



Meeting: **Reservoir Committee/Authority Board**
Agenda Item 1.5

September 19, 2025

Subject: **Task Order Amendment for HDR, Inc (HDR) Additional Staffing Support**

Requested Action:

Reservoir Committee and Authority Board consider approval of a Task Order Amendment with HDR, Inc. for additional environmental permitting and planning staffing support in the amount of \$75,000, increasing the total task order amount from \$16,480,302 to a revised total not to exceed of \$16,555,302 for the period of January 1, 2022 through December 31, 2025.

Detailed Description/Background:

HDR currently provides various integration services, including supporting Environmental Permitting and Planning (EPP). The proposed task order amendment would provide contract authority and budget to provide additional staff augmentation (approx. 1 FTE for the remainder of 2025) to support the EPP Manager in performing permitting and planning activities related to getting ready for construction.

The proposed changes to scope and budgets have been reviewed and recommended for approval by the Budget and Finance Committee.

Prior Action:

July 2025: Approval of an increase to contract authority based on June 2025 budget revision including a total not-to-exceed contract authority of \$16,480,302 for HDR.

Fiscal Impact/Funding Source:

The Authority's existing budget includes funds in the permitting service areas for the Development of a Future EPP Delivery Plan in the amount of \$100,000. This was established as a placeholder in the budget for anticipated work but was held back from being assigned to a particular consultant until the need was better assessed. The EPP Manager now requires staff assistance to make preparations for meeting environmental permits during construction and HDR is best suited to provide these services. This action increases HDR's contract authority for these efforts but maintains expenditures within the Authority's overall 2025 approved budget.

Staff Contact: Ali Forsythe

Primary Service Provider: HDR

Attachments: None.