



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.3

February 21, 2025

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through February 3, 2025

Attachment B summarizes the approved invoices received through February 5, 2025, and how the incurred costs are allocated between the Authority and Reservoir Committee.

The Budget and Finance Committee at their February 14, 2025 meeting recommended the Reservoir Committee and Authority Board approve the payment of claims.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$1,881,210.91 with \$33,141.35 of costs being assigned to the Authority and \$1,848,069.56 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.0 will be paid through the WSIP account, \$0.0 through the FAA/WIIN account, and \$1,848,069.56 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Shayleen O'Connell

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
February 21, 2025**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	01/28/2025	Brown and Caldwell	Project Controls	\$ 232,954.51
ACH	01/28/2025	Cox, Castle & Nicholson	Legal Services (Env. Mitigation)	\$ 20,520.40
ACH	01/28/2025	HDR Engineering Inc.	Project Integration	\$ 499,994.61
ACH	01/28/2025	HDR (Mitigation)	Environmental Mitigation Planning	\$ 18,691.54
ACH	01/28/2025	Katz & Associates	Communications	\$ 38,900.10
ACH	01/28/2025	Maximum Pest Control	Pest Spraying	\$ 65.00
ACH	01/28/2025	MBK Engineers	Water Rights Modeling	\$ 55,389.50
ACH	01/28/2025	MBK Engineers - Operations	Reservoir Operations Modeling	\$ 19,662.75
ACH	01/28/2025	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 15,137.50
ACH	01/28/2025	Net2Phone, Inc.	Phone Equipment	\$ 148.03
ACH	01/28/2025	Nossaman,LLP	Real Estate Legal Services	\$ 4,375.00
ACH	01/28/2025	Nossaman,LLP	Inter-Agency Agreements	\$ 11,375.00
ACH	01/28/2025	Perkins Coie, LLP	Special Legal	\$ 21,081.83
ACH	01/28/2025	Regional Government Services	Board Clerk Services	\$ 5,526.74
ACH	01/28/2025	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 6,370.00
ACH	01/28/2025	The Catalyst Group	Strategic Planning Services	\$ 1,280.00
ACH	01/28/2025	Water Resource Economics, LLC.	Wheeling Rate Services	\$ 4,170.00
ACH	01/28/2025	AECOM (Reservoir)	Engineering Services	\$ 66,166.79
ACH	01/28/2025	Best Best & Krieger	Legal Counsel (Construction)	\$ 38,437.64
ACH	01/28/2025	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 82,960.95
ACH	01/28/2025	Ch2M Hill Engineers (Operations)	Operations/ Simulation Modeling	\$ 42,341.18
ACH	01/28/2025	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 156,267.23
2644	01/28/2025	Glenn Colusa Irrigation District	Cooperative Agreement Tasks	\$ 4,308.00
2645	01/28/2025	Reclamation District #108	Cooperative Agreement Tasks	\$ 4,396.51
ACH	02/03/2025	California Dept Tax & Fee Admin	Hazardous Waste Generation/Handling Fee	\$ 415.70
ACH	02/10/2025	Adept Solutions	IT Related/Computer Equipment	\$ 1,011.47
ACH	02/10/2025	Advanced Document Concepts	Maxwell Office Copier	\$ 26.53
ACH	02/10/2025	Brian G. Thomas Consulting LLC	Owner's Advisor, Financing	\$ 10,000.00
ACH	02/10/2025	Brown and Caldwell	Project Controls	\$ 154,893.38
ACH	02/10/2025	County of Colusa	Maxwell Office and Property Rent	\$ 4,500.00
ACH	02/10/2025	Dunn Consulting	Legislatvie/Regulatory/Strategic Support	\$ 9,500.00
ACH	02/10/2025	Forsythe Group, LLC	EPP Manager	\$ 36,665.00
ACH	02/10/2025	Fugro	Geotechnical Engineering Services	\$ 24,078.72
ACH	02/10/2025	HDR	Project Integration (ESA)	\$ 16,281.00
ACH	02/10/2025	HH Consultants	CMAR Procurement Support	\$ 4,454.04
ACH	02/10/2025	Lasswell Strategic Consulting	Strategic Planning Services	\$ 2,000.00
ACH	02/10/2025	Leanne Link, Consultant	County Agreements Advisor	\$ 380.00
ACH	02/10/2025	Pinion, LLC	Accounting	\$ 5,495.00
ACH	02/10/2025	Robinette Consulting	E & C Manager	\$ 36,699.70
ACH	02/10/2025	O'Connell, CPA's	Finance Manager	\$ 14,016.64
ACH	02/10/2025	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 70,299.00
ACH	02/10/2025	Spesert Consulting	External Affairs Manager	\$ 28,151.00
ACH	02/10/2025	The Catalyst Group	Strategic Planning Services	\$ 2,766.25
ACH	02/10/2025	The Ferguson Group	Federal Government Affairs Support	\$ 22,000.00
ACH	02/10/2025	Trapasso Consulting Services	Program Operations Manager	\$ 34,162.40
ACH	02/10/2025	Waterology Consulting	Executive Director Services	\$ 41,722.00
ACH	02/10/2025	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 10,434.94
2646	02/10/2025	US Bank	Misc. Expenses	\$ 737.33
Total Amount				\$ 1,881,210.91

THE FOREGOING CLAIM, NUMBERED, ACH/2644-2646 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

Topic: Program Operations - Finance
February 2025 (Cycle A)
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meeting.

Consultant / Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2025-02 (a) Cycle Approval Items						
AECOM (Reservoir) <i>Engineering Services</i>	• 2000975724 1/15/25	12/24	\$66,166.79		\$66,166.79	JPR
Best Best & Krieger <i>Legal Counsel (Construction)</i>	• 1017808 1/14/25	12/24	\$38,437.64		\$38,437.64	JPR
Brown and Caldwell <i>Project Controls</i>	• 17548862 1/15/25	12/24	\$232,954.51	\$3,900.00	\$229,054.51	JAT
CH2M Hill Engineers (Conveyance) <i>Engineering Services</i>	• D3380603-36 1/15/25	12/24	\$82,960.95		\$82,960.95	JPR
CH2M Hill Engineers (Operations) <i>Operations / Simulation Modeling</i>	• D3205403-37 1/15/25	12/24	\$42,341.18		\$42,341.18	AEF
Cox, Castle & Nicholson <i>Legal Services (Env. Mitigation)</i>	• 602726 1/16/25	12/24	\$20,520.40		\$20,520.40	AEF
Glenn Colusa Irrigation District <i>Cooperative Agreement Tasks</i>	25 34662 1/15/25	10/24-12/24	\$4,308.00		\$4,308.00	JPR
HDR <i>Project Integration</i>	• 1200689038 1/15/25	12/24	\$499,994.61		\$499,994.61	JAT
HDR (Mitigation) <i>Environmental Mitigation Planning</i>	• 1200690370 1/22/25	2/24-12/24	\$18,691.54		\$18,691.54	AEF
ICF Jones & Stokes, Inc. (Permitting) <i>Permitting and Agreements</i>	• INV-00000123286 1/17/25	12/24	\$156,267.23		\$156,267.23	AEF
Katz & Associates <i>Communications</i>	• 417951 1/17/25	12/24	\$38,900.10		\$38,900.10	KMS
Maximum Pest Control <i>Pest Spraying</i>	• 63505 12/17/24	12/24	\$65.00	\$65.00		KMS
MBK Engineers <i>Water Rights Modeling</i>	• 16052 1/10/25	12/24	\$55,389.50		\$55,389.50	AEF
MBK Engineers - Operations <i>Reservoir Operations Modeling</i>	• 16053 1/10/25	12/24	\$19,662.75		\$19,662.75	AEF

Topic: Program Operations - Finance
February 2025 (Cycle A)
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Consultant / Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2025-02 (a) Cycle Approval Items						
Montague DeRose & Associates, LLC	• 5750SITES		\$15,137.50		\$15,137.50	JPR
<i>Municipal Advisor</i>	1/15/25	12/24				
Net2Phone, Inc.	• 1219849101		\$148.03	\$148.03		KMS
<i>Phone Equipment</i>	1/1/25	1/25				
Nossaman, LLP	• 572712		\$4,375.00		\$4,375.00	KMS
<i>Real Estate Legal Services</i>	1/17/25	12/24				
Nossaman, LLP	• 572718		\$11,375.00		\$11,375.00	JPR
<i>Inter-Agency Agreements</i>	1/17/25	12/24				
Perkins Coie, LLP	• 7161712		\$21,081.83		\$21,081.83	AEF
<i>Special Legal</i>	1/15/25	12/24				
Reclamation District #108	123124		\$4,396.51		\$4,396.51	JPR
<i>Cooperative Agreement Tasks</i>	12/31/24	10/24-12/24				
Regional Government Services Authority	• 17912		\$5,526.74		\$5,526.74	JB
<i>Board Clerk Services</i>	12/31/24	12/24				
Stradling, Yocca, Carlson & Rauth	• 414512		\$6,370.00		\$6,370.00	JPR
<i>Bond Counsel</i>	1/14/25	12/24				
The Catalyst Group	• 931		\$1,280.00	\$1,280.00		JB
<i>Strategic Planning Services</i>	1/7/25	12/24				
Water Resource Economics, LLC.	• 1219		\$4,170.00		\$4,170.00	JPR
<i>Wheeling Rate Services</i>	1/3/25	11/24-12/24				

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

			\$		
		Total	Authority Board	\$ Reservoir Committee	
2025-02 Cycle (a) Accounts	Cycle (a)	1,350,520.81	5,393.03	1,345,127.78	
• ACH = \$955,642.51	JPA/Sites	964,347.02	5,393.03	958,953.99	24 Invoices in by 01/20/25
	WSIP	0.00	0.00	0.00	
• ACH = \$386,173.79	FAA/WIIN	386,173.79	0.00	386,173.79	
WSIP To Date	Spent to Date	43,769,391.11			Income @ 05/10/24
	Balance	426.84	43,769,817.95		
FAA/WIIN To Date	Spent to Date	32,044,540.33			Income @ 11/20/24
	Balance	434.70	32,044,975.03		

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:



 Jerry Brown, Executive Director Date



 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

February 2025 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meeting.

Consultant / Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2025-02 (b) Cycle Approval Items						
Adept Solutions	• 151561					
<i>IT Related Services/Computer Equipment</i>	2/1/25	2/25	\$297.47	\$148.74	\$148.73	KMS
Adept Solutions	• MSP-151498					
<i>IT Related Services/Computer Equipment</i>	2/1/25	2/25	\$714.00	\$357.00	\$357.00	KMS
Advanced Document Concepts	• INV149074					
<i>Maxwell Office Copier</i>	2/1/25	1/25	\$26.53	\$26.53		KMS
Brian G. Thomas Consulting LLC	• 255					
<i>Owner's Advisor, Financing</i>	2/3/25	1/25	\$10,000.00		\$10,000.00	JB
Brown and Caldwell	• 17550797					
<i>Project Controls</i>	2/3/25	1/25	\$154,893.38	\$4,300.00	\$150,593.38	JAT
California Dept Tax & Fee Admin	• 012825 PRF ¹					
<i>Hazardous Waste Generation/Handling Fee</i>	1/28/25	12/24	\$415.70		\$415.70	JB
County of Colusa	• 02-2025					
<i>Maxwell Office and Property Rent</i>	2/1/25	2/25	\$4,500.00	\$4,500.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	2/3/25	1/25	\$9,500.00		\$9,500.00	KMS
Forsythe Group, LLC	• SPA-202501					
<i>EPP Manager</i>	2/3/25	1/25	\$36,665.00		\$36,665.00	JB
Fugro	• 04.00201528-38					
<i>Geotechnical Engineering Services</i>	1/30/25	1/25	\$24,078.72		\$24,078.72	JPR
HDR	• 1200690576					
<i>Project Integration (ESA)</i>	1/23/25	12/24	\$16,281.00		\$16,281.00	AEF
HH Consultants	• 101-2025					
<i>CMAR Procurement Support</i>	2/2/25	1/25	\$4,454.04		\$4,454.04	JPR
Lasswell Strategic Consulting	• 020425					
<i>Strategic Planning Services</i>	2/4/25	1/25	\$2,000.00		\$2,000.00	JB
Leanne Link, Consultant	• 202501					
<i>County Agreements Advisor</i>	1/31/25	1/25	\$380.00		\$380.00	JB

Topic: **Program Operations - Finance**

February 2025 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

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The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meeting.

Consultant / Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2025-02 (b) Cycle Approval Items						
O'Connell, CPA's <i>Finance Manager</i>	• 1001 1/31/25	1/25	\$14,016.64		\$14,016.64	JB
Pinion, LLC <i>Accounting</i>	• PN077021 1/31/25	1/25	\$5,495.00	\$5,495.00		JAT
Robinette Consulting, LLC <i>E & C Manager</i>	• 1044 2/1/25	1/20-1/31/25	\$36,699.70		\$36,699.70	JB
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3023142 2/3/25	1/25	\$70,299.00		\$70,299.00	AEF
Spesert Consulting <i>External Affairs Manager</i>	• 1-25 2/3/25	1/25	\$28,151.00		\$28,151.00	JB
The Catalyst Group <i>Strategic Planning Services</i>	• 935 2/5/25	1/25	\$2,766.25	\$2,766.25		JB
The Ferguson Group <i>Federal Government Affairs Support</i>	• INV3001 1/1/25	1/25	\$22,000.00		\$22,000.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 25-01 2/3/25	1/25	\$34,162.40		\$34,162.40	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 2/3/2025 2/3/25	1/25	\$737.33	\$737.33		KMS
Waterology Consulting <i>Executive Director Services</i>	• 58 2/1/25	1/25	\$41,722.00	\$4,200.00	\$37,522.00	JT/ FD /JS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 119491 1/31/25	1/25	\$10,434.94	\$5,217.47	\$5,217.47	JAT

		Total	Authority Board	\$ Reservoir Committee	
2025-02 Cycle (b) Accounts	Cycle (b)	530,690.10	27,748.32	502,941.78	
• ACH = \$529,952.77	JPA/Sites	530,690.10	27,748.32	502,941.78	25 Invoices in by 02/03/25
	WSIP	0.00	0.00	0.00	
	FAA/WIIN	0.00	0.00	0.00	
WSIP To Date	<u>Spent to Date</u> Balance	43,769,391.11 426.84	43,769,817.95		Income @ 05/10/24
FAA/WIIN To Date	<u>Spent to Date</u> Balance	31,658,366.54 387,549.22	32,045,915.76		Income @ 11/20/24

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:
¹ An advanced payment was made consistent with the Authority's Accounts Payable Approval Policy.

Authorized By:




2/7/25
02/07/25

Jerry Brown, Executive Director
Jamie Traynham, Authority Board Treasurer

Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

- The Procedure's review process for the subject invoices included:
- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
 - **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
 - **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.