



Meeting: **Reservoir Committee & Authority Board**  
**Agenda Item 1.3**

**September 19, 2025**

Subject: **Payment of Claims**

---

**Requested Action:**

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

**Detailed Description/Background:**

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through September 8, 2025.

Attachment B summarizes the approved invoices received through September 8, 2025, and how the incurred costs are allocated between the Authority and Reservoir Committee.

The Budget and Finance Committee at their September 12, 2025 meeting recommended the Reservoir Committee and Authority Board approve the payment of claims.

**Fiscal Impact/Funding Source:**

The total Payment of Claims is \$1,190,427.89 with \$25,279.17 of costs being assigned to the Authority and \$1,165,148.72 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.0 will be paid through the WSIP account, \$0 through the FAA/WIIN account, and \$1,190,427.89 through the JPA/Sites account, as shown in Attachment B.

**Staff Contact:**

Shayleen O'Connell

**Primary Service Provider:**

Brown and Caldwell - Project Controls

**Attachments:**

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST  
Sites Project Authority-General Fund  
September 19, 2025**

September 19, 2025, RC & AB Meeting  
Agenda Item 1.2 Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	08/26/2025	AECOM (Reservoir)	Engineering Services	\$ 14,716.47
ACH	08/26/2025	All Commercial Fence, Inc.	Fence Contractor	\$ 92,397.20
ACH	08/26/2025	Best Best & Krieger	Legal Counsel (Construction)	\$ 16,822.20
ACH	08/26/2025	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 51,547.92
ACH	08/26/2025	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 81,510.41
ACH	08/26/2025	HDR	Project Integration	\$ 235,861.55
ACH	08/26/2025	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 107,465.39
ACH	08/26/2025	Katz and Associates, Inc.	Communications	\$ 37,431.86
ACH	08/26/2025	Montague DeRose & Associates, LLC.	Municipal Advisor	\$ 10,768.75
ACH	08/26/2025	National Oceanic/Atmospheric Admin	NMFS Staffing Assistance	\$ 3,601.12
ACH	08/26/2025	Net2Phone, Inc.	Phone Equipment	\$ 147.89
ACH	08/26/2025	Regional Government Services Authority	Board Clerk Services	\$ 3,841.20
ACH	08/26/2025	Stradling Yocca Carlson & Rauth	Bond Counsel	\$ 12,805.00
ACH	09/09/2025	Advanced Document Concepts	Maxwell Office Copier	\$ 158.90
ACH	09/09/2025	Ag & Water Financial Consulting, LLC.	Finance Manager	\$ 32,215.88
ACH	09/09/2025	Brian G. Thomas Consulting LLC	Owner's Advisor, Financing	\$ 10,000.00
ACH	09/09/2025	Brown and Caldwell	Project Controls	\$ 185,284.56
ACH	09/09/2025	County of Colusa	Maxwell Office and Property Rent	\$ 4,500.00
ACH	09/09/2025	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,500.00
ACH	09/09/2025	Forstythe Group LLC	EPP Manager	\$ 37,201.90
ACH	09/09/2025	Hughes Consulting, LLC	Construction Office Lead	\$ 29,506.00
ACH	09/09/2025	Lasswell Strategic Consulting	Strategic Planning Services	\$ 2,000.00
ACH	09/09/2025	Maximum Pest Control	Pest Spraying	\$ 130.00
ACH	09/09/2025	Nossaman, LLP	Real Estate Legal Services	\$ 131.00
ACH	09/09/2025	Nossaman, LLP	Inter-Agency Agreements	\$ 38,645.00
ACH	09/09/2025	Perkins Coie, LLP	Special Legal	\$ 1,485.00
ACH	09/09/2025	Pinion, LLC	Accounting	\$ 4,225.00
ACH	09/09/2025	Robinette Consulting, LLC	E & C Manager	\$ 36,996.04
ACH	09/09/2025	Sharper Consulting, LLC	Independent Contractor	\$ 24,232.40
ACH	09/09/2025	Spesert Consulting	External Affairs Manager	\$ 28,326.00
ACH	09/09/2025	The Ferguson Group	Federal Government Affairs Support	\$ 22,000.00
ACH	09/09/2025	Waterology Consulting	Executive Director Services	\$ 42,088.97
ACH	09/09/2025	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 11,302.04
2659	09/09/2025	US Bank	Misc. Expenses	\$ 1,582.24
<b>Total Amount</b>				<b>\$ 1,190,427.89</b>

THE FOREGOING CLAIM, NUMBERED, ACH/2659 ARE APPLIED TO THE  
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



August 22, 2025

Topic: **Program Operations - Finance**

September 2025 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by	Ineligible
	Date	Period					
2025-09 (a) Cycle Approval Items							
AECOM (Reservoir)	• 2001052344		\$14,716.47		\$14,716.47	JPR	
Engineering Services	8/15/25	7/25					
All Commercial Fence, Inc	• 2025-370		\$92,397.20		\$92,397.20	JB	\$92,397.20
Fence Contractor	8/12/25	8/25					
Best Best & Krieger	• 1036683		\$16,822.20		\$16,822.20	JPR	
Legal Counsel (Construction)	8/11/25	7/25					
CH2M Hill Engineers (Conveyance)	• D3380603-43		\$51,547.92		\$51,547.92	JPR	
Engineering Services	8/15/25	7/25					
CH2M Hill Engineers (Operations)	• D3205403-44		\$81,510.41		\$81,510.41	AEF	
Operations / Simulation Modeling	8/15/25	7/25					
HDR	• 1200749392		\$235,861.55		\$235,861.55	SOC	\$7,681.00
Project Integration	8/15/25	7/25					
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000150183		\$107,465.39		\$107,465.39	AEF	\$90.67
Permitting and Agreements	8/15/25	7/25					
Katz & Associates	• 418398		\$37,431.86		\$37,431.86	KMS	
Communications	8/15/25	7/25					
Montague DeRose & Associates, LLC	• 5845SITES		\$10,768.75		\$10,768.75	JPR	
Municipal Advisor	8/15/25	7/25					
National Oceanic/Atmospheric Administration	• 346730		\$3,601.12		\$3,601.12	JB	
NMFS Staffing Assistance	7/28/25	4/25					
Net2Phone, Inc.	• 1221655578		\$147.89	\$147.89		KMS	
Phone Equipment	8/1/25	8/25					
Regional Government Services Authority	• 18935		\$3,841.20	\$384.12	\$3,457.08	JB	
Board Clerk Services	7/31/25	7/25					
Stradling, Yocca, Carlson & Rauth	• 423025		\$12,805.00		\$12,805.00	JPR	
Bond Counsel	8/14/25	7/25					

		Total	Authority Board	Reservoir Committee	
2025-09 Cycle (a) Accounts	Cycle (a) Totals	668,916.96	532.01	668,384.95	
• ACH = \$668,916.96	JPA/Sites	668,916.96	532.01	668,384.95	13 Invoices in by 08/18/25
	WSIP	0.00	0.00	0.00	
	FAA/WIIN	0.00	0.00	0.00	
WSIP To Date	Spent to Date	43,769,391.11	43,769,817.95		Income @ 05/10/24
	Balance	426.84			
FAA/WIIN To Date	Spent to Date	32,046,315.00	32,047,120.11		Income @ 11/20/24
	Balance	805.11			

**Legend**

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

**Notes:**

Authorized By:

Signed by:

Jerry Brown

7B97DE187D5B42B...

Jerry Brown, Executive Director

8/25/2025

Date

DocuSigned by:

Jamie Traynham

62AE776539C549F...

Jamie Traynham, Authority Board Treasurer

8/25/2025

Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority’s Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

- The Procedure’s review process for the subject invoices included:
- Project Controls staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
  - Integration Leads and Authority Agents review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
  - Program Operations Manager’s oversight of the process and review of the Consultant/Vendor Invoice Table.





September 5, 2025

Topic: **Program Operations - Finance**

September 2025 (Cycle B)

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by	Ineligible
	Date	Period					
2025-09 (b) Cycle Approval Items							
Advanced Document Concepts	• INV166410		\$158.90	\$158.90		KMS	
Maxwell Office Copier	9/1/25	8/25					
Ag & Water Financial Consulting, LLC	• 1008		\$32,215.88		\$32,215.88	JB	
Finance Manager	8/31/25	8/25					
Brian G. Thomas Consulting LLC	• 283		\$10,000.00		\$10,000.00	JB	
Owner's Advisor, Financing	9/1/25	8/25					
Brown and Caldwell	• 17576760		\$185,284.56	\$4,300.00	\$180,984.56	SOC	
Project Controls	9/2/25	8/25					
County of Colusa	• 09-2025		\$4,500.00	\$4,500.00		SOC	
Maxwell Office and Property Rent	9/1/25	9/25					
Dunn Consulting	• Letter		\$9,500.00		\$9,500.00	KMS	\$9,500.00
Legislative/Regulatory/Strategic Support	9/1/25	8/25					
Forsythe Group, LLC	• SPA-202508		\$37,201.90		\$37,201.90	JB	
EPP Manager	8/31/25	8/25					
Hughes Consulting, LLC	• 2025-04		\$29,506.00		\$29,506.00	JB	
Construction Office Lead	9/2/25	8/25					
Lasswell Strategic Consulting	• 090225		\$2,000.00		\$2,000.00	SOC	
Strategic Planning Services	9/2/25	8/25					
Maximum Pest Control	• 65434		\$65.00	\$65.00		KMS	
Pest Spraying	7/23/25	7/25					
Maximum Pest Control	• 65702		\$65.00	\$65.00		KMS	
Pest Spraying	8/20/25	8/25					
Nossaman, LLP	• 581052		\$131.00		\$131.00	KMS	
Real Estate Legal Services	8/29/25	7/25					
Nossaman, LLP	• 580898		\$38,645.00		\$38,645.00	JPR	
Inter-Agency Agreements	8/29/25	7/25					
Perkins Coie, LLP	• 7261674		\$1,485.00		\$1,485.00	AEF	
Special Legal	8/12/25	7/25					
Pinion, LLC	• PN108178		\$4,225.00	\$4,225.00		SOC	
Accounting	8/31/25	8/25					
Robinette Consulting, LLC	• 1052		\$36,996.04		\$36,996.04	JB	\$17.64
E & C Manager	9/1/25	8/25					



September 5, 2025

Topic: **Program Operations - Finance****September 2025 (Cycle B)**Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by	Ineligible
	Date	Period					
2025-09 (b) Cycle Approval Items							
Sharper Consulting, LLC	• 25-01		\$24,232.40		\$24,232.40	JB	
Independent Contractor	9/2/25	8/25					
Spesert Consulting	• 8-25		\$28,326.00		\$28,326.00	JB	
External Affairs Manager	9/1/25	8/25					
The Ferguson Group	• INV4433		\$22,000.00		\$22,000.00	KMS	\$22,000.00
Federal Government Affairs Support	8/1/25	8/25					
U.S. Bank - Credit Card	Online 9/2/2025		\$1,582.24	\$1,582.24		KMS	
Misc. Expenses	9/2/25	8/25					
Waterology Consulting	• 65		\$42,088.97	\$4,200.00	\$37,888.97	SO/ FD /JS	
Executive Director Services	9/1/25	8/25					
Young Wooldridge, Law Offices, LLP	• 126493		\$11,302.04	\$5,651.02	\$5,651.02	SOC	\$23.10
Legal Counsel	8/31/25	8/25					

		Total	Authority Board	Reservoir Committee
2025-09 Cycle (b) Accounts	Cycle (b) Totals	521,510.93	24,747.16	496,763.77
• ACH = \$519,928.69	JPA/Sites	521,510.93	24,747.16	496,763.77
	WSIP	0.00	0.00	0.00
	FAA/WIIN	0.00	0.00	0.00
WSIP To Date	Spent to Date Balance	43,769,391.11 426.84	43,769,817.95	Income @ 05/10/24
FAA/WIIN To Date	Spent to Date Balance	32,046,315.00 805.11	32,047,120.11	Income @ 11/20/24

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:

Signed by: Jerry Brown 9/8/2025  
7B97DE187D5B42B  
Jerry Brown, Executive Director Date

DocuSigned by: Jamie Traynham 9/8/2025  
62AET766399546F...  
Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

- The Procedure's review process for the subject invoices included:
- Project Controls staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
  - Integration Leads and Authority Agents review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
  - Program Operations Manager's oversight of the process and review of the Consultant/Vendor Invoice Table.