



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.3

April 18, 2025

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through April 8, 2025.

Attachment B summarizes the approved invoices received through April 8, 2025, and how the incurred costs are allocated between the Authority and Reservoir Committee.

The Budget and Finance Committee at their April 11, 2025 meeting recommended the Reservoir Committee and Authority Board approve the payment of claims.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$2,093,971.56 with \$27,743.60 of costs being assigned to the Authority and \$2,066,227.96 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.0 will be paid through the WSIP account, \$0 through the FAA/WIIN account, and \$2,093,971.56 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Shayleen O'Connell

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
April 18, 2025**

April 18, 2025, RC & AB Meeting
Agenda Item 1.3 Attachment A

| Warrant Number | Check Date | Vendor | Invoice Description | Amount Paid |
|---------------------|------------|---------------------------------------|---|------------------------|
| ACH | 03/26/2025 | Adept Solutions | IT Related/Computer Equipment | \$ 1,020.61 |
| ACH | 03/26/2025 | Best Best & Krieger | Legal Counsel (Construction) | \$ 28,050.00 |
| ACH | 03/26/2025 | CH2M Hill Engineers (Conveyance) | Engineering Services | \$ 118,405.45 |
| ACH | 03/26/2025 | Ch2M Hill Engineers (Operations) | Operations/ Simulation Modeling | \$ 87,468.88 |
| ACH | 03/26/2025 | HDR | Project Integration | \$ 464,901.83 |
| ACH | 03/26/2025 | ICF Jones & Stokes, Inc. (Permitting) | Permitting and Agreements | \$ 177,843.82 |
| ACH | 03/26/2025 | Integra Realty Resources | Real Estate Appraisal Services | \$ 5,500.00 |
| ACH | 03/26/2025 | Katz & Associates | Communications | \$ 47,524.02 |
| ACH | 03/26/2025 | Lasswell Strategic Consulting | Strategic Planning Services | \$ 2,000.00 |
| ACH | 03/26/2025 | Maximum Pest Control | Pest Spraying | \$ 195.00 |
| ACH | 03/26/2025 | MBK Engineers | Water Rights Modeling | \$ 44,226.75 |
| ACH | 03/26/2025 | MBK Engineers- Operations | Reservoir Operations Modeling | \$ 38,613.75 |
| ACH | 03/26/2025 | Montague DeRose & Associates, LLC | Municipal Advisor | \$ 6,356.25 |
| ACH | 03/26/2025 | Net2Phone Inc. | Phone Equipment | \$ 296.06 |
| ACH | 03/26/2025 | Nossaman, LLP | Inter-Agency Agreements | \$ 40,858.17 |
| ACH | 03/26/2025 | Nossaman, LLP | Real Estate Legal Services | \$ 2,816.50 |
| ACH | 03/26/2025 | Perkins Coie, LLP | Special Legal | \$ 21,750.00 |
| ACH | 03/26/2025 | Regional Gov't Services Authority | Board Clerk Services | \$ 2,121.00 |
| ACH | 03/26/2025 | Stradling, Yococca, Carlson & Rauth | Bond Counsel | \$ 8,840.00 |
| ACH | 03/26/2025 | Welsh Consulting LLC | CMAR Committee | \$ 750.00 |
| WIRE | 04/10/2025 | Placer Title Company | Escrow Deposit | \$ 177,482.00 |
| ACH | 04/11/2025 | Advanced Document Concepts | Maxwell Office Copier | \$ 111.58 |
| ACH | 04/11/2025 | Ag & Water Financial Consulting | Finance Manager | \$ 32,091.56 |
| ACH | 04/11/2025 | Brian G. Consulting LLC | Owner's Advisor, Financing | \$ 10,000.00 |
| ACH | 04/11/2025 | Brown and Caldwell | Project Controls | \$ 311,860.53 |
| ACH | 04/11/2025 | County of Colusa | Maxwell Office and Property Rent | \$ 4,500.00 |
| ACH | 04/11/2025 | Cox, Castle & Nicholson | Legal Services (Env. Mitigation) | \$ 14,885.70 |
| ACH | 04/11/2025 | Dunn Consulting | Legislative/Regulatory/Strategic Support. | \$ 9,500.00 |
| ACH | 04/11/2025 | Fosythe Group, LLC | EPP Manager | \$ 36,665.00 |
| ACH | 04/11/2025 | Fugro | Geotechnical Engineering Services | \$ 21,378.61 |
| ACH | 04/11/2025 | Larsen Wurzel & Associates, Inc. | Funding and Credit Reimbursement Policy | \$ 3,783.00 |
| ACH | 04/11/2025 | Lasswell Strategic Consulting | Strategic Planning Services | \$ 2,000.00 |
| ACH | 04/11/2025 | Leanne Link, Consultant | County Agreements Advisor | \$ 240.00 |
| ACH | 04/11/2025 | MBK Engineers | Water Rights Modeling | \$ 20,023.25 |
| ACH | 04/11/2025 | MBK Engineers - Operations | Reservoir Operations Modeling | \$ 50,019.25 |
| ACH | 04/11/2025 | Pinion, LLC | Accounting | \$ 3,725.00 |
| ACH | 04/11/2025 | Robinette Consulting, LLC | E & C Manager | \$ 36,778.89 |
| ACH | 04/11/2025 | Somach Simmons & Dunn | Legal Counsel - Water Rights | \$ 136,017.62 |
| ACH | 04/11/2025 | Spesert Consulting | External Affairs Manager | \$ 28,151.00 |
| ACH | 04/11/2025 | The Catalyst Group | Strategic Planning Services | \$ 1,536.25 |
| ACH | 04/11/2025 | The Ferguson Group | Federal Government Affairs Support | \$ 22,000.00 |
| ACH | 04/11/2025 | Trapasso Consulting Services | Program Operations Manager | \$ 16,000.00 |
| ACH | 04/11/2025 | Waterology Consulting | Executive Director Services | \$ 41,722.00 |
| ACH | 04/11/2025 | Young Wooldridge, Law Offices, LLP | Legal Counsel | \$ 11,609.86 |
| 2650 | 04/11/2025 | US Bank | Misc. Expenses | \$ 2,352.37 |
| Total Amount | | | | \$ 2,093,971.56 |

THE FOREGOING CLAIM, NUMBERED, ACH/WIRE/2650 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



March 24, 2025

Topic: **Program Operations - Finance**

April 2025 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meeting.

| Consultant / Vendor | Invoice # | | Total | Authority Board | \$ Reservoir Committee | Review by | Ineligible |
|--|--------------------|--------|--------------|-----------------|------------------------|-----------|------------|
| | Date | Period | | | | | |
| 2025-04 (a) Cycle Approval Items | | | | | | | |
| Adept Solutions | • MSP-151795 | | | | | | |
| <i>IT Related Services/Computer Equipment</i> | 4/1/25 | 4/25 | \$714.00 | \$357.00 | \$357.00 | KMS | |
| Adept Solutions | • 151848 | | | | | | |
| <i>IT Related Services/Computer Equipment</i> | 4/1/25 | 4/25 | \$306.61 | \$153.31 | \$153.30 | KMS | |
| Best Best & Krieger | • 1019329 | | | | | | |
| <i>Legal Counsel (Construction)</i> | 2/7/25 | 1/25 | \$17,358.00 | | \$17,358.00 | JPR | |
| Best Best & Krieger | • 1021679 | | | | | | |
| <i>Legal Counsel (Construction)</i> | 3/6/25 | 2/25 | \$10,692.00 | | \$10,692.00 | JPR | |
| CH2M Hill Engineers (Conveyance) | • D3380603-38 | | | | | | |
| <i>Engineering Services</i> | 3/15/25 | 2/25 | \$118,405.45 | | \$118,405.45 | JPR | |
| CH2M Hill Engineers (Operations) | • D3205403-39 | | | | | | |
| <i>Operations / Simulation Modeling</i> | 3/15/25 | 2/25 | \$87,468.88 | | \$87,468.88 | AEF | |
| HDR | • 1200705808 | | | | | | |
| <i>Project Integration</i> | 3/14/25 | 2/25 | \$464,901.83 | | \$464,901.83 | SOC | |
| ICF Jones & Stokes, Inc. (Permitting) | • INV-00000131727R | | | | | | |
| <i>Permitting and Agreements</i> | 3/14/25 | 2/25 | \$177,843.82 | | \$177,843.82 | AEF | |
| Integra Realty Resources | • 193-2024-0186 | | | | | | |
| <i>Real Estate Appraisal Services</i> | 1/1/25 | 1/25 | \$5,500.00 | | \$5,500.00 | KMS | \$5,500.00 |
| Katz & Associates | • 418069 | | | | | | |
| <i>Communications</i> | 3/13/25 | 2/25 | \$47,524.02 | | \$47,524.02 | KMS | |
| Lasswell Strategic Consulting | • 030925 | | | | | | |
| <i>Strategic Planning Services</i> | 3/9/25 | 2/25 | \$2,000.00 | | \$2,000.00 | SOC | |
| Maximum Pest Control | • 64058 | | | | | | |
| <i>Pest Spraying</i> | 2/20/25 | 2/25 | \$65.00 | \$65.00 | | KMS | |
| Maximum Pest Control | • 63776 | | | | | | |
| <i>Pest Spraying</i> | 1/17/25 | 1/25 | \$65.00 | \$65.00 | | KMS | |
| Maximum Pest Control | • 64304 | | | | | | |
| <i>Pest Spraying</i> | 3/17/25 | 3/25 | \$65.00 | \$65.00 | | KMS | |
| MBK Engineers | • 16605 | | | | | | |
| <i>Water Rights Modeling</i> | 3/10/25 | 2/25 | \$44,226.75 | | \$44,226.75 | AEF | |
| MBK Engineers - Operations | • 16606 | | | | | | |
| <i>Reservoir Operations Modeling</i> | 3/10/25 | 2/25 | \$38,613.75 | | \$38,613.75 | AEF | |



March 24, 2025

Topic: **Program Operations - Finance**

April 2025 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meeting.

| Consultant / Vendor | Invoice # | | Total | Authority Board | \$ Reservoir Committee | Review by | Ineligible |
|--|--------------|--------|-------------|-----------------|------------------------|-----------|------------|
| | Date | Period | | | | | |
| 2025-04 (a) Cycle Approval Items | | | | | | | |
| Montague DeRose & Associates, LLC | • 5769SITES | | | | | | |
| <i>Municipal Advisor</i> | 3/15/25 | 2/25 | \$6,356.25 | | \$6,356.25 | JPR | |
| Net2Phone, Inc. | • 1219963009 | | | | | | |
| <i>Phone Equipment</i> | 2/1/25 | 2/25 | \$148.03 | \$148.03 | | KMS | |
| Net2Phone, Inc. | • 1220077788 | | | | | | |
| <i>Phone Equipment</i> | 3/1/25 | 3/25 | \$148.03 | \$148.03 | | KMS | |
| Nossaman, LLP | • 575137 | | | | | | |
| <i>Inter-Agency Agreements</i> | 3/17/25 | 2/25 | \$40,858.17 | | \$40,858.17 | JPR | \$21.09 |
| Nossaman, LLP | • 575136 | | | | | | |
| <i>Real Estate Legal Services</i> | 3/17/25 | 2/25 | \$2,816.50 | | \$2,816.50 | KMS | |
| Perkins Coie, LLP | • 7187764 | | | | | | |
| <i>Special Legal</i> | 3/10/25 | 2/25 | \$21,750.00 | | \$21,750.00 | AEF | |
| Regional Gov't Services Authority | • 18176 | | | | | | |
| <i>Board Clerk Services</i> | 2/28/25 | 2/25 | \$2,121.00 | \$212.10 | \$1,908.90 | JB | |
| Stradling, Yocca, Carlson & Rauth | • 415127 | | | | | | |
| <i>Bond Counsel</i> | 2/13/25 | 1/25 | \$4,810.00 | | \$4,810.00 | JPR | |
| Stradling, Yocca, Carlson & Rauth | • 416392 | | | | | | |
| <i>Bond Counsel</i> | 3/14/25 | 2/25 | \$4,030.00 | | \$4,030.00 | JPR | |
| Welsh Consulting LLC | • 1011 | | | | | | |
| <i>CMAR Committee</i> | 3/16/25 | 2/25 | \$750.00 | | \$750.00 | JPR | |

| | | Total | Authority Board | Reservoir Committee | |
|----------------------------|------------------|---------------|----------------------|---------------------|----------------------------|
| 2025-04 Cycle (a) Accounts | Cycle (a) Totals | 1,099,538.09 | 1,213.47 | 1,098,324.62 | |
| • ACH = \$1,099,538.09 | JPA/Sites | 1,099,538.09 | 1,213.47 | 1,098,324.62 | 26 Invoices in by 03/17/25 |
| | WSIP | 0.00 | 0.00 | 0.00 | |
| | FAA/WIIN | 0.00 | 0.00 | 0.00 | |
| WSIP To Date | Spent to Date | 43,769,391.11 | 43,769,817.95 | | Income @ 05/10/24 |
| | Balance | 426.84 | | | |
| FAA/WIIN To Date | Spent to Date | 32,046,315.00 | 32,046,427.45 | | Income @ 11/20/24 |
| | Balance | 112.45 | | | |

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:

Signed by:

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 Jerry Brown, Executive Director Date 3/24/2025

DocuSigned by:

 82AE7766886C48F...
 Jamie Traynham, Authority Board Treasurer Date 3/25/2025

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

- The Procedure's review process for the subject invoices included:
- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
 - **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
 - **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.



April 10, 2025

Topic: **Program Operations - Finance**

April 2025 (Cycle B)

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
 The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meeting.

| Consultant / Vendor | Invoice # | | Total | \$ Authority Board | \$ Reservoir Committee | Review by | Ineligible |
|---|-------------------------------|--------|--------------|--------------------|------------------------|-----------|--------------|
| | Date | Period | | | | | |
| 2025-04 (b) Cycle Approval Items | | | | | | | |
| Advanced Document Concepts <i>Maxwell Office Copier</i> | • INV151452 3/1/25 | 2/25 | \$60.23 | \$60.23 | | KMS | |
| Advanced Document Concepts <i>Maxwell Office Copier</i> | • INV154037 4/1/25 | 3/25 | \$51.35 | \$51.35 | | KMS | |
| Ag & Water Financial Consulting <i>Finance Manager</i> | • 1003 3/31/25 | 3/25 | \$32,091.56 | | \$32,091.56 | JB | |
| Brian G. Thomas Consulting LLC <i>Owner's Advisor, Financing</i> | • 262 4/3/25 | 3/25 | \$10,000.00 | | \$10,000.00 | JB | |
| Brown and Caldwell <i>Project Controls</i> | • 17558921 4/7/25 | 3/25 | \$311,860.53 | \$4,300.00 | \$307,560.53 | SOC | |
| County of Colusa <i>Maxwell Office and Property Rent</i> | • 04-2025 4/1/25 | 4/25 | \$4,500.00 | \$4,500.00 | | SOC | |
| Cox, Castle & Nicholson <i>Legal Services (Env. Mitigation)</i> | • 606880 4/9/25 | 2/25 | \$14,885.70 | | \$14,885.70 | AEF | |
| Danise Jeanine Seaters <i>Land Purchase</i> | 040325 ¹ 4/3/25 | 4/25 | \$177,482.00 | | \$177,482.00 | KMS | \$177,482.00 |
| Dunn Consulting <i>Legislative/Regulatory/Strategic Support</i> | • Letter 4/1/25 | 3/25 | \$9,500.00 | | \$9,500.00 | KMS | \$9,500.00 |
| Forsythe Group, LLC <i>EPP Manager</i> | • SPA-202503 4/1/25 | 3/25 | \$36,665.00 | | \$36,665.00 | JB | |
| Fugro <i>Geotechnical Engineering Services</i> | • 04.00201528-40 3/25/25 | 3/25 | \$21,378.61 | | \$21,378.61 | JPR | |
| Larsen Wurzel & Associates, Inc. <i>Funding and Credit Reimbursement Policy</i> | • 1609000-0225 3/26/25 | 2/25 | \$3,783.00 | | \$3,783.00 | SOC | |
| Lasswell Strategic Consulting <i>Strategic Planning Services</i> | • 040125 4/1/25 | 3/25 | \$2,000.00 | | \$2,000.00 | SOC | |
| Leanne Link, Consultant <i>County Agreements Advisor</i> | • 202503 3/31/25 | 3/25 | \$240.00 | | \$240.00 | JB | |
| MBK Engineers <i>Water Rights Modeling</i> | • 16891 4/8/25 | 3/25 | \$20,023.25 | | \$20,023.25 | AEF | |
| MBK Engineers - Operations <i>Reservoir Operations Modeling</i> | • 16892 4/8/25 | 3/25 | \$50,019.25 | | \$50,019.25 | AEF | |



April 10, 2025

Topic: **Program Operations - Finance**

April 2025 (Cycle B)

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
 The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meeting.

| Consultant / Vendor | Invoice # | | Total | \$ Authority Board | \$ Reservoir Committee | Review by | Ineligible |
|--|---------------------------|--------|--------------|--------------------|------------------------|------------|-------------|
| | Date | Period | | | | | |
| 2025-04 (b) Cycle Approval Items | | | | | | | |
| Pinion, LLC <i>Accounting</i> | • PN090070 3/31/25 | 3/25 | \$3,725.00 | \$3,725.00 | | SOC | |
| Robinette Consulting, LLC <i>E & C Manager</i> | • 1046 3/31/25 | 3/25 | \$36,778.89 | | \$36,778.89 | JB | \$60.89 |
| Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i> | • 3023704 4/7/25 | 3/25 | \$136,017.62 | | \$136,017.62 | AEF | |
| Spesert Consulting <i>External Affairs Manager</i> | • 3-25 4/7/25 | 3/25 | \$28,151.00 | | \$28,151.00 | JB | |
| The Catalyst Group <i>Strategic Planning Services</i> | • 944 4/4/25 | 3/25 | \$1,536.25 | \$1,536.25 | | JB | |
| The Ferguson Group <i>Federal Government Affairs Support</i> | • INV3370 3/1/25 | 3/25 | \$22,000.00 | | \$22,000.00 | KMS | \$22,000.00 |
| Trapasso Consulting Services <i>Program Operations Manager</i> | • SPA 25-03 3/31/25 | 3/25 | \$16,000.00 | | \$16,000.00 | SOC | |
| U.S. Bank - Credit Card <i>Misc. Expenses</i> | Online 4/2/2025 4/2/25 | 3/25 | \$2,352.37 | \$2,352.37 | | KMS | |
| Waterology Consulting <i>Executive Director Services</i> | • 60 4/1/25 | 3/25 | \$41,722.00 | \$4,200.00 | \$37,522.00 | JT/ FD /JS | |
| Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i> | • 121715 3/31/25 | 3/25 | \$11,609.86 | \$5,804.93 | \$5,804.93 | SOC | \$56.31 |

| | | Total | Authority Board | Reservoir Committee | |
|----------------------------|------------------|---------------|----------------------|---------------------|----------------------------|
| 2025-04 Cycle (b) Accounts | Cycle (b) Totals | 994,433.47 | 26,530.13 | 967,903.34 | |
| • ACH = \$814,599.10 | JPA/Sites | 994,433.47 | 26,530.13 | 967,903.34 | 26 Invoices in by 04/07/25 |
| | WSIP | 0.00 | 0.00 | 0.00 | |
| | FAA/WIIN | 0.00 | 0.00 | 0.00 | |
| WSIP To Date | Spent to Date | 43,769,391.11 | 43,769,817.95 | | Income @ 05/10/24 |
| | Balance | 426.84 | | | |
| FAA/WIIN To Date | Spent to Date | 32,046,315.00 | 32,047,108.58 | | Income @ 11/20/24 |
| | Balance | 793.58 | | | |

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

1 Processed off-cycle.

Authorized By: _____
 Signed by: 4/10/2025

 7B97DE187D5B42B...
 Jerry Brown, Executive Director Date

DocuSigned by: _____
 4/10/2025

 62AE776539C549F...
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

- The Procedure's review process for the subject invoices included:
- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
 - **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
 - **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.