
LaGrande Water District	<input type="checkbox"/>	Zach Dennis	<input type="checkbox"/>	
Metropolitan Water District	<input checked="" type="checkbox"/>	Randall Neudeck	<input type="checkbox"/> <input type="checkbox"/>	Nina Hawk Sam Smalls
Rosedale-Rio Bravo Water District	<input checked="" type="checkbox"/>	Trent Taylor	<input type="checkbox"/>	Dan Bartel
San Bernardino Valley Water District	<input checked="" type="checkbox"/>	Michael Plinski	<input type="checkbox"/>	Heather Dyer
San Geronio Pass Water Agency	<input checked="" type="checkbox"/>	Lance Eckhart	<input type="checkbox"/> <input type="checkbox"/>	Thomas Todd Emmett Campbell
Santa Clara Valley Water District	<input type="checkbox"/>	Cindy Kao	<input checked="" type="checkbox"/>	Katherine Maher
Santa Clarita Valley Water Agency	<input checked="" type="checkbox"/>	Steve Cole	<input checked="" type="checkbox"/>	Ali Elhassan
Westside Water District	<input checked="" type="checkbox"/>	Allen Myers	<input type="checkbox"/>	
Wheeler Ridge-Maricopa Water Storage District	<input checked="" type="checkbox"/>	Rob Kunde	<input type="checkbox"/>	Sheridan Nicholas
Zone 7 Water Agency	<input checked="" type="checkbox"/>	Valerie Pryor	<input type="checkbox"/> <input checked="" type="checkbox"/>	Lillian Xie Chris Hentz

Authority, Non-Signatory (6)		Primary		Alternate
PCWA	<input type="checkbox"/>	Ed Horton	<input type="checkbox"/>	Ben Barker
Roseville	<input type="checkbox"/> <input type="checkbox"/>	George Hanson Joshua Alpine	<input type="checkbox"/> <input type="checkbox"/>	Sean Bigley Darin Reintjes
Sacramento County	<input type="checkbox"/>	Kerry Schmitz	<input type="checkbox"/>	

Sites Project Authority:

Jerry Brown Ali Forsythe Kevin Spesert JP Robinette Joe Trapasso MJ Brown Alan Doud

Members of the Public

Name	Representing	Name	Representing
Nancy Moricz	Kleinfelder	Brandee Blumenthal	USBR
Randy Wilson	Board of Supervisors	Nathan Monroe	Atlas
Richard Cruz	NCCRC	Jordan Gobel	Dewberry

Members of the Public

<i>Name</i>	<i>Representing</i>	<i>Name</i>	<i>Representing</i>
Gary Evans	Land Owner	Kyle Hughes	Public
Xzandrea Fowler	Colusa County Community Development	Richard Welsh	Welsh Consulting LLC

Virtual Attendance

Virtual Attendees 80		
Marcia Kivett	Sikora, Jessica L (External)	
Wendy Ambriz	Katherine Maher (External)	Michael Plinski (External)
JP Robinette	m azevedo (Unverified)	Trent Taylor (External)
Conference	Marcus Maltby (External)	Anthony.Middleton
15304546811 (Unverified)	Rubina Chaudhary (External)	Desi Dikova (External)
SC Irvine Lake Conference Room (External)	15305240443 (Unverified)	Cheyenne Harris (External)
MJ Brown	Sara Snow (External)	Stout, Holly@DWR (External)
Suzzan Hunt (External)	Elsberry-Crabtree, Onallee (External)	Amshu Chappa (External)
Pamela Kattleba-Jenkins Westside Water	Luu, Henry (External)	Arsenijevic, Jelica (External)
Taylor, Natalie L (External)	Ayoub Antabeel	Shayleen (External)
Scott Brown (External)	Angela Bezzone (External)	Shayleen O'Connell (Unverified)
Wise, Mary (Cathy) (External)	Bill A (Unverified)	Ali Elhassan (External)
Cooke, Robert@DWR (External)	Ryan Shaw	Chandra Chilmakuri (External)
Mark Tomey County of Colusa Planning (Unverified)	Arshad, Zohaib A (External)	Joe Trapasso
Steve Cole (External)	Dawson, Elizabeth (External)	14155729204 (Unverified)
Steve Johnson (External)	Brian Kirwan (External)	
Marika Bernardi (External)	Pryor, Valerie (External)	
RRBWSD Admin (External)	Petya Vasileva CVWD (Unverified)	
Shelly Murphy (Unverified)	Young, Amy@DWR (she/her) (External)	
Jeff Kivett (External)	Barbara, Vincent F (External)	
Peterson, Stephen	Alex's AI Notetaker (Otter.ai) (Unverified)	
Lonnie Rejda (External)	Hentz, Chris (External)	
41432996920 (Unverified)	Eric Hernandez (External)	
jerry brown (External)	Smalls,Samuel L (External)	
Alexander, Jeriann (External)	Rivera, Itzia@DWR (External)	
Fritz Durst	Brian Thomas	
Foss, Elizabeth (External)	Sara M. Katz (External)	
Michael Starkey, Optics Biological (Unverified)	Conner McDonald (External)	
Lance Eckhart Pass Agency (External)	Laurie Warner Herson (External)	
Jeff Turner (Unverified)	15306192112 (Unverified)	
Matthias (Unverified)	Juleah Cordi (Unverified)	
Douglas Montague (External)	15308797424 (Unverified)	
Douglas McDonald (External)	Gardels, Derek (External)	
Neudeck,Randall D (External)	Spranza, John (External)	



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.2

February 21, 2025

Subject: **Treasurer's Report**

Requested Action:

Reservoir Committee and Authority Board consider acceptance of the Sites Project Authority Treasurer's Report.

Detailed Description/Background:

Attachment A incorporates financial information through January 31, 2025.

Fiscal Impact/Funding Source:

None.

Staff Contact:

Shayleen O'Connell

Primary Service Provider:

Pinion, LLC - Project Accountant

Attachments:

Attachment A: Treasurer's Report

SITES JOINT POWERS AUTHORITY

TREASURER'S REPORT

January 31, 2025

Savings Account-River City Bank

Beginning Balance	01/01/2025	\$	15,300,865.18	
Interest Earned		\$	58,698.27	
Transfer funds from general account		\$	482,946.87	
River City Bank ICS Savings Account Balance	01/31/2025			\$ 15,842,510.32

General Operating Checking Account-River City Bank

Beginning Balance	01/01/2025	\$	15,834,625.16
Interest Earned		\$	60,388.13
Authority Revenue		\$	117,500.00
Reservoir Revenue		\$	5,155,860.89

DISBURSED:

Office Rent	\$	(4,500.00)		
IT & Computer Support	\$	(962.00)		
Bank Service Fees	\$	(193.82)		
Office Expenses	\$	(1,385.72)		
Executive Director Services	\$	(46,337.39)		
Professional Fees-Special Legal	\$	(21,081.83)		
Professional Fees-Enviro Mitigation Planning	\$	(18,691.54)		
Professional Fees-Cooperative Agreement Task	\$	(8,704.51)		
Professional Fees-Permitting & Agreements	\$	(156,267.23)		
Professional Fees-Operations/Sim Modeling	\$	(42,341.18)		
Professional Fees-Engineering Services	\$	(149,127.74)		
Professional Fees-Wheeling Rate Services	\$	(4,170.00)		
Professional Fees-Bond Counsel	\$	(6,370.00)		
Professional Fees-Real Estate Legal	\$	(4,375.00)		
Professional Fees-Municipal Advisor	\$	(15,137.50)		
Professional Fees-Reservoir Operations Modeling	\$	(19,662.75)		
Professional Fees-Water Rights Modeling	\$	(55,389.50)		
Professional Fees-Communications	\$	(38,900.10)		
Professional Fees-Project Integration	\$	(499,994.61)		
Professional Fees-Inter-Agency Agreements	\$	(11,435.00)		
Professional Fees-Strategic Planning Services	\$	(1,280.00)		
Professional Fees-Project Controls	\$	(232,954.51)		
Professional Fees-Legal Counsel	\$	(65,477.37)		
TOTAL DISBURSED		\$	(1,404,739.30)	
Transfer Funds to Savings account		\$	(482,946.87)	
RCB General Checking Account Balance	01/31/2025			\$ 19,280,688.01

Federal Fund Checking-River City Bank

Beginning Balance	01/01/2025	\$	539,017.55	
Interest Earned		\$	940.73	
Reservoir Revenue				
Dues & Fees	\$	(183,759.06)		
Program Operations Manager	\$	(34,246.88)		
External Affairs Manager	\$	(27,517.60)		
E&C Manager	\$	(35,955.60)		
Professional Fees-Tax and Planning	\$	(2,100.00)		
Professional Fees-Strategic Planning	\$	(2,000.00)		
Professional Fees-Water Rights Modeling	\$	(55,292.89)		
Professional Fees-Federal Gov't Affairs Support	\$	(21,000.00)		
Professional Fees-Inter-Agency Agreements	\$	(6,899.91)		
Professional Fees-Legal Counsel	\$	(6,728.00)		
Professional Fees-Engineering Services	\$	(78,883.94)		
Professional Fees-EPP Manager	\$	(37,025.18)		
Professional Fees-Legislative/Reg/Strat Support	\$	(9,000.00)		
Professional Fees-Owner's Advisor-Financing	\$	(10,000.00)		
TOTAL DISBURSED		\$	(510,409.06)	
RCB Federal Fund Checking Account Balance	01/31/2025			\$ 29,549.22

State (WSIP) Fund Checking Account-River City Bank

Beginning Balance	01/01/2025	\$	426.84	
RCB State Fund Checking Account Balance	01/31/2025			\$ 426.84

TOTAL CASH AVAILABLE	January 31, 2025		\$ 35,153,174.39
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**Sites Project Joint Powers Authority
Transactions by Account
As of January 31, 2025**

Type	Date	Num	Name	Memo	Debit	Credit	Balance
RC Federal Fund Checking 4683							539,017.55
Bill Pmt -Check	01/09/2025	ACH	Brian G Thomas Consulting LLC			10,000.00	529,017.55
Bill Pmt -Check	01/09/2025	ACH	Cox, Castle & Nicholson LLP			6,728.00	522,289.55
Bill Pmt -Check	01/09/2025	ACH	Dunn Consulting			9,000.00	513,289.55
Bill Pmt -Check	01/09/2025	ACH	Forsythe Group LLC			37,025.18	476,264.37
Bill Pmt -Check	01/09/2025	ACH	Fugro USA Land, Inc			78,883.94	397,380.43
Bill Pmt -Check	01/09/2025	ACH	Hinderliter, de Llamas and Assoc...			2,100.00	395,280.43
Bill Pmt -Check	01/09/2025	ACH	Lasswell Strategic Consulting			2,000.00	393,280.43
Bill Pmt -Check	01/09/2025	ACH	Robinette Consulting, LLC			35,955.60	357,324.83
Bill Pmt -Check	01/09/2025	ACH	Somach Simmons & Dunn			55,292.89	302,031.94
Bill Pmt -Check	01/09/2025	ACH	Spesert Consulting			27,517.60	274,514.34
Bill Pmt -Check	01/09/2025	ACH	The Ferguson Group			21,000.00	253,514.34
Bill Pmt -Check	01/09/2025	ACH	Trapasso Consulting Services			34,246.88	219,267.46
Bill Pmt -Check	01/09/2025	5138	California Dept. of Fish & Wildlife			183,759.06	35,508.40
Bill Pmt -Check	01/09/2025	5139	Tehama-Colusa Canal Authority			6,899.91	28,608.49
General Journal	01/31/2025	1-5C		rec int fme	940.73		29,549.22
Total RC Federal Fund Checking 4683					940.73	510,409.06	29,549.22
RC ICS Savings 9755							15,300,865.18
General Journal	01/10/2025	1-2C		transfer to ICS to max	225,776.83		15,526,642.01
General Journal	01/23/2025	1-3C		transfer to ICS to max	932,430.45		16,459,072.46
General Journal	01/29/2025	1-4C		transfer to ICS to max		675,260.41	15,783,812.05
General Journal	01/31/2025	1-6C		rec int fme	58,698.27		15,842,510.32
Total RC ICS Savings 9755					1,216,905.55	675,260.41	15,842,510.32
RC Operating Checking 2016							15,839,250.16
Bill Pmt -Check	01/09/2025	ACH	Adept Solutions Inc			962.00	15,838,288.16
Bill Pmt -Check	01/09/2025	ACH	Advanced Document Concepts			43.21	15,838,244.95
Bill Pmt -Check	01/09/2025	ACH	County of Colusa			4,500.00	15,833,744.95
Bill Pmt -Check	01/09/2025	ACH	Leanne Link			60.00	15,833,684.95
Bill Pmt -Check	01/09/2025	ACH	Pinion, LLC			4,625.00	15,829,059.95
Bill Pmt -Check	01/09/2025	ACH	Waterology Consulting			40,810.65	15,788,249.30
Bill Pmt -Check	01/09/2025	ACH	Young Wooldridge LLP			6,519.33	15,781,729.97
Bill Pmt -Check	01/09/2025	2643	US Bank			1,129.48	15,780,600.49
General Journal	01/10/2025	1.2C		transfer to ICS to max		225,776.83	15,554,823.66
Deposit	01/23/2025		Westside WD		260,000.00		15,814,823.66
Deposit	01/23/2025		Wheeler Ridge-Maricopa		122,000.00		15,936,823.66
Deposit	01/23/2025		Western Canal WD		5,000.00		15,941,823.66
Deposit	01/23/2025		Colusa County WD		415,240.00		16,357,063.66
Deposit	01/23/2025		San Geronio Pass WA		560,000.00		16,917,063.66
Deposit	01/23/2025		Rosedale-Rio Bravo WSD		20,000.00		16,937,063.66
Deposit	01/23/2025		Reclamation Dist 108		205,000.00		17,142,063.66
Deposit	01/23/2025		Glenn-Colusa Irr District		245,000.00		17,387,063.66
Deposit	01/23/2025		Santa Clara Valley WD		20,000.00		17,407,063.66
Deposit	01/23/2025		Placer Title-refund		12,620.89		17,419,684.55
General Journal	01/23/2025	1.3C		transfer to ICS to max		932,430.45	16,487,254.10
Bill Pmt -Check	01/28/2025	ACH	Brown and Caldwell			232,954.51	16,254,299.59
Bill Pmt -Check	01/28/2025	ACH	Cox, Castle & Nicholson LLP			20,520.40	16,233,779.19
Bill Pmt -Check	01/28/2025	ACH	HDR Engineering Inc			518,686.15	15,715,093.04
Bill Pmt -Check	01/28/2025	ACH	Katz and Associates, Inc			38,900.10	15,676,192.94
Bill Pmt -Check	01/28/2025	ACH	Maxium Pest Control			65.00	15,676,127.94
Bill Pmt -Check	01/28/2025	ACH	MBK Engineers Inc			75,052.25	15,601,075.69
Bill Pmt -Check	01/28/2025	ACH	Montague DeRose and Associat...			15,137.50	15,585,938.19
Bill Pmt -Check	01/28/2025	ACH	Net2Phone Inc.			148.03	15,585,790.16
Bill Pmt -Check	01/28/2025	ACH	Nossaman LLP			15,750.00	15,570,040.16
Bill Pmt -Check	01/28/2025	ACH	Perkins Coie LLP			21,081.83	15,548,958.33
Bill Pmt -Check	01/28/2025	ACH	Regional Government Services ...			5,526.74	15,543,431.59
Bill Pmt -Check	01/28/2025	ACH	Stradling Yocca Carlson & Rauth			6,370.00	15,537,061.59
Bill Pmt -Check	01/28/2025	ACH	The Catalyst Group, Inc.			1,280.00	15,535,781.59
Bill Pmt -Check	01/28/2025	ACH	Water Resource Economics, LLC			4,170.00	15,531,611.59
Bill Pmt -Check	01/28/2025	ACH	AECOM Technical Services, Inc.			66,166.79	15,465,444.80
Bill Pmt -Check	01/28/2025	ACH	Best Best & Krieger, LLP			38,437.64	15,427,007.16
Bill Pmt -Check	01/28/2025	ACH	CH2M Hill Engineers, Inc			125,302.13	15,301,705.03
Bill Pmt -Check	01/28/2025	ACH	ICF Jones & Stokes Inc			156,267.23	15,145,437.80
Bill Pmt -Check	01/28/2025	2644	Glenn-Colusa Irrigation District			4,308.00	15,141,129.80
Bill Pmt -Check	01/28/2025	2645	Reclamation District #108			4,396.51	15,136,733.29
General Journal	01/28/2025	1-8C		Bank service fee		193.82	15,136,539.47
General Journal	01/29/2025	1-4C		transfer to ICS to max	675,260.41		15,811,799.88
Deposit	01/31/2025		Tehama Colusa Canal Auth		45,000.00		15,856,799.88
Deposit	01/31/2025		Sac Co WA		22,500.00		15,879,299.88
Deposit	01/31/2025		County of Colusa		45,000.00		15,924,299.88
Deposit	01/31/2025		Coachella Valley WD		400,000.00		16,324,299.88
Deposit	01/31/2025		San Bernardino Valley		856,000.00		17,180,299.88
General Journal	01/31/2025	1-7C		rec int fme	60,388.13		17,240,688.01
Deposit	01/31/2025		Metropolitan WD		2,000,000.00		19,240,688.01
Deposit	01/31/2025		Irvine Ranch WD		40,000.00		19,280,688.01
Total RC Operating Checking 2016					6,009,009.43	2,567,571.58	19,280,688.01
RC State Fund Checking 9538							426.84
Total RC State Fund Checking 9538							426.84
US Bank Checking							0.00
Total US Bank Checking							0.00
TOTAL					7,226,855.71	3,753,241.05	35,153,174.39

Sites Project Joint Powers Authority
Balance Sheet - DRAFT
As of January 31, 2025

	Jan 31, 25
ASSETS	
Current Assets	
Checking/Savings	
RC Federal Fund Checking 4683	29,549.22
RC ICS Savings 9755	15,842,510.32
RC Operating Checking 2016	19,280,688.01
RC State Fund Checking 9538	426.84
Total Checking/Savings	35,153,174.39
Accounts Receivable	
Accounts Rec Members	
Membership - Authority	117,500.00
Membership - Reservoir	1,296,880.00
Total Accounts Rec Members	1,414,380.00
Total Accounts Receivable	1,414,380.00
Other Current Assets	
Vendor Receivable	532,000.00
Total Other Current Assets	532,000.00
Total Current Assets	37,099,554.39
Fixed Assets	
Land	1,626,832.11
Total Fixed Assets	1,626,832.11
TOTAL ASSETS	38,726,386.50
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	525,178.63
Total Accounts Payable	525,178.63
Other Current Liabilities	
Accued Liability/Expense	116,000.00
Total Other Current Liabilities	116,000.00
Total Current Liabilities	641,178.63
Long Term Liabilities	
Participant Reimbursement Polic	9,039,559.17
Total Long Term Liabilities	9,039,559.17
Total Liabilities	9,680,737.80
Equity	
Net Assets	1,929,216.58
Retained Earnings	20,862,720.77
Net Income	6,253,711.35
Total Equity	29,045,648.70
TOTAL LIABILITIES & EQUITY	38,726,386.50

FOR MANAGEMENT PURPOSES ONLY

Sites Project Joint Powers Authority
A/R Aging Summary
As of January 31, 2025

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Antelope Valley - East Kern Water Agency	20,000.00	0.00	0.00	0.00	0.00	20,000.00
Bureau of Reclamation	0.00	0.00	0.00	0.00	0.00	0.00
CA Department of Water Resources	0.00	0.00	0.00	0.00	0.00	0.00
CCFCWCD / Zone 3	0.00	5,000.00	0.00	0.00	0.00	5,000.00
City of American Canyon	160,000.00	0.00	0.00	0.00	0.00	160,000.00
City of Roseville	22,500.00	0.00	0.00	0.00	0.00	22,500.00
City of Sacramento Dept. of Utilities	22,500.00	0.00	0.00	0.00	0.00	22,500.00
Cortina Water District	18,000.00	0.00	0.00	0.00	0.00	18,000.00
County of Glenn	45,000.00	0.00	0.00	0.00	0.00	45,000.00
Davis Water District	80,000.00	0.00	0.00	0.00	0.00	80,000.00
Desert Water Agency	260,000.00	0.00	0.00	0.00	0.00	260,000.00
Dunnigan Water District	118,880.00	0.00	0.00	0.00	0.00	118,880.00
LaGrande Water District	40,000.00	0.00	0.00	0.00	0.00	40,000.00
Placer County Water Agency	22,500.00	0.00	0.00	0.00	0.00	22,500.00
Santa Clarita Valley Water Agency	200,000.00	0.00	0.00	0.00	0.00	200,000.00
Zone 7 Water Agency	400,000.00	0.00	0.00	0.00	0.00	400,000.00
TOTAL	<u>1,409,380.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,414,380.00</u>

Sites Project Joint Powers Authority
A/P Aging Summary
As of January 31, 2025

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Advanced Document Concepts	26.53	0.00	0.00	0.00	0.00	26.53
Brian G Thomas Consulting LLC	10,000.00	0.00	0.00	0.00	0.00	10,000.00
Brown and Caldwell	154,893.38	0.00	0.00	0.00	0.00	154,893.38
CA Department of Tax and Fee Admin	0.00	415.70	0.00	0.00	0.00	415.70
Dunn Consulting	9,500.00	0.00	0.00	0.00	0.00	9,500.00
Forsythe Group LLC	36,665.00	0.00	0.00	0.00	0.00	36,665.00
Fugro USA Land, Inc	24,078.72	0.00	0.00	0.00	0.00	24,078.72
HDR Engineering Inc	0.00	16,281.00	0.00	0.00	0.00	16,281.00
HH Consultants LLC	4,454.04	0.00	0.00	0.00	0.00	4,454.04
Lasswell Strategic Consulting	2,000.00	0.00	0.00	0.00	0.00	2,000.00
Leanne Link	380.00	0.00	0.00	0.00	0.00	380.00
Pinion, LLC	5,495.00	0.00	0.00	0.00	0.00	5,495.00
Robinette Consulting, LLC	36,699.70	0.00	0.00	0.00	0.00	36,699.70
Shayleen O'Connel Mastagne	14,016.64	0.00	0.00	0.00	0.00	14,016.64
Somach Simmons & Dunn	70,299.00	0.00	0.00	0.00	0.00	70,299.00
Spesert Consulting	28,151.00	0.00	0.00	0.00	0.00	28,151.00
The Catalyst Group, Inc.	2,766.25	0.00	0.00	0.00	0.00	2,766.25
The Ferguson Group	22,000.00	0.00	0.00	0.00	0.00	22,000.00
Trapasso Consulting Services	34,162.40	0.00	0.00	0.00	0.00	34,162.40
US Bank	737.33	0.00	0.00	0.00	0.00	737.33
Waterology Consulting	41,722.00	0.00	0.00	0.00	0.00	41,722.00
Young Wooldridge LLP	10,434.94	0.00	0.00	0.00	0.00	10,434.94
TOTAL	<u>508,481.93</u>	<u>16,696.70</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>525,178.63</u>

Sites Project Joint Powers Authority
Profit & Loss - DRAFT
January 2025

	Jan 25	Jan 25
Ordinary Income/Expense		
Income		
Membership Admin/Authority	415,000.00	415,000.00
Membership Water	6,260,120.00	6,260,120.00
Total Income	<u>6,675,120.00</u>	<u>6,675,120.00</u>
Gross Profit	6,675,120.00	6,675,120.00
Expense		
Accounting Services	5,495.00	5,495.00
Bank Service Fees	193.82	193.82
Dues and Subscriptions	27,150.00	27,150.00
Office Expenses		
Misc Office & Operating Exp	911.89	911.89
Total Office Expenses	<u>911.89</u>	<u>911.89</u>
Professional Fees		
CMAR Procurement Support	4,454.04	4,454.04
County Agreements Advisor	380.00	380.00
E & C Manager	36,699.70	36,699.70
EPP Manager	36,665.00	36,665.00
Executive Director	41,722.00	41,722.00
External Affairs Manager	28,151.00	28,151.00
Federal Government Affairs Supp	22,000.00	22,000.00
Finance Manager	14,016.64	14,016.64
General Legal Counsel	10,434.94	10,434.94
Geotechnical Engineering	24,078.72	24,078.72
Legislative/Reg/Strategic	9,500.00	9,500.00
Owner's Financial Advisor	10,000.00	10,000.00
Program Ops Manager	34,162.40	34,162.40
Project Controls	154,893.38	154,893.38
Strategic Planning	4,766.25	4,766.25
Water Rights Legal Counsel	70,299.00	70,299.00
Total Professional Fees	<u>502,223.07</u>	<u>502,223.07</u>
Rent - Office	4,500.00	4,500.00
Website, Data, Computer Support	962.00	962.00
Total Expense	<u>541,435.78</u>	<u>541,435.78</u>
Net Ordinary Income	6,133,684.22	6,133,684.22
Other Income/Expense		
Other Income		
Interest Income		
Interest Income-River City		
Fed WIIN Account	940.73	940.73
ICS Account	58,698.27	58,698.27
Operating Account	60,388.13	60,388.13
Total Interest Income-River City	<u>120,027.13</u>	<u>120,027.13</u>
Total Interest Income	120,027.13	120,027.13
Total Other Income	<u>120,027.13</u>	<u>120,027.13</u>
Net Other Income	120,027.13	120,027.13
Net Income	<u><u>6,253,711.35</u></u>	<u><u>6,253,711.35</u></u>

**Sites Project Joint Powers Authority
Transaction Detail By Account
January 2025**

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
Membership Admin/Authority								
Invoice	01/02/2025	SPA-2025-22	County of Colusa.	Fiscal Year 2025, Invoice for ...	Authority		45,000.00	45,000.00
Invoice	01/02/2025	SPA-2025-23	Colusa County Water Distr...	Fiscal Year 2025, Invoice for ...	Authority		45,000.00	90,000.00
Invoice	01/02/2025	SPA-2025-24	County of Glenn	Fiscal Year 2025, Invoice for ...	Authority		45,000.00	135,000.00
Invoice	01/02/2025	SPA-2025-25	Glenn Colusa Irrigation Di...	Fiscal Year 2025, Invoice for ...	Authority		45,000.00	180,000.00
Invoice	01/02/2025	SPA-2025-26	Reclamation District # 108	Fiscal Year 2025, Invoice for ...	Authority		45,000.00	225,000.00
Invoice	01/02/2025	SPA-2025-27	Tehama Colusa Canal Aut...	Fiscal Year 2025, Invoice for ...	Authority		45,000.00	270,000.00
Invoice	01/02/2025	SPA-2025-28	Westside Water District	Fiscal Year 2025, Invoice for ...	Authority		45,000.00	315,000.00
Invoice	01/02/2025	SPA-2025-29	Placer County Water Agen...	Fiscal Year 2025, Invoice for ...	Authority		22,500.00	337,500.00
Invoice	01/02/2025	SPA-2025-30	Sacramento County Water...	Fiscal Year 2025, Invoice for ...	Authority		22,500.00	360,000.00
Invoice	01/02/2025	SPA-2025-31	City of Roseville	Fiscal Year 2025, Invoice for ...	Authority		22,500.00	382,500.00
Invoice	01/02/2025	SPA-2025-32	City of Sacramento Dept. ...	Fiscal Year 2025, Invoice for ...	Authority		22,500.00	405,000.00
Invoice	01/02/2025	SPA-2025-33	Western Canal Water Dist...	Fiscal Year 2025, Invoice for ...	Authority		5,000.00	410,000.00
Invoice	01/02/2025	SPA-2025-34	CCFCWCD / Zone 3	Fiscal Year 2025, Invoice for ...	Authority		5,000.00	415,000.00
Total Membership Admin/Authority						0.00	415,000.00	415,000.00
Membership Water								
Invoice	01/02/2025	SPA-2025-01	Antelope Valley - East Ker...	Phase 2C - Fourth Billing (\$4...	Reservoir		20,000.00	20,000.00
Invoice	01/02/2025	SPA-2025-02	City of American Canyon	Phase 2C - Fourth Billing (\$4...	Reservoir		160,000.00	180,000.00
Invoice	01/02/2025	SPA-2025-03	Coachella Valley Water Di...	Phase 2C - Fourth Billing (\$4...	Reservoir		400,000.00	580,000.00
Invoice	01/02/2025	SPA-2025-04	Colusa County Water Distr...	Phase 2C - Fourth Billing (\$4...	Reservoir		370,240.00	950,240.00
Invoice	01/02/2025	SPA-2025-05	Cortina Water District	Phase 2C - Fourth Billing (\$4...	Reservoir		18,000.00	968,240.00
Invoice	01/02/2025	SPA-2025-06	Davis Water District	Phase 2C - Fourth Billing (\$4...	Reservoir		80,000.00	1,048,240.00
Invoice	01/02/2025	SPA-2025-07	Desert Water Agency	Phase 2C - Fourth Billing (\$4...	Reservoir		260,000.00	1,308,240.00
Invoice	01/02/2025	SPA-2025-08	Dunnigan Water Distict	Phase 2C - Fourth Billing (\$4...	Reservoir		118,880.00	1,427,120.00
Invoice	01/02/2025	SPA-2025-09	Glenn Colusa Irrigation Di...	Phase 2C - Fourth Billing (\$4...	Reservoir		200,000.00	1,627,120.00
Invoice	01/02/2025	SPA-2025-10	Irvine Ranch Water District	Phase 2C - Fourth Billing (\$4...	Reservoir		40,000.00	1,667,120.00
Invoice	01/02/2025	SPA-2025-11	LaGrande Water District	Phase 2C - Fourth Billing (\$4...	Reservoir		40,000.00	1,707,120.00
Invoice	01/02/2025	SPA-2025-12	Metropolitan Water District	Phase 2C - Fourth Billing (\$4...	Reservoir		2,000,000.00	3,707,120.00
Invoice	01/02/2025	SPA-2025-13	Reclamation District # 108	Phase 2C - Fourth Billing (\$4...	Reservoir		160,000.00	3,867,120.00
Invoice	01/02/2025	SPA-2025-14	Rosedale-Rio Bravo Wate...	Phase 2C - Fourth Billing (\$4...	Reservoir		20,000.00	3,887,120.00
Invoice	01/02/2025	SPA-2025-15	San Bernardino Valley Mu...	Phase 2C - Fourth Billing (\$4...	Reservoir		856,000.00	4,743,120.00
Invoice	01/02/2025	SPA-2025-16	San Geronio Pass Water ...	Phase 2C - Fourth Billing (\$4...	Reservoir		560,000.00	5,303,120.00
Invoice	01/02/2025	SPA-2025-17	Santa Clara Valley Water ...	Phase 2C - Fourth Billing (\$4...	Reservoir		20,000.00	5,323,120.00
Invoice	01/02/2025	SPA-2025-18	Santa Clarita Valley Water...	Phase 2C - Fourth Billing (\$4...	Reservoir		200,000.00	5,523,120.00
Invoice	01/02/2025	SPA-2025-19	Westside Water District	Phase 2C - Fourth Billing (\$4...	Reservoir		215,000.00	5,738,120.00
Invoice	01/02/2025	SPA-2025-20	Wheeler Ridge-Maricopa	Phase 2C - Fourth Billing (\$4...	Reservoir		122,000.00	5,860,120.00
Invoice	01/02/2025	SPA-2025-21	Zone 7 Water Agency	Phase 2C - Fourth Billing (\$4...	Reservoir		400,000.00	6,260,120.00
Total Membership Water						0.00	6,260,120.00	6,260,120.00
Accounting Services								
Bill	01/31/2025	PN077021	Pinion, LLC	1/25	Authority	5,495.00		-5,495.00
Total Accounting Services						5,495.00	0.00	-5,495.00
Bank Service Fees								
General J...	01/28/2025	1-8C		Bank service fee	Authority	11.63		-11.63
General J...	01/28/2025	1-8C		Bank service fee	Reservoir	182.19		-193.82
Total Bank Service Fees						193.82	0.00	-193.82
Dues and Subscriptions								
General J...	01/02/2025	1-9C		reclass prepaid from 2023-AC...	Authority	27,150.00		-27,150.00
Total Dues and Subscriptions						27,150.00	0.00	-27,150.00
Office Expenses								
Misc Office & Operating Exp								
Bill	01/01/2025	1219849101	Net2Phone Inc.	1/25	Authority	148.03		-148.03
Bill	01/31/2025	INV149074	Advanced Document Conc...	1/25	Authority	26.53		-174.56
Bill	01/31/2025	Online 2/3/2...	US Bank	1/25	Authority	737.33		-911.89
Total Misc Office & Operating Exp						911.89	0.00	-911.89
Total Office Expenses						911.89	0.00	-911.89
Professional Fees								
CMAR Procurement Support								
Bill	01/31/2025	101-2025	HH Consultants LLC	1/25	Reservoir	4,454.04		-4,454.04
Total CMAR Procurement Support						4,454.04	0.00	-4,454.04
County Agreements Advisor								
Bill	01/31/2025	202501	Leanne Link	1/25	Reservoir	380.00		-380.00
Total County Agreements Advisor						380.00	0.00	-380.00
E & C Manager								
Bill	01/31/2025	1044	Robinette Consulting, LLC	1/20-1/31/25	Reservoir	36,699.70		-36,699.70
Total E & C Manager						36,699.70	0.00	-36,699.70
EPP Manager								
Bill	01/31/2025	SPA-202501	Forsythe Group LLC	1/25	Reservoir	36,665.00		-36,665.00
Total EPP Manager						36,665.00	0.00	-36,665.00
Executive Director								
Bill	01/31/2025	58	Waterology Consulting	1/25	Authority	4,200.00		-4,200.00
Bill	01/31/2025	58	Waterology Consulting	1/25	Reservoir	37,522.00		-41,722.00
Total Executive Director						41,722.00	0.00	-41,722.00

**Sites Project Joint Powers Authority
Transaction Detail By Account
January 2025**

Type	Date	Num	Name	Memo	Class	Debit	Credit	Balance
External Affairs Manager								
Bill	01/31/2025	1-25	Spesert Consulting	1/25	Reservoir	28,151.00		-28,151.00
Total External Affairs Manager						28,151.00	0.00	-28,151.00
Federal Government Affairs Supp								
Bill	01/31/2025	INV3001	The Ferguson Group	1/25	Reservoir	22,000.00		-22,000.00
Total Federal Government Affairs Supp						22,000.00	0.00	-22,000.00
Finance Manager								
Bill	01/31/2025	1001	Shayleen O'Connel Masta...	1/25	Reservoir	14,016.64		-14,016.64
Total Finance Manager						14,016.64	0.00	-14,016.64
General Legal Counsel								
Bill	01/31/2025	119491	Young Wooldridge LLP	1/25	Authority	5,217.47		-5,217.47
Bill	01/31/2025	119491	Young Wooldridge LLP	1/25	Reservoir	5,217.47		-10,434.94
Total General Legal Counsel						10,434.94	0.00	-10,434.94
Geotechnical Engineering								
Bill	01/31/2025	04.0020152...	Fugro USA Land, Inc	1/25	Reservoir	24,078.72		-24,078.72
Total Geotechnical Engineering						24,078.72	0.00	-24,078.72
Legislative/Reg/Strategic								
Bill	01/31/2025	Letter	Dunn Consulting	1/25	Reservoir	9,500.00		-9,500.00
Total Legislative/Reg/Strategic						9,500.00	0.00	-9,500.00
Owner's Financial Advisor								
Bill	01/31/2025	255	Brian G Thomas Consultin...	1/25	Reservoir	10,000.00		-10,000.00
Total Owner's Financial Advisor						10,000.00	0.00	-10,000.00
Program Ops Manager								
Bill	01/31/2025	SPA 25-01	Trapasso Consulting Servi...	1/25	Reservoir	34,162.40		-34,162.40
Total Program Ops Manager						34,162.40	0.00	-34,162.40
Project Controls								
Bill	01/31/2025	17550797	Brown and Caldwell	1/25	Authority	4,300.00		-4,300.00
Bill	01/31/2025	17550797	Brown and Caldwell	1/25	Reservoir	150,593.38		-154,893.38
Total Project Controls						154,893.38	0.00	-154,893.38
Strategic Planning								
Bill	01/31/2025	020425	Lasswell Strategic Consult...	1/25	Reservoir	2,000.00		-2,000.00
Bill	01/31/2025	935	The Catalyst Group, Inc.	1/25	Authority	2,766.25		-4,766.25
Total Strategic Planning						4,766.25	0.00	-4,766.25
Water Rights Legal Counsel								
Bill	01/31/2025	3023142	Somach Simmons & Dunn	1/25	Reservoir	70,299.00		-70,299.00
Total Water Rights Legal Counsel						70,299.00	0.00	-70,299.00
Total Professional Fees						502,223.07	0.00	-502,223.07
Rent - Office								
Bill	01/01/2025	01-2025	County of Colusa	1/25	Authority	4,500.00		-4,500.00
Total Rent - Office						4,500.00	0.00	-4,500.00
Website, Data, Computer Support								
Bill	01/01/2025	151403	Adept Solutions Inc	1/25	Authority	124.00		-124.00
Bill	01/01/2025	151403	Adept Solutions Inc	1/25	Reservoir	124.00		-248.00
Bill	01/01/2025	MSP-151346	Adept Solutions Inc	1/25	Authority	357.00		-605.00
Bill	01/01/2025	MSP-151346	Adept Solutions Inc	1/25	Reservoir	357.00		-962.00
Total Website, Data, Computer Support						962.00	0.00	-962.00
Interest Income								
Interest Income-River City								
Fed WIIN Account								
General J...	01/31/2025	1-5C		rec int fme	Reservoir		940.73	940.73
Total Fed WIIN Account						0.00	940.73	940.73
ICS Account								
General J...	01/31/2025	1-6C		rec int fme	Reservoir		58,698.27	58,698.27
Total ICS Account						0.00	58,698.27	58,698.27
Operating Account								
General J...	01/31/2025	1-7C		rec int fme	Authority		3,623.29	3,623.29
General J...	01/31/2025	1-7C		rec int fme	Reservoir		56,764.84	60,388.13
Total Operating Account						0.00	60,388.13	60,388.13
Total Interest Income-River City						0.00	120,027.13	120,027.13
Total Interest Income						0.00	120,027.13	120,027.13
TOTAL						541,435.78	6,795,147.13	6,253,711.35

Sites Project Joint Powers Authority Balance Sheet by Class - DRAFT

As of January 31, 2025

	Authority	Reservoir	TOTAL
ASSETS			
Current Assets			
Checking/Savings			
RC Federal Fund Checking 4683	0.00	29,549.22	29,549.22
RC ICS Savings 9755	0.00	15,842,510.32	15,842,510.32
RC Operating Checking 2016	1,032,160.82	18,248,527.19	19,280,688.01
RC State Fund Checking 9538	0.00	426.84	426.84
Total Checking/Savings	1,032,160.82	34,121,013.57	35,153,174.39
Accounts Receivable			
Accounts Rec Members			
Membership - Authority	117,500.00	0.00	117,500.00
Membership - Reservoir	0.00	1,296,880.00	1,296,880.00
Total Accounts Rec Members	117,500.00	1,296,880.00	1,414,380.00
Total Accounts Receivable	117,500.00	1,296,880.00	1,414,380.00
Other Current Assets			
Vendor Receivable	0.00	532,000.00	532,000.00
Total Other Current Assets	0.00	532,000.00	532,000.00
Total Current Assets	1,149,660.82	35,949,893.57	37,099,554.39
Fixed Assets			
Land	0.00	1,626,832.11	1,626,832.11
Total Fixed Assets	0.00	1,626,832.11	1,626,832.11
TOTAL ASSETS	1,149,660.82	37,576,725.68	38,726,386.50
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	22,742.58	502,436.05	525,178.63
Total Accounts Payable	22,742.58	502,436.05	525,178.63
Other Current Liabilities			
Accued Liability/Expense	0.00	116,000.00	116,000.00
Total Other Current Liabilities	0.00	116,000.00	116,000.00
Total Current Liabilities	22,742.58	618,436.05	641,178.63
Long Term Liabilities			
Participant Reimbursement Polic	0.00	9,039,559.17	9,039,559.17
Total Long Term Liabilities	0.00	9,039,559.17	9,039,559.17
Total Liabilities	22,742.58	9,657,995.22	9,680,737.80
Equity			
Net Assets	114,674.93	1,814,541.65	1,929,216.58
Retained Earnings	648,653.26	20,214,067.51	20,862,720.77
Net Income	363,590.05	5,890,121.30	6,253,711.35
Total Equity	1,126,918.24	27,918,730.46	29,045,648.70
TOTAL LIABILITIES & EQUITY	1,149,660.82	37,576,725.68	38,726,386.50

FOR MANAGEMENT PURPOSES ONLY

Sites Project Joint Powers Authority
Profit & Loss by Class - DRAFT
 January 2025

	Authority	Reservoir	TOTAL
Ordinary Income/Expense			
Income			
Membership Admin/Authority	415,000.00	0.00	415,000.00
Membership Water	0.00	6,260,120.00	6,260,120.00
Total Income	415,000.00	6,260,120.00	6,675,120.00
Gross Profit	415,000.00	6,260,120.00	6,675,120.00
Expense			
Accounting Services	5,495.00	0.00	5,495.00
Bank Service Fees	11.63	182.19	193.82
Dues and Subscriptions	27,150.00	0.00	27,150.00
Office Expenses			
Misc Office & Operating Exp	911.89	0.00	911.89
Total Office Expenses	911.89	0.00	911.89
Professional Fees			
CMAR Procurement Support	0.00	4,454.04	4,454.04
County Agreements Advisor	0.00	380.00	380.00
E & C Manager	0.00	36,699.70	36,699.70
EPP Manager	0.00	36,665.00	36,665.00
Executive Director	4,200.00	37,522.00	41,722.00
External Affairs Manager	0.00	28,151.00	28,151.00
Federal Government Affairs Supp	0.00	22,000.00	22,000.00
Finance Manager	0.00	14,016.64	14,016.64
General Legal Counsel	5,217.47	5,217.47	10,434.94
Geotechnical Engineering	0.00	24,078.72	24,078.72
Legislative/Reg/Strategic	0.00	9,500.00	9,500.00
Owner's Financial Advisor	0.00	10,000.00	10,000.00
Program Ops Manager	0.00	34,162.40	34,162.40
Project Controls	4,300.00	150,593.38	154,893.38
Strategic Planning	2,766.25	2,000.00	4,766.25
Water Rights Legal Counsel	0.00	70,299.00	70,299.00
Total Professional Fees	16,483.72	485,739.35	502,223.07
Rent - Office	4,500.00	0.00	4,500.00
Website, Data, Computer Support	481.00	481.00	962.00
Total Expense	55,033.24	486,402.54	541,435.78
Net Ordinary Income	359,966.76	5,773,717.46	6,133,684.22
Other Income/Expense			
Other Income			
Interest Income			
Interest Income-River City			
Fed WIIN Account	0.00	940.73	940.73
ICS Account	0.00	58,698.27	58,698.27
Operating Account	3,623.29	56,764.84	60,388.13
Total Interest Income-River City	3,623.29	116,403.84	120,027.13
Total Interest Income	3,623.29	116,403.84	120,027.13
Total Other Income	3,623.29	116,403.84	120,027.13
Net Other Income	3,623.29	116,403.84	120,027.13
Net Income	363,590.05	5,890,121.30	6,253,711.35



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.3

February 21, 2025

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through February 3, 2025

Attachment B summarizes the approved invoices received through February 5, 2025, and how the incurred costs are allocated between the Authority and Reservoir Committee.

The Budget and Finance Committee at their February 14, 2025 meeting recommended the Reservoir Committee and Authority Board approve the payment of claims.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$1,881,210.91 with \$33,141.35 of costs being assigned to the Authority and \$1,848,069.56 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.0 will be paid through the WSIP account, \$0.0 through the FAA/WIIN account, and \$1,848,069.56 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Shayleen O'Connell

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
February 21, 2025**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	01/28/2025	Brown and Caldwell	Project Controls	\$ 232,954.51
ACH	01/28/2025	Cox, Castle & Nicholson	Legal Services (Env. Mitigation)	\$ 20,520.40
ACH	01/28/2025	HDR Engineering Inc.	Project Integration	\$ 499,994.61
ACH	01/28/2025	HDR (Mitigation)	Environmental Mitigation Planning	\$ 18,691.54
ACH	01/28/2025	Katz & Associates	Communications	\$ 38,900.10
ACH	01/28/2025	Maximum Pest Control	Pest Spraying	\$ 65.00
ACH	01/28/2025	MBK Engineers	Water Rights Modeling	\$ 55,389.50
ACH	01/28/2025	MBK Engineers - Operations	Reservoir Operations Modeling	\$ 19,662.75
ACH	01/28/2025	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 15,137.50
ACH	01/28/2025	Net2Phone, Inc.	Phone Equipment	\$ 148.03
ACH	01/28/2025	Nossaman,LLP	Real Estate Legal Services	\$ 4,375.00
ACH	01/28/2025	Nossaman,LLP	Inter-Agency Agreements	\$ 11,375.00
ACH	01/28/2025	Perkins Coie, LLP	Special Legal	\$ 21,081.83
ACH	01/28/2025	Regional Government Services	Board Clerk Services	\$ 5,526.74
ACH	01/28/2025	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 6,370.00
ACH	01/28/2025	The Catalyst Group	Strategic Planning Services	\$ 1,280.00
ACH	01/28/2025	Water Resource Economics, LLC.	Wheeling Rate Services	\$ 4,170.00
ACH	01/28/2025	AECOM (Reservoir)	Engineering Services	\$ 66,166.79
ACH	01/28/2025	Best Best & Krieger	Legal Counsel (Construction)	\$ 38,437.64
ACH	01/28/2025	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 82,960.95
ACH	01/28/2025	Ch2M Hill Engineers (Operations)	Operations/ Simulation Modeling	\$ 42,341.18
ACH	01/28/2025	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 156,267.23
2644	01/28/2025	Glenn Colusa Irrigation District	Cooperative Agreement Tasks	\$ 4,308.00
2645	01/28/2025	Reclamation District #108	Cooperative Agreement Tasks	\$ 4,396.51
ACH	02/03/2025	California Dept Tax & Fee Admin	Hazardous Waste Generation/Handling Fee	\$ 415.70
ACH	02/10/2025	Adept Solutions	IT Related/Computer Equipment	\$ 1,011.47
ACH	02/10/2025	Advanced Document Concepts	Maxwell Office Copier	\$ 26.53
ACH	02/10/2025	Brian G. Thomas Consulting LLC	Owner's Advisor, Financing	\$ 10,000.00
ACH	02/10/2025	Brown and Caldwell	Project Controls	\$ 154,893.38
ACH	02/10/2025	County of Colusa	Maxwell Office and Property Rent	\$ 4,500.00
ACH	02/10/2025	Dunn Consulting	Legislatvie/Regulatory/Strategic Support	\$ 9,500.00
ACH	02/10/2025	Forsythe Group, LLC	EPP Manager	\$ 36,665.00
ACH	02/10/2025	Fugro	Geotechnical Engineering Services	\$ 24,078.72
ACH	02/10/2025	HDR	Project Integration (ESA)	\$ 16,281.00
ACH	02/10/2025	HH Consultants	CMAR Procurement Support	\$ 4,454.04
ACH	02/10/2025	Lasswell Strategic Consulting	Strategic Planning Services	\$ 2,000.00
ACH	02/10/2025	Leanne Link, Consultant	County Agreements Advisor	\$ 380.00
ACH	02/10/2025	Pinion, LLC	Accounting	\$ 5,495.00
ACH	02/10/2025	Robinette Consulting	E & C Manager	\$ 36,699.70
ACH	02/10/2025	O'Connell, CPA's	Finance Manager	\$ 14,016.64
ACH	02/10/2025	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 70,299.00
ACH	02/10/2025	Spesert Consulting	External Affairs Manager	\$ 28,151.00
ACH	02/10/2025	The Catalyst Group	Strategic Planning Services	\$ 2,766.25
ACH	02/10/2025	The Ferguson Group	Federal Government Affairs Support	\$ 22,000.00
ACH	02/10/2025	Trapasso Consulting Services	Program Operations Manager	\$ 34,162.40
ACH	02/10/2025	Waterology Consulting	Executive Director Services	\$ 41,722.00
ACH	02/10/2025	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 10,434.94
2646	02/10/2025	US Bank	Misc. Expenses	\$ 737.33
Total Amount				\$ 1,881,210.91

THE FOREGOING CLAIM, NUMBERED, ACH/2644-2646 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

Topic: **Program Operations - Finance**

February 2025 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meeting.

Consultant / Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2025-02 (a) Cycle Approval Items						
AECOM (Reservoir) <i>Engineering Services</i>	• 2000975724 1/15/25	12/24	\$66,166.79		\$66,166.79	JPR
Best Best & Krieger <i>Legal Counsel (Construction)</i>	• 1017808 1/14/25	12/24	\$38,437.64		\$38,437.64	JPR
Brown and Caldwell <i>Project Controls</i>	• 17548862 1/15/25	12/24	\$232,954.51	\$3,900.00	\$229,054.51	JAT
CH2M Hill Engineers (Conveyance) <i>Engineering Services</i>	• D3380603-36 1/15/25	12/24	\$82,960.95		\$82,960.95	JPR
CH2M Hill Engineers (Operations) <i>Operations / Simulation Modeling</i>	• D3205403-37 1/15/25	12/24	\$42,341.18		\$42,341.18	AEF
Cox, Castle & Nicholson <i>Legal Services (Env. Mitigation)</i>	• 602726 1/16/25	12/24	\$20,520.40		\$20,520.40	AEF
Glenn Colusa Irrigation District <i>Cooperative Agreement Tasks</i>	25 34662 1/15/25	10/24-12/24	\$4,308.00		\$4,308.00	JPR
HDR <i>Project Integration</i>	• 1200689038 1/15/25	12/24	\$499,994.61		\$499,994.61	JAT
HDR (Mitigation) <i>Environmental Mitigation Planning</i>	• 1200690370 1/22/25	2/24-12/24	\$18,691.54		\$18,691.54	AEF
ICF Jones & Stokes, Inc. (Permitting) <i>Permitting and Agreements</i>	• INV-00000123286 1/17/25	12/24	\$156,267.23		\$156,267.23	AEF
Katz & Associates <i>Communications</i>	• 417951 1/17/25	12/24	\$38,900.10		\$38,900.10	KMS
Maximum Pest Control <i>Pest Spraying</i>	• 63505 12/17/24	12/24	\$65.00	\$65.00		KMS
MBK Engineers <i>Water Rights Modeling</i>	• 16052 1/10/25	12/24	\$55,389.50		\$55,389.50	AEF
MBK Engineers - Operations <i>Reservoir Operations Modeling</i>	• 16053 1/10/25	12/24	\$19,662.75		\$19,662.75	AEF

Topic: Program Operations - Finance
February 2025 (Cycle A)
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meeting.

Consultant / Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2025-02 (a) Cycle Approval Items						
Montague DeRose & Associates, LLC	• 5750SITES		\$15,137.50		\$15,137.50	JPR
<i>Municipal Advisor</i>	1/15/25	12/24				
Net2Phone, Inc.	• 1219849101		\$148.03	\$148.03		KMS
<i>Phone Equipment</i>	1/1/25	1/25				
Nossaman, LLP	• 572712		\$4,375.00		\$4,375.00	KMS
<i>Real Estate Legal Services</i>	1/17/25	12/24				
Nossaman, LLP	• 572718		\$11,375.00		\$11,375.00	JPR
<i>Inter-Agency Agreements</i>	1/17/25	12/24				
Perkins Coie, LLP	• 7161712		\$21,081.83		\$21,081.83	AEF
<i>Special Legal</i>	1/15/25	12/24				
Reclamation District #108	123124		\$4,396.51		\$4,396.51	JPR
<i>Cooperative Agreement Tasks</i>	12/31/24	10/24-12/24				
Regional Government Services Authority	• 17912		\$5,526.74		\$5,526.74	JB
<i>Board Clerk Services</i>	12/31/24	12/24				
Stradling, Yocca, Carlson & Rauth	• 414512		\$6,370.00		\$6,370.00	JPR
<i>Bond Counsel</i>	1/14/25	12/24				
The Catalyst Group	• 931		\$1,280.00	\$1,280.00		JB
<i>Strategic Planning Services</i>	1/7/25	12/24				
Water Resource Economics, LLC.	• 1219		\$4,170.00		\$4,170.00	JPR
<i>Wheeling Rate Services</i>	1/3/25	11/24-12/24				

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

		Total	\$ Authority Board	\$ Reservoir Committee	
2025-02 Cycle (a) Accounts	Cycle (a)	1,350,520.81	5,393.03	1,345,127.78	
• ACH = \$955,642.51	JPA/Sites	964,347.02	5,393.03	958,953.99	24 Invoices in by 01/20/25
	WSIP	0.00	0.00	0.00	
• ACH = \$386,173.79	FAA/WIIN	386,173.79	0.00	386,173.79	
WSIP To Date	Spent to Date	43,769,391.11	43,769,817.95		Income @ 05/10/24
	Balance	426.84			
FAA/WIIN To Date	Spent to Date	32,044,540.33	32,044,975.03		Income @ 11/20/24
	Balance	434.70			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:



Jerry Brown, Executive Director Date



Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

February 2025 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meeting.

Consultant / Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2025-02 (b) Cycle Approval Items						
Adept Solutions	• 151561					
<i>IT Related Services/Computer Equipment</i>	2/1/25	2/25	\$297.47	\$148.74	\$148.73	KMS
Adept Solutions	• MSP-151498					
<i>IT Related Services/Computer Equipment</i>	2/1/25	2/25	\$714.00	\$357.00	\$357.00	KMS
Advanced Document Concepts	• INV149074					
<i>Maxwell Office Copier</i>	2/1/25	1/25	\$26.53	\$26.53		KMS
Brian G. Thomas Consulting LLC	• 255					
<i>Owner's Advisor, Financing</i>	2/3/25	1/25	\$10,000.00		\$10,000.00	JB
Brown and Caldwell	• 17550797					
<i>Project Controls</i>	2/3/25	1/25	\$154,893.38	\$4,300.00	\$150,593.38	JAT
California Dept Tax & Fee Admin	• 012825 PRF ¹					
<i>Hazardous Waste Generation/Handling Fee</i>	1/28/25	12/24	\$415.70		\$415.70	JB
County of Colusa	• 02-2025					
<i>Maxwell Office and Property Rent</i>	2/1/25	2/25	\$4,500.00	\$4,500.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	2/3/25	1/25	\$9,500.00		\$9,500.00	KMS
Forsythe Group, LLC	• SPA-202501					
<i>EPP Manager</i>	2/3/25	1/25	\$36,665.00		\$36,665.00	JB
Fugro	• 04.00201528-38					
<i>Geotechnical Engineering Services</i>	1/30/25	1/25	\$24,078.72		\$24,078.72	JPR
HDR	• 1200690576					
<i>Project Integration (ESA)</i>	1/23/25	12/24	\$16,281.00		\$16,281.00	AEF
HH Consultants	• 101-2025					
<i>CMAR Procurement Support</i>	2/2/25	1/25	\$4,454.04		\$4,454.04	JPR
Lasswell Strategic Consulting	• 020425					
<i>Strategic Planning Services</i>	2/4/25	1/25	\$2,000.00		\$2,000.00	JB
Leanne Link, Consultant	• 202501					
<i>County Agreements Advisor</i>	1/31/25	1/25	\$380.00		\$380.00	JB

Topic: **Program Operations - Finance**

February 2025 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meeting.

Consultant / Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2025-02 (b) Cycle Approval Items						
O'Connell, CPA's <i>Finance Manager</i>	• 1001 1/31/25	1/25	\$14,016.64		\$14,016.64	JB
Pinion, LLC <i>Accounting</i>	• PN077021 1/31/25	1/25	\$5,495.00	\$5,495.00		JAT
Robinette Consulting, LLC <i>E & C Manager</i>	• 1044 2/1/25	1/20-1/31/25	\$36,699.70		\$36,699.70	JB
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3023142 2/3/25	1/25	\$70,299.00		\$70,299.00	AEF
Spesert Consulting <i>External Affairs Manager</i>	• 1-25 2/3/25	1/25	\$28,151.00		\$28,151.00	JB
The Catalyst Group <i>Strategic Planning Services</i>	• 935 2/5/25	1/25	\$2,766.25	\$2,766.25		JB
The Ferguson Group <i>Federal Government Affairs Support</i>	• INV3001 1/1/25	1/25	\$22,000.00		\$22,000.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 25-01 2/3/25	1/25	\$34,162.40		\$34,162.40	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 2/3/2025 2/3/25	1/25	\$737.33	\$737.33		KMS
Waterology Consulting <i>Executive Director Services</i>	• 58 2/1/25	1/25	\$41,722.00	\$4,200.00	\$37,522.00	JT/ FD /JS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 119491 1/31/25	1/25	\$10,434.94	\$5,217.47	\$5,217.47	JAT

		Total	Authority Board	\$ Reservoir Committee	
2025-02 Cycle (b) Accounts	Cycle (b)	530,690.10	27,748.32	502,941.78	
• ACH = \$529,952.77	JPA/Sites	530,690.10	27,748.32	502,941.78	25 Invoices in by 02/03/25
	WSIP	0.00	0.00	0.00	
	FAA/WIIN	0.00	0.00	0.00	
WSIP To Date	<u>Spent to Date</u> Balance	43,769,391.11 426.84	43,769,817.95		Income @ 05/10/24
FAA/WIIN To Date	<u>Spent to Date</u> Balance	31,658,366.54 387,549.22	32,045,915.76		Income @ 11/20/24

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:
¹ An advanced payment was made consistent with the Authority's Accounts Payable Approval Policy.

Authorized By:




2/7/25
02/07/25

Jerry Brown, Executive Director
Jamie Traynham, Authority Board Treasurer

Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

- The Procedure's review process for the subject invoices included:
- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
 - **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
 - **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.



Meeting: **Reservoir Committee & Authority Board Agenda
Item 1.4**

February 21, 2025

Subject: **Fourth Quarter (Q4) 2024 Financial Report**

Requested Action:

Reservoir Committee and Authority Board consider acceptance of the Sites Project Authority's Fourth Quarter 2024 Budget Year Quarterly Financial Report and authorize 2025 budget adjustments as recommended to account for the actual \$4.1M additional 2024 carryover funds.

Detailed Description/Background:

This report covers the Q4 2024 budget year quarterly financial report, represents closeout for the 2024 budget, and fulfills the Authority's Budget Policy requirement for quarterly financial update reports to the Reservoir Committee and Authority Board.

Key takeaways of this report include:

- **Funds received** in Q4 2024 were approximately \$2.2M under plan. This was primarily due to reduced Federal WIIN Act reimbursement funding as a result of slower than expected expenses. Additionally, approximately \$400k in interest income was received which was expected but not accounted for in the budget plan.
- **Cash disbursements** in Q4 2024 were approximately \$1.8M under plan. The majority of the reduced disbursements are a result of Authority initiated adjustments in planned Engineering activities. The original expenditure plan included non-critical path Engineering activities such as performing geotechnical investigations that would have informed advancement of engineering analysis towards 60% level of design but have been put on hold to prioritize and fund activities in support of critical path activities. Real Estate disbursements in Q4 were approximately \$1.5M over plan due to delays in negotiations pushing disbursements planned for earlier in the year to the fourth quarter.
- The Authority's **Bank Account Balance** at the end of Q4 was approximately \$31.7M, representing a decrease of \$3.0M over the reporting period.
- There were three instances of allocating **unrestricted contingency** this period totaling \$288k, exhausting the 2024 unrestricted contingency balance across all subject areas. Staff are allocating unrestricted contingency to supplement budget for new work scope in accordance with the Board's delegation of authority.

- **Contract Activity** this period includes:
 - One new contract with National Marine Fisheries Services.
 - Four task order amendments including; two amendments resulting in no budget change (i.e. reallocating budget within approved task order budget) and two amendments resulting in an adjustment to consultants committed budget.

Budget and Finance Committee has reviewed the Q4 2024 Financial Report and all comments have been incorporated into the attached report.

Prior Authority Board Action:

November 2024: Approved the Q3 2024 Financial Report.

Fiscal Impact/Funding Source:

End of year disbursements and funds received actuals were compared to budgetary assumptions developed in October 2024 with the adoption of the 2025 budget. It was determined that \$29.9M in cash on hand was available to start 2025, an increase of \$4.1M over the October 2024 estimate. Of the \$4.1M in increased cash on hand above the basis for 2025 budget, includes \$2.6M in unspent 2024 budget dedicated to the purchasing of key properties that are now anticipated to be purchased in 2025. By adopting the recommended, the Board authorizes the inclusion of these funds as follows:

1. In the 2025 Real Estate Budget bringing the new total 2025 budget for this line item to be \$5.6M.
2. The remaining \$1.5M in increase to cash on hand represents an unanticipated addition to the budgeted 2024 carryover and it is proposed that these funds be added to the Engineering subject area unrestricted contingency bringing the new total 2025 contingency budget to \$5.6M and the 2025 Engineering subject area total to \$16.1M.

The approved Amendment 3 Work Plan contains sufficient funds to continue financial reporting through June 30, 2026. Staff will continue to monitor budget status throughout the Amendment 3 period. Work Plan status updates will continue to be provided to the Board biannually, with the next update planned for June 2025.

Staff Contact: Shayleen O'Connell/Joe Trapasso/Marcus Maltby

Primary Service Provider: Brown and Caldwell

Attachments: Attachment A – Q4 2024 Financial Report



Quarterly Financial Report

Fiscal Year 2024 – Fourth Quarter Financial Report

Funds Received (figures x \$1,000)

Figures provided below are on a cash basis

Funding Source	Q1	Q2	Q3	Q4	FY to Date	Budget ¹ FY2024
Authority Board Membership ²	410	3			413	455
Federal WIIN Act Funding	-	4,887		4,181	9,068	13,000
Interest Income	345	482	476	398	1,701	-
Reservoir Committee Cash Calls	24,608	432	600		25,640	25,640
State Prop 1 (WSIP)	-	1,136			1,136	-
Funds Received Total	25,363	6,941	1,076	4,580	37,960	39,095
Carryover from 2023						23,145
Estimated Total Available Funds in 2024						62,240

1 - FY Budget figures from Work Plan Budget Update approved at 10/2023 Board meeting.

2 – During Q2 a new Associate Board Member (Zone 3) was approved and paid for a partial year \$3K.

Cash Disbursements Activity (figures x \$1,000)

Figures provided below are on a modified cash basis

Subject Area	Q1	Q2 ¹	Q3 ¹	Q4	FY to Date	Budget ² FY2024	% Spent
Communications	140	84	105	118	447	447	100%
Engineering	4,873	2,075	4,084	1,492	12,524	22,025	57%
External Affairs	90	90	90	90	360	360	100%
General Project Activities	82	63	76	46	267	478	56%
Permitting	1,348	1,892	2,263	1,775	7,278	9,677	75%
Planning	814	562	310	31	1,718	3,115	55%
Program Ops	1,677	1,481	1,340	1,360	5,857	6,249	94%
Real Estate	101	215	234	2,062	2,613	6,091	43%
Total Cash Disbursements	9,126	6,462	8,502	6,973	31,064	48,443	64%

1 - Late invoices received after publishing the Q2 & Q3 Report have been added into appropriate period.

2 – FY Budget captures latest approved budget changes as of the end of this reporting quarter.

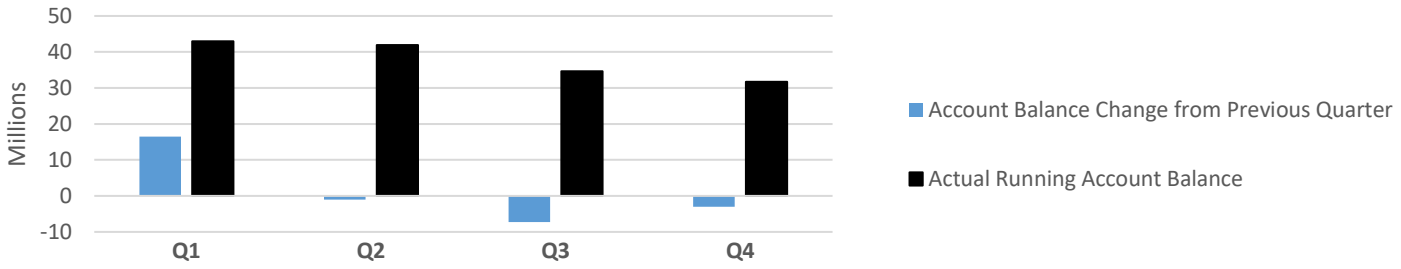
FY2024Q4 Net Income (figures x \$1,000) | Funds Received – Cash Disbursements = -\$2394 | FYTD = \$6,896

Bank Account Balance (figures x \$1,000)

Balances shown are captured from the last day of the period shown.

Cash Balances of 4 Accounts	Actual				
	End 2023	Q1	Q2	Q3	Q4
Account Balance Change from Previous Quarter		16,519	(1,005)	(7,266)	(3,001)
Actual Running Account Balance	26,433	42,952	41,947	34,680	31,680

FY2024 Bank Account Balance by Quarter



Unrestricted Contingency Balance (figures x \$1,000)

		Unrestricted Contingency Changes per Subject Area				
Subject Area	Work Plan Budget	Q1	Q2	Q3	Q4	Current Balance
Communications	28	-	-		(28)	0
Engineering	1,750	(1,499)	-	(128)	(123)	0
External Affairs	32	(32)	-			-
General Project Activities	33	(1)	-		(32)	0
Permitting	795	(695)	-	(98)	(2)	0
Planning	367	(367)	-			-
Program Ops	483	(383)	(97)		(3)	-
Real Estate	424	(324)	-		(100)	0
Total Unrestricted Contingency	3,912	(3,301)	(97)	(227)	(288)	0

Approval by | ED = Executive Director
| AB = Authority Board

		Unrestricted Contingency Releases During Q4 Period		
Subject Area Source	Date	Description of Change	\$ Authorized	
ED	10/17/2024	Engineering National Marine Fisheries Service (Staffing Asst)	(2,447)	
ED	10/17/2024	GPA Young Wooldridge (Increase commitment amount)	(30,000)	
ED	11/25/2024	Communications California ISO (Application Fees and Deposits)	(28,346)	
ED	11/25/2024	Engineering California ISO (Application Fees and Deposits)	(120,236)	
ED	11/25/2024	GPA California ISO (Application Fees and Deposits)	(1,861)	
ED	11/25/2024	Permitting California ISO (Application Fees and Deposits)	(1,626)	
ED	11/25/2024	Program Ops California ISO (Application Fees and Deposits)	(3,400)	
ED	11/25/2024	Real Estate California ISO (Application Fees and Deposits)	(100,000)	
Total			(287,914)	

New Contracts and Amendments

Funding Source | UNC = Unrestricted Contingency

| WP = Work Plan

New Contract

Contract Changes During Q4 Period

Contracted Party	Authorization Date	Scope of Work Description	\$ Authorized	Funding Source
✓ National Marine Fisheries Service	10/3/2024	TO 1.0 - Staffing Assistance	62,879	UNC
Young Wooldridge	10/17/2024	TO 2.3 - Amended Cost	30,000	UNC
HDR	11/11/2024	TO 5.8 - Key staff transition	-	WP
Fugro	12/2/2024	TO 4.6- Reallocation of budgets	(130,000)	WP
CH2M Hill Engineers (Operations)	12/5/2024	TO 4.8 - Budget reallocation between tasks	-	WP

figures x \$1,000

Contract Changes During FY2024

Subject Area	Initially Contracted	Q1	Q2	Q3	Q4	Currently Contracted
Communications	447	-	-			447
Engineering	20,806	-	-	(2,339)	(130)	18,337
External Affairs	360	-	-			360
General Project Activities	160	20	-		30	210
Permitting	7,826	200	534	955	63	9,579
Planning	115	2,275	50			2,440
Program Ops	3,848	74	1,295	96		5,313
Real Estate	1,444	7	250			1,701
Total Contract Changes	35,007	2,576	2,129	-1,288	-37	38,387

Closed Contracts / Task Orders

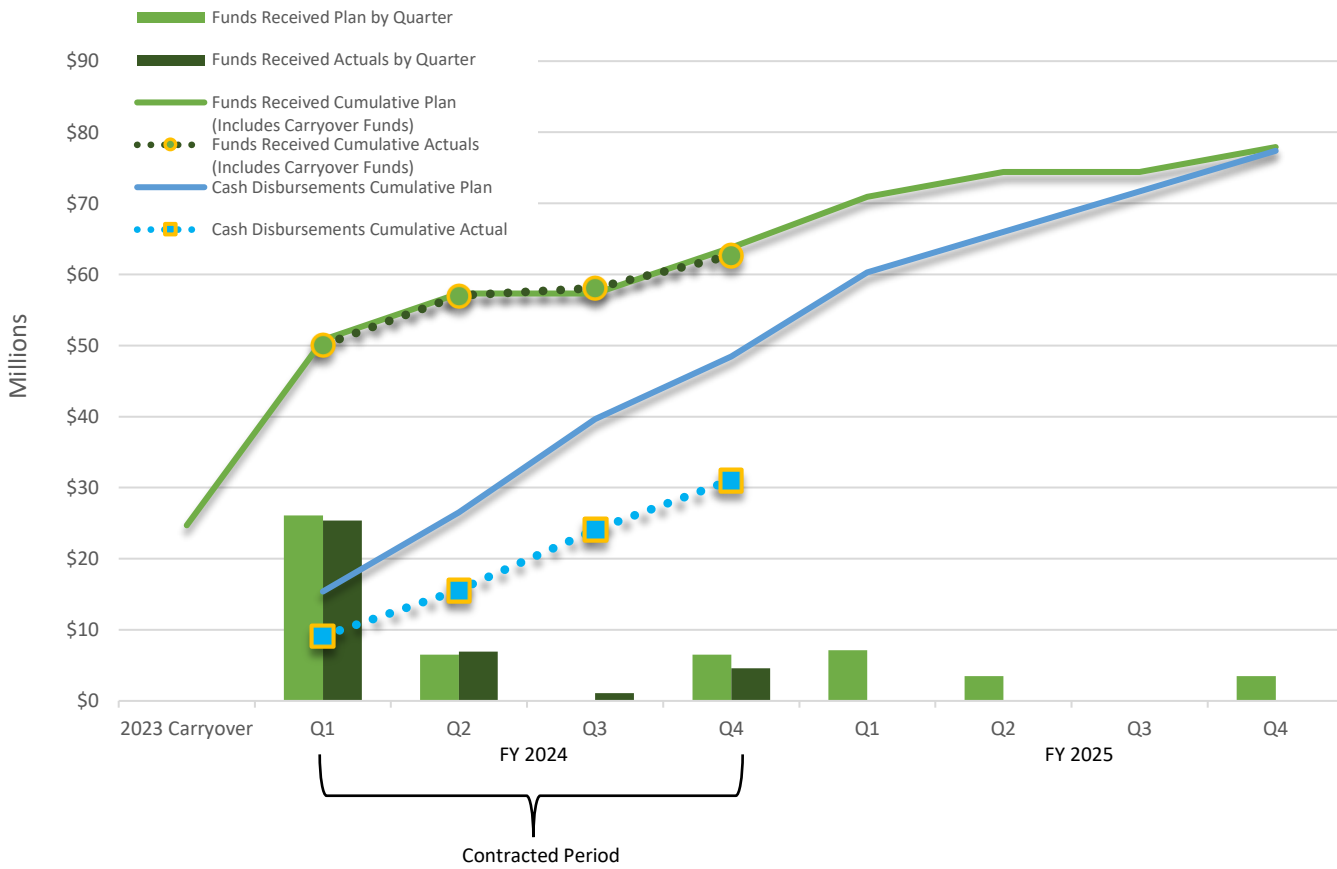
figures x \$1,000

Closed Contract / Task Orders during Q4

Contracted Party	Period of Performance		Task Order ID	\$ Authorized	\$ Spent
	Start	Finish			
none this period					

2024-2025 Cash Flow (figures x \$1,000,000)

Amendment 3 cash flow for 2024 & 2025 was adopted at the 10/2023 Board meeting and revised at the 12/2023 Board meeting. Changes to the 2025 budget, as adopted at 10/2024 Board meeting, will be shown starting Q1 2025 report.





Meeting: **Reservoir Committee & Authority Board
Agenda Item 2.1**

February 21, 2025

Subject: **2025 Elections and Committee & Workgroup Designations**

Requested Action:

Reservoir Committee (RC) and Authority Board(AB) conduct the 2025 Election of Officers:

- a) Elect Authority Board Chair, Vice-Chair, Secretary and Treasurer.
- b) Elect Reservoir Committee Chairperson (Chair), Vice-Chair and accept the Authority Board's designation of Treasurer.
- c) Reservoir Committee and Authority Board confirm committee and workgroup designations and participation.

Detailed Description/Background:

Per Section 3 of the Project Agreement, elections for the RC officers are held annually. Elected officer positions include Chair, Vice-Chair and Treasurer. An RC Secretary position is allowed under the Agreement; however, this position has not been filled and is not recommended for action now.

The Chair acts as presiding officer over the RC and the Vice-Chair serves in the absence of the Chair. In addition, there has been an informal rotation of the Chair and Vice-Chair between a representative from water agencies North of the Delta and South of the Delta.

The RC's Treasurer is elected by the AB and currently serves as the RC's liaison to the AB on financial matters affecting the RC.

Per Section 4.6 of the JPA Bylaws, elections for the AB officers are held annually. Elected officer positions include Chair, Vice-Chair, Secretary, and Treasurer.

The Chair acts as presiding officer over the AB and the Vice-Chair serves in the absence of the Chair.

The AB Secretary is responsible for keeping the minutes of all meetings of the AB and all other official records of the Authority.

The AB's treasurer is elected by the AB and serves as the RC's liaison to the AB on financial matters affecting the Committee. The Board may combine the positions of Secretary and Treasurer.

The officers shall be elected and remain in office at the pleasure of the bodies upon the affirmative vote of at least a majority of the vote (weighted in the case of the RC).

Current RC officers include Chair Michael Azevedo (Colusa County), Vice-Chair Robert Kunde (Wheeler Ridge-Maricopa Water Storage District) and Treasurer Jamie Traynham (Davis Water District).

Current AB officers include Chair Fritz Durst (Reclamation District 108), Vice-Chair Jeff Sutton (Glenn-Colusa Irrigation District), Secretary Logan Dennis (Glenn Colusa Irrigation District) and Treasurer Jamie Traynham (Davis Water District).

Workgroup and Committee designations and participation are included in the Primary Roster (attached) and were recently reviewed and updated by their respective Committees and Workgroups. Charters and the general requirements have been updated. Staff has reviewed the workgroups and committees makeup against the upcoming project activities and proposes the following:

1. The Environmental Planning and Permitting Workgroup does not have a chairperson. Unless a volunteer steps forward now, Staff recommends this committee be consolidated into the O&E workgroup.
2. The Legislative and Outreach Committee meetings had very low turnout in 2024. Board members are encouraged to consider participating in this important activity of the Authority, especially with the upcoming major events requiring strategic outreach materials, ie water right decision, cost estimate update, investor commitment, etc.
3. The Land Management Committee will be maintained, however it is not expected to be active over the next year because the planned early acquisitions is nearly complete and there are no budgeted funds for additional acquisitions.

Fiscal Impact/Funding Source:

None.

Staff Contact:

Jerry Brown

Attachments:

Attachment A - Charter Documents Redline/Strike Out

Attachment B - General Requirements for Charter

Attachment C - Primary Roster

Budget & Finance Committee Chartering Document

Status: Standing

- Leaders and Members: See primary roster.
- Staff Support:
 1. ~~Program Operations~~ Finance Manager.
 2. Legal counsel on an as-needed basis.
 3. Other specialty advisors or experts on an as-needed basis.
- Formation: May 27, 2020
- Expires: End of the Third Amendment to 2019 Reservoir Project Agreement which is anticipated to conclude on ~~December 31, 2025~~ June 30, 2026.

Related Documents:

- Attachment A: Chartering Document - General Requirements

Purpose: To advise the Reservoir Committee and Authority Board and facilitate all Project financials, including planned, actual, and forecasted costs and funding for Phase 2. Develop policies and procedures to manage finances, procurements, contracts, funding sources, and internal controls effectively.

Meeting Frequency: Monthly

Committee's Roles and Responsibilities:

The primary focus areas of this committee are providing recommendations on:

- a. Implementation of the Budget Policy.
- b. Implementation of the Procurement and Contract Policy.
- c. Implementation of the Credit Reimbursement Policy.
- d. Implementation of Records Management Policy.
- e. Implementation of the Authority's Debt Management Policy.
- f. Implementation of the Accounting Policy.
- g. ~~Development and~~ Implementation of the Plan of Finance and Guiding Principles and Preliminary Terms.
- h. Development and implementation of the Authority Board Dues Policy.
- i. Implementation of the Accounts Payable Approval Policy.
- j. Implementation of the Investment Policy.
- k. Oversight of the Delegation of Authority Matrix.

I. Monitoring Participants' Progress in Securing Revenues Sources to Pay for the Project.

Voting/Consensus Procedures: The Committee Chair shall have the authority to rely on consensus or call for a voice or roll call vote on any recommendation proposed to be made to the Reservoir Project Committee and Authority Board.

Contract Strategy Sub-Committee Chartering Document

Status: Ad-hoc

1. Leader: See Primary Roster
2. Members: See Primary Roster
3. Staff Support:
 - a. Lead Staff – Engineering and Construction Manager
 - b. Legal Counsel on an as-needed basis
 - c. Other specialty advisors or experts on an as-needed basis
4. Formation: February 2022
5. Expires: End of the Third Amendment to 2019 Reservoir Project Agreement which is anticipated to conclude ~~December 31, 2025~~ **June 30, 2026**.

Related Documents:

Attachment A: Charter Document – General Requirements

Purpose: To provide guidance and support in the implementation of the adopted Contract Strategy including procurement of construction providers and the associated legal services.

Meeting Frequency: Meetings will be scheduled for the convenience of members' attendance.

Reports To: Operations & Engineering (O&E) Workgroup

Committee's Roles and Responsibilities:

The primary focus areas of this subcommittee are advising Staff and responding to referrals of the O&E workgroup on:

- a. Implementation of the adopted Contracting Strategy including evaluation of any changes to the initial strategy as needed through the Amendment 3 work period while maintaining consistency with the evaluation considerations.
- b. Considerations to procurement of construction support services while maintaining compliance with the Authority's Policies and Procedures.

- c. Adhere at all times to the Authority's vision/mission/values in preparing and evaluating proposals/qualifications and agreements.

Voting/Consensus Procedures: The O&E Workgroup makes referrals of items to this subcommittee and/or Staff can present items for consideration prior to taking the item to O&E and/or the boards. Should full consensus on a recommendation or advisement not be reached, that will be noted and returned to full O&E Workgroup.

Conveyance Subcommittee Chartering Document

Status: Ad-hoc

- Leader: See Primary Roster.
- Members: See Primary Roster.
- Staff Support:
 1. Lead Staff – Engineering and Construction Manager.
 2. Legal counsel on an as-needed basis.
 3. Other specialty advisors or experts on an as-needed basis.
- Formation: February 2023
- Expires: End of the Third Amendment to 2019 Reservoir Project Agreement which is anticipated to conclude ~~December 31, 2025~~ **June 30, 2026**.

Related Documents:

- Attachment A: Charter Document – General Requirements

Purpose:. To provide guidance and support in the creation of agreements and approvals for use of shared facilities, and associated capital improvements, for the conveyance of Sites water within the existing canals and waterways used for conveyance to the Delta and/or individual Participants.

Meeting Frequency: Scheduled meetings will occur every two months with ad-hoc meetings to be scheduled as needed to support Reservoir Committee/Authority Board decision making

Reports To: Operations & Engineering (O&E) Workgroup

Committee's Roles and Responsibilities:

- The primary focus areas of this workgroup is advising Staff and responding to referrals of the O&E workgroup on:
 - a. Establishing lasting and durable partnerships with parties who will be under contract to provide service from shared facilities (Partner Facilities).
 - b. Ensuring adherence at all times to the Authority's vision/mission/values in the preparation and evaluation of proposals and agreements with shared facility operators (Facility Partners).

- c. Evaluating proposed level of service standards for shared facility operations against the Project's needs.
- d. Considerations for project capital and operating costs, cost accounting techniques and standards, and records/documentation.
- e. Considerations related to project interface with shared facilities, shared facility improvements proposed by operators, including packaging, contracting, delivery methods and risk management implementation.
- f. Considerations related to coordinating conveyance of Sites water with statewide water management, focusing primarily on matters affecting the ability of local agency participants to receive their expected direct and indirect project benefits including review and consideration of the operations modeling.
- g. Evaluating the State and Federal benefits in relation to WSIP Proposition 1 and WIIN Act provisions and determining proper contracting approaches and appropriate level of risk.
- h. Establishing principles to achieve fair and equitable cost allocation.

Voting/Consensus Procedures: The O&E Workgroup makes referrals of items to this workgroup and/or Staff can present items for consideration prior to taking the item to O&E and/or the boards. There is generally no need for voting as this workgroup functions primarily in an advisement role. Should there be a need, voting will take place among sitting members and will be reported with any recommendations.

Coordination Committee Charting Document

Status: Standing

- **Co-Chairs:** Authority Board and Reservoir Committee Chairpersons
- **Members:** The Chairpersons from each chartered committee and workgroup, the Treasurer and any other members of the Authority Board and Reservoir Committee designated by the Chairperson (or their respective designated representative)
- **Staff Support:**
 1. The Executive Director and/or his/her designated representative.
 2. Legal counsel on an as-needed basis.
 3. Specialty advisors or experts on an as-need basis.
- **Formation:** February 19, 2021 (Elections)
- **Expires:** End of the Third Amendment to 2019 Reservoir Project Agreement which is anticipated to conclude on ~~December 31, 2025~~ **June 30, 2026.**

Related Documents:

- Attachment A: Charter Documents, General Requirements.

Purpose: To facilitate the Authority Board and Reservoir Committee to carry out the functions described in the Joint Exercise of Powers Agreement, Bylaws and Project Agreement as may be amended, and to act in an advisory role to the Executive Director in the setting of Board meeting agendas.

Meeting Frequency: Monthly

Committee's Roles and Responsibilities:

- Acting in an administrative role, serves as the clearinghouse to advise in the assignment and/or prioritize matters of interest to the most-appropriate committee or workgroup.

Should either the likelihood for potential duplication of effort between committees exist or the need to ensure integration between committees and workgroups exists, assign one committee to be the overall lead.

- To ensure each committee and workgroup is performing their duties efficiently, effectively, timely reporting to the governing bodies and in accordance with the current version of the governing documents and with their respective chartering document. In addition, to prevent the duplication of effort between multiple committees.

NOTES: Agreement by each of the Chairs and Vice-chair of both bodies is needed to appoint or replace a Committee of Workgroup Chair.

- To ensure matters of interest to the governing bodies that are related to their area of responsibility are being addressed and reported in a timely manner. This may include requesting specific items be included in the meeting agenda packages.
- Advise, as needed, the Executive Director in the administration and interpretation of the governing documents.
- Stay abreast of statewide matters of general interest to the project and advise on the handling of issues of significance within the governance structure of the project.
- ~~▪ As necessary between the Sites Project Authority/Reservoir Committee meetings, serve as a Steering Committee related to litigation, permitting and/or legislation.~~

Environmental and Permitting Workgroup Charting Document

Status: Standing

- Leader: See primary roster.
- Members: See primary roster.
- Staff Support:
 1. Lead Staff – Environmental Planning and Permitting Manager.
 2. Legal counsel on an as-needed basis.
 3. Other specialty advisors or experts on an as-needed basis.
- Formation: February 19, 2021 (Elections)
- Expires: End of the Third Amendment to 2019 Reservoir Project Agreement which is anticipated to conclude ~~December 31, 2025~~ **June 30, 2026**.
-

Related Documents:

- Attachment A: Charter Documents, General Requirements.

Purpose: To advise the Authority Board and Reservoir Committee on all environmental planning and permitting aspects of the development and implementation of pre-construction, construction, environmental commitments and mitigation actions for the Sites Reservoir Project.

Meeting Frequency: Scheduled meetings will occur every ~~3~~ **2** months with ad-hoc meetings to be scheduled as needed to support Authority Board and Reservoir Committee decision-making.

Workgroup's Roles and Responsibilities:

- The primary focus areas of this workgroup are providing recommendations on:
 - a. The Authority's adoption of CEQA Guidelines, revisions to those Guidelines, if any, and proposed environmental policies.
 - b. The Authority's development, completion, and implementation of all environmental planning and permitting aspects of pre-construction, construction, environmental commitments, and mitigation actions for the Sites Reservoir Project.

Voting/Consensus Procedures: The Workgroup Chair shall have the authority to rely on consensus, or call for a voice or roll call vote, on any recommendation proposed to be made to the Authority Board and Reservoir Committee.

Governance Committee Chartering Document

Status: Ad-hoc

- **Leader:** This group will be professionally facilitated. The facilitator, with support from the lead staff, will develop the meeting agendas and lead the meeting discussions.
- **Members:** See Primary Roster. Generally, members should consist of a diverse, balanced group to ensure the interests of all parties involved in the governance of the project are represented and all sides of the governance issues are considered.

Note: Workgroup membership is by assignment of the Reservoir Committee (RC) and Authority Board (AB) Chairs. Other RC/AB members may attend and provide input during or outside of the meetings, however, quorum limits of each body must be respected at all times.

- **Staff Support:**
 1. Lead Staff – Executive Director
 2. Facilitator
 3. Legal Counsel on an as-needed basis
 4. Other specialty advisors or experts on an as-needed basis
- **Formation:** July 2022
- **Expires:** Upon completion of governance change proposals, the committee will be dissolved and/or altered depending on the circumstances, which is anticipated to occur by the end of the Amendment 3 work period. The goal is to bring proposals on a timeline that achieves RC/AB approval and supports initiating changes with the start of Phase 3/4.

Related Documents:

- Attachment A: Charter Document – General Requirements

Purpose: The Governance workgroup is charged with providing advice, input and specific proposals to the RC and AB in their evaluation of project governance changes that may be necessary as the Project progresses through future phases of work.

Meeting Frequency: Meetings will be scheduled for the convenience of members' attendance.

Reports To: Reservoir Committee and Authority Board (meeting jointly as possible).

Committee's Roles and Responsibilities:

- Sharing candid reactions and constructive input on strategies and approaches the reservoir committee and authority board may wish to consider for its governance arrangements in the future phases of project implementation.
- Give consideration to all viewpoints, including those represented by the various communities of interest from the investor and local perspectives.
- Ensure that the interests of the state and federal investment are properly covered in the governance of the Project to the extent necessary for compliance with approved agreements and contracts with the responsible State and Federal agencies.
- Evaluate the Sites Project governance issues within the context of other local and statewide water policy and water development initiatives that could be complementary to or in conflict with the governance of the Project.
- Identifying technical, legal/statutory, organizational culture, and/or legislative considerations that need to be accounted for to successfully implement the Sites Project. Pay specific attention to the conditions within State law that are reflected in current bylaw provisions relating to qualifications for membership on the Authority Board.
- Ensuring that the governance changes do not interfere with or impede the ability of any of the project participants from achieving the goals they have for their participation in the project.
- Maintain consistency with the words and spirit reflected in the JPA, the bylaws, the Project Agreement and the adopted 2020 Sites Authority Strategic Plan.
- This is an advisory committee that is not intended to make recommendations or have voting procedures. However, if the committee feels a recommendation is warranted, a recommendation does not need to be unanimous but should be accompanied by the identification of any significant risks a member feels are too great to take if implemented.

Legislative & Outreach Committee Charting Document

Status: Standing

- **Leader:** See primary roster.
- **Members:** See primary roster.
- **Staff Support:**
 1. Lead Staff - External Affairs Manager
 2. Legal counsel on an as-needed basis.
 3. Other specialty advisors or experts on an as-needed basis.
- **Formation:** March 22, 2019
- **Expires:** End of the Third Amendment to 2019 Reservoir Project Agreement which is anticipated to conclude ~~December 31, 2025~~ **June 30, 2026.**

Related Documents:

- Attachment A: Chartering Documents, General Requirements

Purpose: To advise the Authority Board and Reservoir Committee on Federal, State and Local legislative/government affairs policies and issues and to advise on community relations, stakeholder engagement, public outreach, and media relations activities.

Meeting Frequency: The committee will meet on a quarterly basis. The quarterly meeting will be considered a standing meeting and will to be conducted in accordance with the Brown Act.

- The Leader may establish Ad Hoc Committees of the Legislative & Outreach Committee to address specific and emerging issues as they arise.
- The Leader may call a special meeting of the Legislative & Outreach Committee outside of the regular quarterly cycle when they determine that a potential issue exists and needs to be addressed by the whole committee.

Committee Roles and Responsibilities:

- The primary focus of this Committee will be:
 - a. Policies and activities relating to the Sites Project Authority's Federal and State Government Affairs/Legislative program including strategy, advocacy, and engagement with Federal and State elected officials, legislative/committee staff, and regulatory agency leadership.

- b. Policies and activities related to the Sites Project Authority's community engagement, local elected officials and local governmental agency coordination effort.
- c. Policies and activities related to the Sites Project Authority's Communications Program including stakeholder engagement, public outreach and media relations.

Reservoir Operations and Engineering Workgroup Chartering Document

Status: Standing

- **Leader:** See Primary Roster.
- **Members:** See Primary Roster.
- **Non-Voting:** DWR and Reclamation
- **Staff Support:**
 1. Lead Staff – Engineering and Construction Manager
 2. Legal counsel on an as-needed basis
 3. Other specialty advisors or experts on an as-needed basis
- **Formation:** March 19, 2020
- **Expires:** End of the Third Amendment to 2019 Reservoir Project Agreement which is anticipated to conclude ~~December 31, 2025~~ **June 30, 2026.**

Related Documents:

- Attachment A: Charter Document - General Requirements

Purpose: To advise the Authority Board (AB) and Reservoir Committee (RC) on matters related to project work performed within the reservoir operations, engineering and construction service areas.

Meeting Frequency: Scheduled meetings will occur every two months with ad-hoc meetings to be scheduled as needed to support RC/AB decision making.

Workgroup's Roles and Responsibilities:

- The primary focus areas of this workgroup are providing recommendations on:
 - a. Establishing the health and safety standards of the project.
 - b. Defining facility level of service standards for project design and operations.
 - c. Considerations for project cost, cost estimating techniques and standards, and value engineering.
 - d. Considerations related to project construction including packaging, contracting, delivery methods and risk management implementation.

- e. Considerations related to coordinating the project with statewide water management, focusing primarily on matters affecting the ability of local agency participants to receive their expected direct and indirect project benefits including review and consideration of the operations modeling.
- f. Formulating the State and Federal benefits in relation to WSIP Proposition 1 and WIIN Act provisions consistent with the direction of the Authority Board and Reservoir Committee.
- g. Establishing project operation strategies to achieve the participants expected direct and indirect project benefits.
- h. Defining and achieving the levels of local, State, and Federal funding necessary to implement the project.
- i. Establishing principles to achieve fair and equitable cost allocation.
- j. Evaluation and recommendations related to material changes, as defined in the Authority's bylaws, regarding the project's schedule, costs, and operations.

Voting/Consensus Procedures: The Workgroup Chair shall have the authority to rely on consensus, or call for a voice or roll call vote, on any recommendation proposed to be made to the Reservoir Project Committee and Authority Board.

Value Planning Subcommittee Chartering Document

Status: Ad-hoc

- **Leader:** See Primary Roster
- **Members:** See Primary Roster
- **Staff Support:**
 1. Lead Staff – Engineering and Construction Manager
 2. Legal counsel on an as-needed basis
 3. Other specialty advisors or experts on an as-needed basis
- **Formation:** February 2025
- **Expires:** End of the Third Amendment to 2019 Reservoir Project Agreement which is anticipated to conclude **June 30, 2026**.

Related Documents:

- Attachment A: Charter Document - General Requirements

Purpose: To **provide guidance and support in development of the Program Cost Forecast and value engineering considerations.**

Meeting Frequency: Meetings will be scheduled for the convenience of members' attendance.

Workgroup Subcommittee's Roles and Responsibilities:

- The primary focus areas of this **subcommittee** are **to advise Staff and provide recommendations to referrals from the O&E Workgroup** on:
 - a. **Cost estimating techniques and standards.**
 - b. **Risk and value engineering considerations.**
 - c. **Assess project design and level of service standards.**
 - d. **Considerations related to material changes, as defined in the Authority's bylaws, regarding the project schedule, costs, and operations.**

Voting/Consensus Procedures: The O&E Workgroup makes referrals of items to this committee and/or Staff can present items for considerations prior to taking the item to O&E Workgroup and/or the boards. There is generally no need for

voting as this committee functions primarily in an advisory role. Should there be a need, voting will take place among sitting members and will be reported with any recommendations. Should full consensus on a recommendation or advisement not be reached, it will be noted and returned to the full O&E Workgroup.

Water Infrastructure Finance and Innovation Act (WIFIA) Joint Subcommittee Chartering Document

Status: Ad-hoc

- **Leader:** This group will be facilitated by the Engineering and Construction Manager unless the group otherwise chooses to designate a member as the leader.
- **Members:** Up to four. See Primary Roster. Generally, members should consist of a diverse, balanced group including agencies from each of the funding tracks for the project.

Note: Joint committee membership is by assignment of the Joint Budget and Finance Committee Chair. Other Reservoir Committee (RC)/Authority Board (AB) members may attend and provide input during or outside of the meetings, however, the quorum limits of each body must be respected at all times.

- **Staff Support:**
 1. Lead Staff – Engineering and Construction Manager and Finance Manager
 2. Authority Bond Counsel
 3. Authority Municipal Advisor
 4. Federal Loan Integration Lead
 5. Legal Counsel on an as-needed basis
 6. Other specialty advisors or experts on an as-needed basis
- **Formation:** July 2022
- **Expires:** Upon execution of WIFIA Master Agreement and WIFIA Loan 1 with the US Environmental Protection Agency (EPA).

Related Documents:

- Attachment A: Charter Document – General Requirements

Purpose: The WIFIA Joint Committee is charged with providing advice and input to the Budget and Finance Committee, the RC and the AB in their development of a WIFIA Master Agreement and WIFIA Loans , including an investment grade final credit rating for the Sites Authority.

Meeting Frequency: Meetings will be scheduled for the convenience of members' attendance.

Reports To: Budget and Finance Committee.

Committee's Roles and Responsibilities:

- Provide strategic input to staff on the approach to the Sites Authority receiving an investment grade final rating from Standard & Pools.
- Evaluate tradeoffs between various credit factors including but not limited to Sites Authority liquidity and reserves, project affordability, security provisions, and payment provisions.
- Provide input to staff on the development of materials including the Benefits & Obligations Contract, Sites Authority's Master Resolution, a Reserve Policy, a Debt Management Policy, a Disclosure Policy, and other materials as needed to support securing an investment grade final credit rating for the Sites Authority.
- Provide input to staff on the development of a WIFIA Master Agreement and WIFIA Loans.
- Give consideration to all viewpoints, including those represented by participants utilizing different methods for generating revenue to make project payments and with varying degrees of financial acumen or borrowing history.
- If the committee feels a recommendation is warranted, a recommendation does not need to be unanimous but should be accompanied by the identification of any significant risks a member feels are too great to take if implemented.

Updated Charter's General Requirements

General Workgroup/Committee Purpose and Process:

Effective, inclusive and cost-efficient decision-making requires that the Authority Board and Reservoir Committee organization include workgroups and committees that review and consider items within topic areas prior to their consideration by the Authority Board and Reservoir Committee. The workgroups/committees are advisory to the Authority Board and Reservoir Committee and are responsible for developing recommendations for the Authority Board and Reservoir Committee's consideration.

Starting in 2023, the workgroup/committees may include members from the Authority Board and/or Reservoir Committee. All workgroups/committees may be jointly supported.

Conducting Workgroup/Committee Meetings:

All regular meetings of the workgroups/committees are considered standing meetings and are considered public meetings to be conducted in accordance with the Brown Act. The Staff Lead will produce the meeting agenda in consultation with the Chair. The Chair will determine the venue for the meeting (i.e. virtual, in-person, hybrid). Public comments will be taken during the meeting.

From time to time, the Chair may need to assign an Ad Hoc subgroup to evaluate a specific issue within a specific timeframe and bring the results to the full workgroup/committee for consideration. According to the Brown Act, these activities are allowed to be conducted outside of public meetings. However, the results of the Ad Hoc would be reported either in the workgroup/committee or the board's public meeting.

Purpose of Workgroup/Committee Charter Document:

The specific charter for the workgroup/committee should address, at a minimum, the following information:

- Define the topic areas to be covered by the applicable workgroup/committee.
- Identify the Authority Board and Reservoir Committee members that make up the workgroup/committee active members. A primary roster list of all workgroups/committees will be maintained separately from the Charter documents.

- The workgroup/committee is not delegated any decision-making authority; however, the workgroup/committee Chair is encouraged to document in the Charter the inclusive process by which issues and concerns of individual workgroup/committee members will be solicited and taken into consideration in coming to the final recommendation.

Staff Support of Workgroups/Committees: Staff is expected to achieve inclusive results by bringing items to workgroups/committees to facilitate input and feedback from participants prior to taking final recommendations to the Authority and Reservoir Committee. In determining what items require workgroup/committee consideration, Staff should consider the following:

- Matters involving policy decisions that generally answer the question “What needs to be done?” should be vetted with a workgroup/committee before being brought to the Authority Board/Reservoir Committee. The means and method (i.e. “how”) to implement the Board’s policy is a Staff function; however, due to the multi-agency and multi-benefit nature of the project, there may be circumstances where means and methods require board consideration. Therefore, the Staff Lead should consult with the Chair to determine appropriate agenda items for consideration.
- The Authority Board and Reservoir Committee will be kept apprised of the work progress in critical areas of quality, time or cost sensitivity that may be of interest to them and/or the policy-making bodies of the participating agencies.
- Disagreements among participants should be evaluated and resolved through the workgroup/committee process. The unanimous consensus of the workgroup/committee is desirable for any recommendations coming to the Authority Board or Reservoir Committee. If unable to be achieved, the workgroup/committee should reach a majority on the recommendation, and when brought to the Authority Board or Reservoir Committee, the dissenting views should be shared with the whole boards for consideration in their final voting on the measure.
- Where issues require an integrated response from multiple workgroups, Staff should seek guidance from the Coordination Committee to designate the workgroup/committees assigned to consider the matter, and Staff shall communicate the recommendation for the Authority Board and Reservoir Committee based on the integrated outcome.

Participation in Workgroup/Committee: Participants who are signatories to the Joint Powers Authority and/or Project Agreement and are deemed to be in good

standing are eligible for membership in the workgroup/committee. The total participation must be limited to less than a quorum of the Reservoir Committee or the Authority Board.

The Reservoir Committee and Authority Board Chairpersons determine workgroup/committee leadership assignments. The Chair of the workgroup/committee should work with the workgroup/committee members to facilitate and monitor their active involvement. **It is the Chair's primary responsibility to facilitate meeting discussion among all present, including calling upon members and directing members to refrain or condense their remarks as needed.** In addition, the Chair of the workgroup/committee may invite technical advisors who are not Authority Board or Reservoir Committee members but whose specific knowledge and expertise are deemed essential to advise the workgroup/committee on specific issues.

Workgroup and Committee membership is by Agency. In evaluating the quorum, an agency may have more than one individual present, but because the agency and not the individual is the member, more than one individual from the same agency may be present. The Chairperson has the discretion to assign workgroup and committee members and non-members to be involved in Ad Hoc activities.

Voting and Consensus Building Approach: In developing recommendations brought to the Reservoir Committee and Authority Board, the workgroup/committee will use a deliberative process involving input from all workgroup/committee members. It is the Chair's discretion to define the process used to arrive at the workgroup/committee recommendation to the Authority Board or Reservoir Committee.

Sites Project Primary Roster – February 2025 (Draft)

**Red indicates changes after the March 2024 adoption.*

Authority Board Directors			Organization
Mike	Azevedo	Director	Colusa County Board of Supervisors
Joe	Marsh	Director	Colusa County Water District
Arendt	Tony	Director	Glenn County Board of Supervisors
Jeff	Sutton	Vice Chairman	Glenn-Colusa Irrigation District
Fritz	Durst	Chairman	Reclamation District 108
Bill	Vanderwaal	Director	Tehama-Colusa Canal Authority
Doug	Parker	Director	Westside Water District
Gray	Allen	Director	Placer County
Lisa	Kaplin	Director	City of Sacramento
Alternate Authority Board Directors			
Gary	Evans	Alternate Director	Colusa County
Logan	Dennis	Secretary	Glenn-Colusa Irrigation District
John	Amaro	Alternate Director	Glenn-Colusa Irrigation District
Sean	Doherty	Alternate Director	Reclamation District 108
Hilary	Reinhard	Alternate Director	Reclamation District 108
Halbert	Charter	Alternate Director	Colusa County Water District
Shelly	Murphy	Alternate Director	Colusa County Water District
Jim	Yoder	Alternate Director	Glenn County Board of Supervisors
Zachary	Dennis	Alternate Director	Tehama-Colusa Canal Authority
Jones	Jim	Alternate Director	Tehama-Colusa Canal Authority
Zachary	Dennis	Alternate Director	Westside Water District
Anne	Sanger	Alternate Director	City of Sacramento
Brett	Ewart	Alternate Director	City of Sacramento
City of Sacramento/Sacramento County Water Agency *rotate board seat (every year Rotation is determined by agencies)			
Kerry	Schmitz	Director	Sacramento County
TBD		Alternate Director	Sacramento County
City of Roseville/Placer County *rotate board seat (Rotation is determined by agencies)			
Scott	Alvord	Director	City of Roseville
Pauline	Roccucci	Alternate Director	City of Roseville
Associate Authority Members			
Greg	Johnson	Associate Member	Western Canal Water District
Mike	Urkov	Associate Member	Zone 3
Alternate Authority Associate Members			
Ted	Trimble	Alternate	Western Canal Water District
Wendy	Tyler	Alternate	Zone 3

Sites Project Primary Roster – February 2025 (Draft)

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Reservoir Committee Representatives			Organization
Jason	Holley	Representative	American Canyon (City)
Matt	Knudson	Representative	Antelope Valley - East Kern Water Agency
Robert	Cheng	Representative	Coachella Valley Water District
Mike	Azevedo	Chairman	Colusa County
Halbert	Charter	Representative	Colusa County Water District
Jamie	Traynham	Representative & Treasurer	Davis Water District
Steve	Johnson	Representative	Desert Water Agency
Logan	Dennis	Representative	Glenn-Colusa Irrigation District
Paul	Weghorst	Representative	Irvine Ranch Water District
Randall	Neudeck	Representative	Metropolitan Water District
Jordan	Navarrot	Representative	Reclamation District 108
Trent	Taylor	Representative	Rosedale-Rio Bravo Water Storage District
Michael	Plinski	Representative	San Bernardino Valley Municipal Water District
Lance	Eckhart	Representative	San Gorgonio Pass Water Agency
Cindy	Kao	Representative	Santa Clara Valley Water District
Steve	Cole	Representative	Santa Clarita Valley Water District
Jim	Peterson	Representative	TC4: Cortina Water District
Jordan	Navarrot	Representative	TC4: Dunnigan Water District
Zachary	Dennis	Representative	TC4: LaGrande Water District
Allen	Myers	Representative	Westside Water District
Robert	Kunde	Vice Chairman	Wheeler Ridge-Maricopa Water Storage District
Valerie	Pryor	Representative	Zone 7 Water Agency
Alternate Representatives			
TBD		Alternate	American Canyon (City)
TBD		Alternate	Antelope Valley - East Kern Water Agency
Petya	Vasileva	Alternate	Coachella Valley Water District
Jim	Barrett	Alternate	Coachella Valley Water District
Randy	Wilson	Alternate	Colusa County
Shelly	Murphy	Alternate	Colusa County Water District
Tom	Charter	Alternate	Davis Water District
Dave	Tate	Alternate	Desert Water Agency
Esther	Saenz	Alternate	Desert Water Agency
Greg	Krzens	Alternate	Glenn-Colusa Irrigation District
Bob	Huang	Alternate	Irvine Ranch Water District
Nina	Hawk	Alternate	Metropolitan Water District
Sam	Smalls	Alternate	Metropolitan Water District
Lewis	Bair	Alternate	Reclamation District 108
Dan	Bartel	Alternate	Rosedale-Rio Bravo Water Storage District
Heather	Dyer	Alternate	San Bernardino Valley Municipal Water District

Sites Project Primary Roster – February 2025 (Draft)

**Red indicates changes after the March 2024 adoption.*

Thomas	Todd	Alternate	San Geronio Pass Water Agency
Emmett	Campbell	Alternate	San Geronio Pass Water Agency
Katherine	Maher	Alternate	Santa Clara Valley Water District
Ali	Elhassan	Alternate	Santa Clarita Valley Water District
Chuck	Grimmer	Alternate	TC4: Cortina Water District
Mary	Pat Petersen	Alternate	TC-4: Cortina Water District
TBD		Alternate	TC-4: Dunnigan Water District
TBD		Alternate	TC-4: LaGrande Water District
TBD		Alternate	Westside Water District
Sheridan	Nicholas	Alternate	Wheeler Ridge-Maricopa Water Storage District
Lillian	Xie	Alternate	Zone 7 Water Agency

Authority Board Committees

Coordination Committee	
Fritz Durst – Chair AB	Reclamation District 108
Jeff Sutton - Vice-Chair AB	Glenn-Colusa Irrigation District
Logan Dennis - Secretary	Glenn-Colusa Irrigation District
Gary Evans – LMC Chair (LMC Temporary Inactive)	Colusa County Board of Supervisors
Jamie Traynham – Treasurer & B&F Chair	Davis Water District
Mike Azevedo – RC Chair	Colusa County
Robert Cheng	Coachella Valley Water District
Robert Kunde – RC Vice-Chair	Wheeler Ridge-Maricopa Water Storage District
Heather Dyer – EPP Chair	San Bernardino Valley Municipal Water District
Jerry Brown	Sites Executive Director - STAFF LEAD
Land Management Committee – Temporarily Inactive	
Gary Evans - Chair	Colusa County Board of Supervisors
Logan Dennis	Glenn-Colusa Irrigation District
Jeff Sutton	Glenn-Colusa Irrigation District
TBD	Glenn County Board of Supervisors
Mike Azevedo	Colusa County
Robert Kunde	Wheeler Ridge-Maricopa Water Storage District
Kevin Spesert	External Affairs Manager - STAFF LEAD
Legislative & Outreach Committee	
Jeff Sutton - Chair	Glenn-Colusa Irrigation District
Fritz Durst	Reclamation District 108
Logan Dennis	Glenn-Colusa ID
Gary Evans	Colusa County
Valerie Pryor	Zone 7 Water Agency
Michael Plinski	San Bernardino Valley Municipal Water District

Sites Project Primary Roster – February 2025 (Draft)

**Red indicates changes after the March 2024 adoption.*

Nina Hawk	Metropolitan Water District of Southern California
Kevin Spesert	External Affairs Manager - STAFF LEAD
Budget & Finance Committee	
Jamie Traynham – Chair	Davis Water District
Robert Kunde	Wheeler Ridge-Maricopa Water Storage District
Robert Cheng – Vice Chair	Coachella Valley Water District
Shelly Murphy	Colusa County Water Agency
Mike Urkov	Westside Water District
Sam Smalls	Metropolitan Water District of Southern California
Cindy Saks	San Bernardino Valley Municipal Water District (public)
Jerry Brown	Executive Director
Shayleen O’Connell	Finance Manager – STAFF LEAD

Reservoir Committee Workgroups

Reservoir Operations & Engineering Workgroup	
Robert Cheng	Coachella Valley Water District
Mike Azevedo	Colusa County
Jeff Sutton	Glenn-Colusa Irrigation District
Bob Huang	Irvine Ranch Water District (Alternate Agency)
Randall Neudeck	Metropolitan Water District of Southern California
Jordon Navarrot	RD 108 & TC4 Dunnigan Water
Michael Plinski	San Bernardino Valley Municipal Water District
Katherine Maher	Santa Clara Valley Water District (Alternate Agency)
Ali Elhassan	Santa Clarita Valley Water Agency
Bill Vanderwaal	Tehama-Colusa Canal Authority
Robert Kunde – Chair	Wheeler Ridge-Maricopa Water Storage District
Mike Urkov – Vice-Chair	Zone 3, Colusa County Flood Control & Water Conservation District & Westside Water District
Lillian Xie	Zone 7 Water Agency
Chris Hentz	Zone 7 Water Agency
JP Robinette	Engineering & Construction Manager- STAFF LEAD
Rob Cooke	DWR (as public)

Environmental Planning and Permitting Workgroup	
Mike Azevedo	Colusa County

Sites Project Primary Roster – February 2025 (Draft)

**Red indicates changes after the March 2024 adoption.*

Robert Cheng	Coachella Valley Water District
Randall Neudeck	Metropolitan Water District of Southern California
Nina Hawk	Metropolitan Water District of Southern California
Heather Dyer – Chair	San Bernardino Valley Municipal Water District
Cindy Kao	Santa Clara Valley Water District
Rob Kunde	Wheeler Ridge-Maricopa Water Storage District
Ali Forsythe	Environmental Planning & Permitting Manager - STAFF LEAD

Applicable to all committees and workgroups where membership is by Agency – Primary Designated Member shown only. An Alternate from the same Agency may be designated to fill-in in the event of an absence of the Primary Designated Member. Other agencies may attend when a quorum allows.

Ad-hoc Committees

Governance Committee (Established August 2022)	
Rob Kunde	Wheeler Ridge-Maricopa Water Storage District
Jeff Sutton	Glenn-Colusa Irrigation District
Michael Plinski	San Bernardino Valley Municipal Water District
Paul Weghorst	Irvine Ranch Water District
Jamie Traynham	Davis Water District
Jason Holley	City of American Canyon
Katherine Maher	Santa Clara Valley Water District
Lance Eckhart	San Geronio Pass Water Agency
Gary Evans & Mike Azevedo	Colusa County
Jerry Brown	Executive Director - Staff Lead
WIFIA Subcommittee (Established August 2022)	
Jamie Traynham	Davis Water District
Valerie Pryor	Zone 7 Water Agency
Robert Cheng	Coachella Valley Water District
Sam Smalls	Metropolitan Water District
TBD	Santa Clara Valley Water District
Shayleen O’Connell	Finance Manager – Staff Lead
JP Robinette	Engineering & Construction Manager - Staff Lead
Conveyance Subcommittee (Established February 2023)	
Michael Plinski	San Bernardino Valley Municipal Water District
Valerie Pryor	Zone 7 Water Agency
Mike Azevedo	Colusa County
Ted Trimble	Western Canal Water District
JP Robinette	Engineering & Construction Manager - Staff Lead
Contract Strategy Subcommittee (Established February 2022)	
Jamie Traynham	Davis Water District
Mike Azevedo	Colusa County

Sites Project Primary Roster – February 2025 (Draft)

**Red indicates changes after the March 2024 adoption.*

Randall Neudeck	Metropolitan Water District
Jeff Sutton	Glenn-Colusa Irrigation District
Lisa Kaplan	City of Sacramento
Mike Urkov	Westside Water District
Chris Hentz	Zone 7
JP Robinette	Engineering & Construction Manager - Staff Lead
Value Planning Subcommittee (Reinstated February 2025)	
Robert Kunde	Wheeler Ridge-Maricopa Water Storage District
Gary Evans	Colusa County
Bill Vanderwaal	Tehama-Colusa Canal Authority
Jeff Sutton	Glenn-Colusa Irrigation District
Jamie Traynham	Davis Water District
Michael Plinski	San Bernardino Valley Municipal Water District
Mike Azevedo	Colusa County
Randall Neudeck	Metropolitan Water District
Mike Urkov	Westside Water District
Paul Weghorst	Irvine Ranch Water District
JP Robinette	Engineering & Construction Manager - Staff Lead



Meeting: **Reservoir Committee/Authority Board**
Agenda Item 3.1

February 21, 2025

Subject: **Update on CalSim 3 Modeling Efforts**

Requested Action:

Receive an overview of preliminary Project operations modeling results using the recently developed CalSim model platform (commonly referred to as CalSim 3).

Detailed Description/Background:

Efforts have continued to develop a Sites Project operations model in CalSim 3 as part of the process leading to receipt of the aquatics biological opinions for Sites Project operations from USFWS and NMFS later this year. The CalSim 3 platform was used to support the CVP/SWP LTO Reconsultation and needs to be carried forward in the Sites Project federal permitting process. Staff have now reached a stage where there is reasonable confidence in the Sites CalSim 3 model outputs. The team is continuing model development and review/quality control. At the March 2024 Board review of the Sites CalSim 3 model development, the Board requested that Sites CalSim 3 model progress be presented when the effort reached substantial completion which is the stage being reported here.

There are important elements being incorporated into the transition from CalSim 2 to CalSim 3 modeling platform including:

- The Sites CalSim 3 model has different operations for the CVP/SWP (i.e., the new CVP/SWP Reconsultation actions), especially for Shasta Reservoir, as compared to the 2019/2020 reconsultation efforts (which was used in the Sites CalSim II model).
- The current version of the Sites CalSim 3 model relies on different hydrology assumptions which are based on a 2022 median hydrology, whereas the Sites CalSim II analysis used different hydrology sets depending on the purpose/permit requirements.

In addition to these changes, staff have also incorporated the new diversion criteria defined in the Operations Incidental Take Permit (Operations ITP).

With these combined changes, the preliminary results from CalSim 3 are summarized in Table 1.

Table 1. Long Term Average Annual Diversion to Storage and Releases in Preliminary CalSim 3 for Alternative 3B (TAF) – Reclamation Participation at 16 percent

Scenario	Diversion to Storage	Releases
CalSim 3 (ALT 3B v01b)	267	240

Model development is continuing, and it is anticipated that these preliminary results will change. For example, the modeling team is currently working to include a representation of some of the water supply assets being developed as part of the Voluntary Agreements into the Sites CalSim 3 model. Staff have also not yet evaluated what portion of decreased diversion is associated with the Operations ITP diversion criteria versus the transition to CalSim 3 and the new baseline/hydrology set; however, this will be reviewed when the model is complete. As these results are preliminary, it is not yet appropriate to consider how these may change Project costs. However, it is important to remember that the model is a representation of how Storage Partners may use their individual accounts – a more aggressive use of a Storage Partners’ account will result in a lower unit (per acre-foot) cost while a more conservative use will result in a higher unit cost.

The CalSim 3 model has proven to be a challenging model to work with. The Sites team has expanded beyond Jacobs/CH2M to include Stantec and MBK to help complete this effort. Currently, the team is focusing on model development for the Project’s Federal Endangered Species Act consultation process and review/quality control.

Prior Authority Board Action:

March 2024 - Received an overview of preliminary Project operations modeling results using the recently developed CalSim model platform (commonly referred to as CalSim 3).

Fiscal Impact/Funding Source:

The Sites Project CalSim 3 model development can be completed within the Amendment 3 Work Plan total budget.

Staff Contact: Ali Forsythe / Angela Bezzone

Primary Service Provider: Jacobs

Attachments: None

Sites Reservoir Project Monthly Status Report (January)

Monthly Status Summary:

The development of the Sites Project continues to make progress in the critical areas, including the following activities:

Engineering:

- Continued development of the total Project Cost Estimate.
- Continued coordination with the California Independent System Operator (CAISO) to meet site control requirements.
- Continued supporting Early Acquisition Program activities.
- Issued Reservoir Construction Manager at Risk Request for Qualifications and conducted Mandatory Pre-Statement of Qualifications Submittal Meeting and Site Tour for potential respondents.

Coordination with Reclamation:

- Meetings with Reclamation and DWR to discuss technical aspects of coordinating operations concluded and transitioning to legal review.
- The State Water Contractors are providing comments on the Operations Coordination Agreement through DWR.
- Technical discussions with Reclamation involving the technical aspects of the Partnership Agreement (which is the Federal equivalent to the B&O) continue. Awaiting Reclamation’s completion of a BON to allow negotiations of the Partnership Agreement to proceed.
- Ongoing coordination with Reclamation on schedule and timing for signing the ROD, and submittal of the BA for project operations.

Environmental Planning and Permitting:

- Planning support to Real Estate on land acquisition CEQA requirements, including relevant document language and mitigation.
- Planning support in development of environmental compliance tracking tool.
- Continued efforts on testimony, supporting documentation, and preparation for cross-examination for the ITP and rebuttal portions of the water right hearing.
- Continued meetings with Reclamation and USFWS on the Project’s Construction Biological Opinion.

Monthly Status Report Continued

- Continued meetings with Reclamation, NMFS, and USFWS on the Project's project-level Operations Biological Assessment / Biological Opinion.
- Continued meetings with the Army Corps of Engineers and the Environmental Protection Agency to resolve comments on the Section 404 permit application.
- Continued coordination with CDFW on the Project's Master Lake and Streambed Alteration Agreement and Prop 1 Public Benefits Agreement.
- Continued coordination with design and engineering team on Project Delivery planning.

Operations:

- Continued effort to transition Sites into the CalSim 3 model platform.
- Continued effort to develop Sites Operations Plan Version 2.1.

Partner Engagement, Public Outreach & Real Estate:

- Began development of 2025 Message Platform, the 2024 Annual Report, and updated general project informational materials.
- Continued activities to close escrow and complete the acquisition of the Jensen property.
- Continued ongoing coordination with landowners who are part of the Early Acquisition Program.
- Continued coordination with landowners to discuss Temporary Right Of Entry for geotechnical, biological, environmental and cultural field activities and other real estate actions.

Program Management & Administration:

- Conducted project update meeting with waitlisted participants.

This action item summary will inform the Boards of the result of the requests from January's meeting.

Action Item	Status
Send out the legislative talking points to Lisa Kaplan who is going to DC and can assist Sites in Sacramento.	The updated 2025 Message Platform was distributed.
Ensure that cost estimate update considers the potential net positive cost effect of accelerating the schedule.	The updated estimate will include escalation over the duration of construction. As changes to the schedule are considered, changes in escalation paid will be calculated. Financing costs will be included in the Updated Plan of Finance in the summer of 2025. With these factors, net cost changes can be determined.
Clarify how SPA intends to secure documentation of each Board member completion of ethics and sexual harassment training required of them by their home agency's	Email sent on February 17, 2025, explaining the process.
Clarify Reclamation's plans and timing for determining Sites water reimbursement,	Will be identified in the program baseline report and partnership agreement.
Staff to meet with SOD Sites Participants to reach conclusion on approach to secondary point of delivery and communicate the approach as part of next B&O/Operations Plan Update.	Initial meeting was held on February 6 and discussions will continue to maintain Participant delivery flexibility. Discussion with DWR will also occur.
Confirm the amount of federal funds that have been appropriated to cover Sites Phase 2, 3, 4, 5 project costs	TFG reviewed their federal appropriation source documents and confirmed the total is \$646.15M.